

DUKE MEMORIAL UNITED METHODIST CHURCH
ADMINISTRATIVE BOARD MEETING MINUTES
September 13, 1988

Present: 52

Presiding: Edith Toms

Invocation: The Rev. Eric Carson

Minutes: Those of August 2, 1988 were approved as mailed

Council on Ministries - Omar Fink reported:

- COM is working on projected goals for next year to be presented to the Board for approval at its October meeting
- that the Program Fair was very encouraging with numerous sign-ups
- that the Red Cross Blood Mobile will be in Whitford Hall October 1st, from 10 :00 a.m. to 2:00 p.m.
- that our NEW Sunday Evening Fellowship will be held October 2, 9, & 16, consisting of three parts as follows:
 1. Study groups from 4:30-5:30 p.m.
 - a. Bible Study - Eric Carson leading
 - b. Contemporary Life Issues: Parenting, Ageing, Substance Abuse
 2. Supper 5:30 - 6:30 p.m. with singing and fellowship
 3. Intergenerational Events:
 - a. Festival of Booths
 - b. Birthday Party for everyone (entire year)
 - c. Love Feast

Policies & Procedures - Polly Mixon

The motion made at the August 2, 1988, meeting TO APPROVE THE CHANGES IN THE WEDDING POLICIES (AS ATTACHED) WAS REMOVED FROM THE TABLE AND PASSED.

Finance Committee - Marcus Hobbs reported that Marge Clark, Program Director, had requested the redistribution of the Council on Ministries' budgeted funds for the balance of 1988. Therefore, the Finance Committee recommends to the Administrative Board THAT IT ALLOW FOR THE COM REDISTRIBUTION OF FUNDS FOR THE BALANCE OF 1988, WITHIN THE LIMITS OF THE BUDGET AND IN CONCORDANCE WITH THE CHAIRMAN OF THE COUNCIL ON MINISTRIES. THE MOTION PASSED.

Ed Hammond moved THAT WE IMMEDIATELY PURCHASE:

- A Mita #2055 Copier	\$3,629.50
- Two typewriters	1,390.50
- A 132 column printer	<u>680.00</u>
	\$5,700.00

WITH THE UNDERSTANDING THAT THE FUNDS REQUIRED FOR THIS PURCHASE BE OBTAINED BY RE-ALLOCATING FUNDS BUDGETED FOR STAFF BUT NOT EXPENDED DUE TO POSITIONS NOT BEING FILLED FOR THE FULL BUDGET PERIOD. The motion was seconded and PASSED.

1988 Budget Presentation - Jim Long presented the proposed budget as attached. The Finance Committee RECOMMENDS TO THE ADMINISTRATIVE BOARD THE ADOPTION OF THIS BUDGET. The motion PASSED.

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Annual Financial Campaign - Bill Martin reported:

- that October 23, 1988, is Every Member Canvas Sunday
- that the major, captain, and worker process be used
- that letters go out from Edith Toms, Marcus Hobbs and Eric Carson
- that a brochure will be sent to each member
- that stewardship messages will be in each bulletin beginning in September
- that stewardship/financial commitment posters are being placed throughout the church
- that the children will sing on Campaign Sunday, October 23rd.
- that a stewardship training session is planned for September 18th
- that September 25th, has been designated Stewardship Education Sunday
- that the minute speakers are:

Jim Mentzer	October 2nd
Holly Eggleston	October 9th
Deborah Brown	October 16th
Nancy Lockamy	October 23rd
- that the Joy Class will provide luncheon for workers on October 23rd.

Trustees' Report - Anne Clark read the following statement as drafted by the Trustees at their meeting on September 13, 1988:

The Trustees commend the ad hoc Church Renewal Committee on its report and endorse the concepts as presented in the report, with the understanding that the implementation of these concepts be carried out by the appropriate committees of the Church.

Ran Few moved, it was seconded and PASSED, THAT THE ADMINISTRATIVE BOARD EXTEND A VOTE OF THANKS TO THE AD HOC RENEWAL COMMITTEE FOR THE FINE WORK IT HAS DONE IN BRINGING ITS REPORT TO THE SEPTEMBER BOARD MEETING FOR APPROVAL.

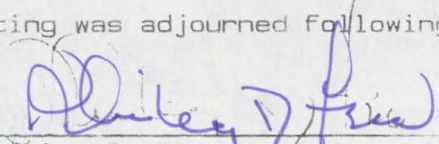
Church Renewal Committee - Ed Hammond reviewed in detail the report submitted by the Ad Hoc Committee, a copy of which was sent to each Board member prior to this meeting. Following lengthy discussion, the Ad Hoc Committee recommends to the Administrative Board THAT IT ACCEPT THE REPORT AS PRESENTED (SEE ATTACHED) AND SET THE CAMPAIGN GOAL AT \$1,340,575. The motion PASSED UNANIMOUSLY.

Church Membership - Oliver Upchurch reported that as of September 2, 1988, our membership stood at 1490, down one from July 31, 1988.

Staff Reports

- Eric Carson made a short inspirational talk regarding fulfilling our ministry in connection with the proposed Capital Campaign.
- Marge Clark thanked Mrs. Toms for recruiting members for the new Office Guild and thanked all those persons who had worked in the Program Fair on September 11th.

There being no further business, the meeting was adjourned following the prayer by Mr. Carson.


Shirley D. Few, Secretary