

DUKE MEMORIAL UNITED METHODIST CHURCH
ADMINISTRATIVE BOARD MINUTES

June 6, 1989

Present: 46

Presiding: Edith Toms, Chairman

Meditation: Lois Funderburk

Minutes: Those of March 29 and April 16, 1989, were approved as mailed.

Special Presentations:

Danny Blackman - Laney Funderburk, Chairman, Staff Parish Relations Committee, presented Mr. Blackman a resolution and a monetary gift, thanking him for his personal time in training Duke Memorial staff members in administrative procedures and computer technology.

Mildred Darkis - Edith Toms presented Mrs. Darkis with a plaque in appreciation of her 31 years of outstanding teaching of the Mrs. R. N. Wilson Sunday School Class from 1957 to 1988.

Mrs. R. N. Wilson - Mrs. Toms also read the plaque given in memory of Mrs. Wilson who taught this class from 1922 to 1957.

Both plaques will be hung in the church library.

Committee Reports:

Prayer, Praise and Planning - Ann Stallings and Al Buehler reported that this new group is meeting every Tuesday evening in different homes, and is a new kind of outreach in preparation for The Rev. Maurice Boyd who is coming to Duke Memorial November 5-8, 1989.

World Council of Bishops. Letters of appreciation have been received from Bishop Minnick, Wallace Kirby and the Bishop of Oklahoma regarding Duke Memorial's participation in their conference held in Raleigh in April.

~~Finance~~ Finance Committee - Jim Long presented the monthly statement.

Mr. Long thanked Shirley Few, Chairman of the Capital Campaign for Renewal, and her committee for the work they did in organizing and conducting the campaign.

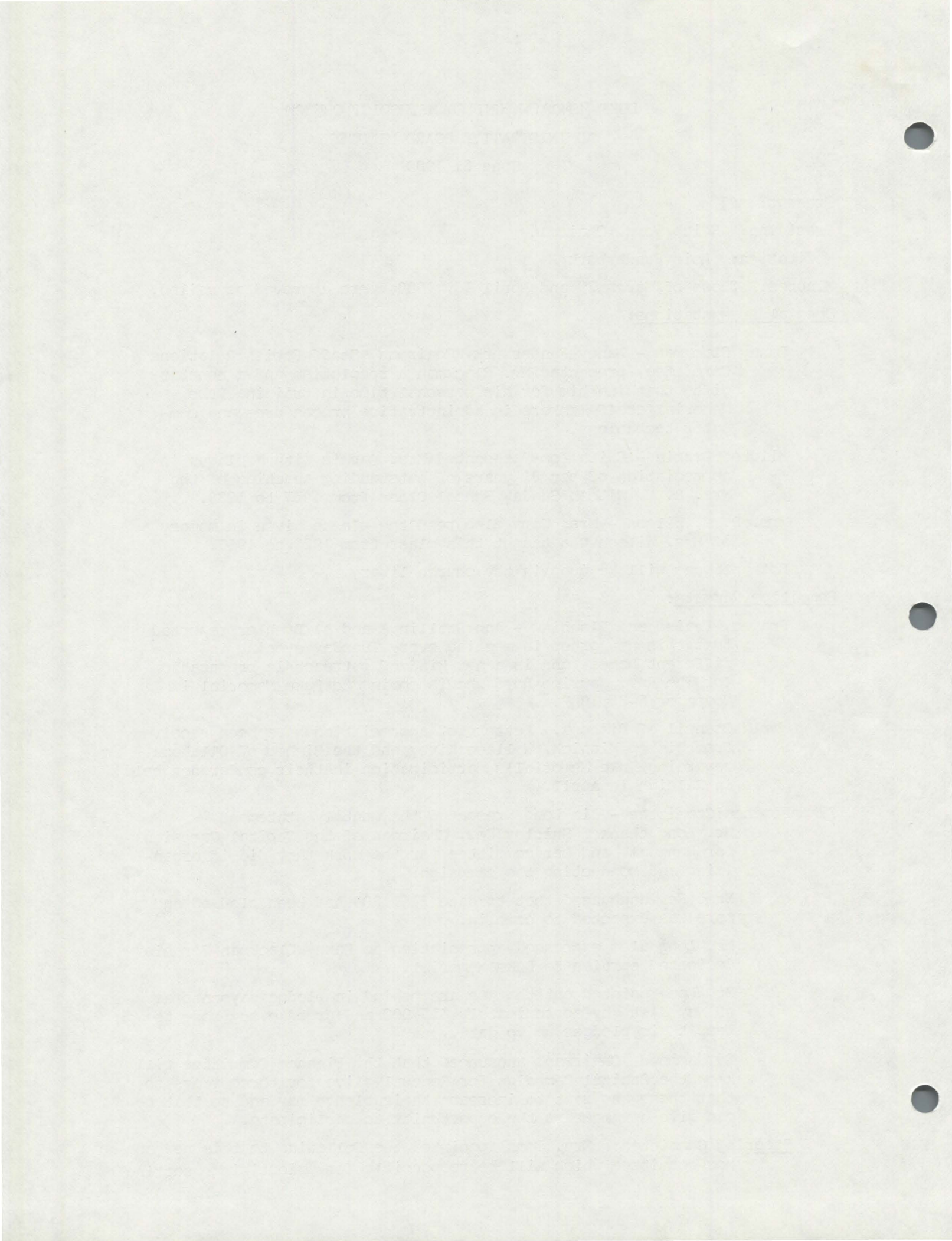
Mrs. Few announced that to date \$751,803 had been pledged and more was expected to come in.

Mr. Long also expressed appreciation to Danny Blackman for his dedicated service to Duke Memorial.

Mr. Long pointed out that we are behind in pledge payments as of May 31st, by approximately \$15,000 and urged every body to keep their pledges up to date.

Ed Hammond, Chairman, announced that the Finance Committee will keep the Capital Campaign for Renewal alive for three years so that those who want to increase their pledge may and so that we can give new members the opportunity to participate.

Steering Committee: Mrs. Toms appointed the following to this new ad hoc committee which will be responsible for prioritizing, setting



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time lines, directing existing committees, etc. with regard to expenditures of the capital funds just raised. All recommendations made by this committee will be subject to the approval of the Administrative Board.

Chairman - William Self

By virtue of office - Eric Carson, Senior Minister
Edith Toms, Chairman, Administrative Board
Ben Mixon, Chairman, Buildings & Grounds
Ed Hammond, Chairman, Finance Committee
Dillard Teer, Chairman, Trustees

At large members - Tom Adkinson
Elizabeth Bookhout
Fred Clark
Shirley Few
Tim Nifong
Marshall Spears, Jr.

Membership - Oliver Upchurch gave the following report (see attached):

Membership as of March 6, 1989			1248
Withdrawals	3		
Deaths	6		
Transfers out	<u>2</u>	-11	
New Members		<u>+20</u>	
Net gain			<u>9</u>
Membership as of May 31, 1989			1257

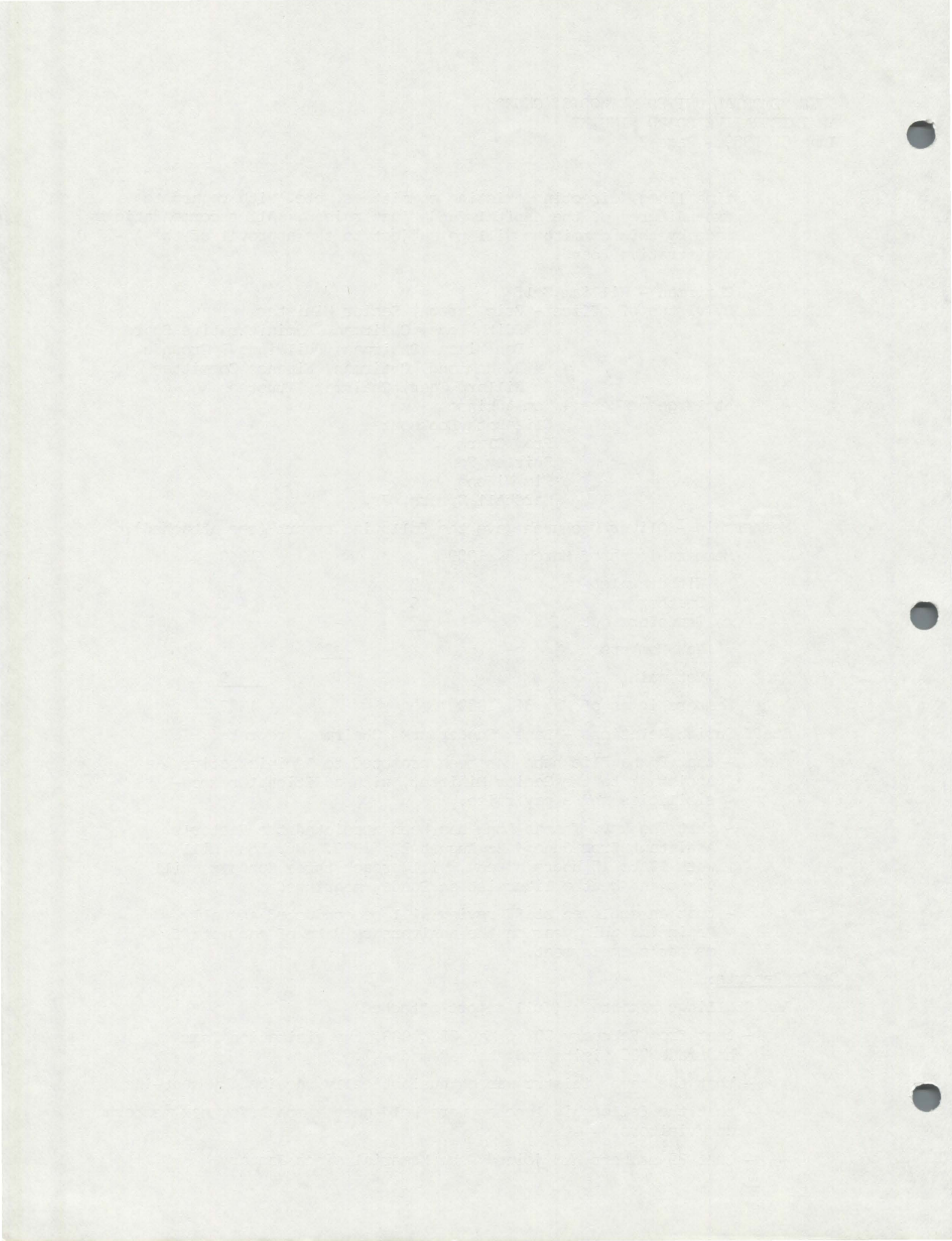
Staff Parish Relations - Laney Funderburk, Chairman, reported:

- that Donna Blickhahn has been promoted to Administrative Assistant to the Senior Minister, with additional responsibilities and a pay raise.
- that The Rev. Thomas Long has been appointed the Pastor's Assistant from June 4 to August 27, 1989. Mr. Long will work 12 to 15 hours a week, will preach three Sundays, will visit and be the liturgist on Sunday mornings.
- that an employee staff review will be conducted annually beginning this year on the anniversary date of each staff member's employment.

Staff Reports:

Ann Stallings reported: (full report attached)

- that from February 20 to May 22, 1989, the Visitation Team had made 206 visits and she had made 92.
- that the tape ministry was enthusiastically received by shut-ins
- that the fellowship lunches were held once a month for new members and visitors.
- that 35 members had joined Duke Memorial since January



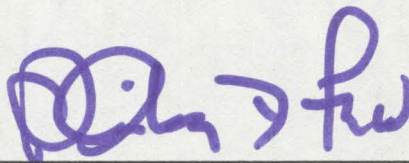
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Eric Carson reported:

- his deep appreciation for the fine work Ann Stallings is doing in member care. He called her a Christian Bloodhound!.
- that the word "change" comes to his mind when he thinks of Duke Memorial and that it is so good for the church.
- that Kay Hammond and Ran Few are our lay delegates to Annual Conference which will be held at Methodist College June 16-18.
- his thanks to Shirley Few for her leadership of the Capital Campaign for Renewal.
- he recognized Mildred Darkis for outstanding dedication to our church as well as the representative of other teachers who have given so much to our church.
- his thanks to Danny Blackman who "came into turmoil and straightened us out."
- that The Rev. Maurice Boyd, Pastor of New York City's Fifth Avenue Presbyterian Church, will be preaching at Duke Memorial from from November 8, 1989. He considers this one of the most exciting events in Duke Memorial's history and hopes to catch the ear of the entire Durham community.

Miscellaneous: Mrs. Toms announced that, as customary, we will not meet in July. The next meeting of the Administrative Board will be Tuesday, August 1, 1989, at 7:30 p.m.

There being no further business, the meeting was adjourned.



Shirley D. Few, Secretary

10/10/10