

DUKE MEMORIAL UNITED METHODIST CHURCH  
ADMINISTRATIVE BOARD MEETING MINUTES  
October 4, 1988

Present: 21

Presiding: Edith Toms

Meditation: Eric Carson

Minutes: Those of September 13, 1988 were approved as mailed

Finance Reports

Financial Campaign - Bill Martin, Chairman:

- announced that Everymember Canvas will be held October 23rd
- gave a slide show depicting our budget expenses and income (see attached)
- expressed his concern that the congregation doesn't think we need to raise money as we are heavily endowed which is a false assumption
- compared the 1987 giving with 1988
- asked for volunteers to work on the campaign

It was suggested that all this information as presented above be made available to the entire congregation in a manner selected by the Chairman and at his discretion.

Treasurer - Jim Long reported:

- |                        |              |
|------------------------|--------------|
| Year to date income:   | \$309,252.49 |
| Year to date expenses: | 273,943.52   |
| Income over expenses:  | 35,308.97    |
- that we are in "good shape with no major problems"
  - that the new copy machine is purchased and in place

Program Reports

Council on Ministries - Omar Fink

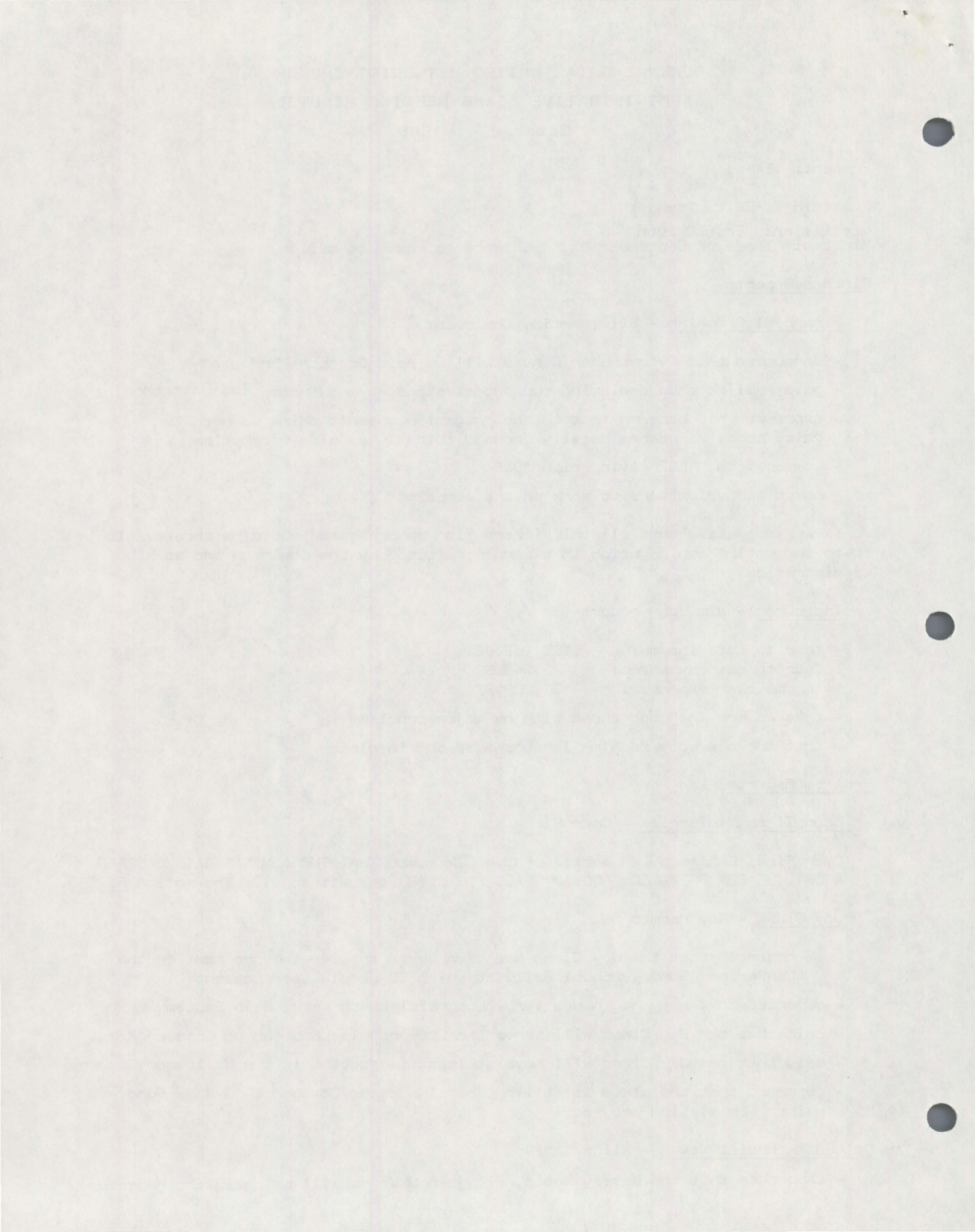
Omar Fink, Chairman, on behalf of the COM moved THAT THE ADMINISTRATIVE BOARD ADOPT THE COM PROPOSED PROGRAM GOALS FOR 1989 (see attached). The motion PASSED.

Joy Class - Kay Herman

- reported that the Joy Class had been asked to give the program for the Conference Sunday School Rally at which 50 people were present
- reported that they had had a very successful beach weekend in September
- said that the Joy Class will serve the Stewardship Luncheon on October 23rd.
- said that the Joy Class will have at least two booths in the Halloween Bazaar
- reported that the class is selling wrapping paper October 2-16 as a fund raiser for mission projects

United Methodist Women - Hilda Coble

- announced that the Wesley Women will join UMW and will maintain their status



as a circle. They presently are 30 members of this group.

Missions - Sadie Taylor reported:

- On Monday, October 24th, there will be a dinner in Whitford Hall for the Terhunes who will be in Durham for one night.
- Mission Study on USSR will be held November 6th and 13th  
November 6th - Dr. Thomas Naylor  
November 13th - Dr. Elbert Wethington

Staff Reports

Marge Clark reported:

- that Parents' Morning Out has a full enrollment with a waiting list. Amy Kellum is the volunteer director.
- that Sunday Evening Fellowship is in full swing
- reported on the activities and schedule of the Advent Season
- reminded us of the Halloween Carnival coming up on October 29th

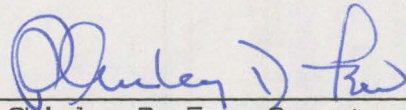
(Full report on her activities and report see the attached memorandum)

Eric Carson

- complimented all the staff members for their competency and good work in their areas of concern
- reported that Anne Stallings will be visitor coordinator beginning October 17th.

Edith Toms dismissed us with prayer.

There being no further business, the meeting was adjourned.

  
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Shirley D. Few, Secretary

Next meeting of the Administrative Board will be Sunday, NOVEMBER 13TH, immediately following the worship service. This will be a short meeting held in the sanctuary.

THE CHARGE CONFERENCE with Wallace Kirby presiding will be TUESDAY, NOVEMBER 15TH, AT 7:30 P.M. IN THE BRADSHAW ROOM.

STANDARD FORM NO. 64 (REV. 5-22-64)

UNITED STATES GOVERNMENT

OFFICE OF THE SECRETARY OF DEFENSE

WASHINGTON, D. C. 20301

MEMORANDUM FOR THE SECRETARY OF DEFENSE

FROM: [Illegible]

SUBJECT: [Illegible]

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