

DUKE MEMORIAL UNITED METHODIST CHURCH
ADMINISTRATIVE BOARD MEETING MINUTES

August 2, 1988

Present: 39

Presiding: Edith Toms, Chairman

Invocation: Edith Toms

Minutes: Those of June 7, 1988 were approved as mailed

Administrative Reports

- Policies and Procedures - Polly Mixon

Mrs. Mixon presented the revised wedding policies as attached. Bob Pifer moved THAT WE APPROVE THE CHANGE TO THE INTRODUCTION TO THE WEDDING POLICY THAT GOES INTO THE NEWCOMERS' PACKET. The motion was seconded and PASSED.

Laney Funderburk moved THAT THE BALANCE OF THE CHANGES TO THE WEDDING POLICIES BE TABLED UNTIL THE SEPTEMBER BOARD MEETING AT WHICH TIME A VOTE WILL BE TAKEN. The motion was seconded and PASSED. The changes will be on file in the church office should any board member wish to review them prior to the September Board meeting.

- Staff-Parish Relations - Laney Funderburk

Mr. Funderburk reported that at a meeting on Sunday, July 31st, the Staff-Parish Relations Committee approved eight job descriptions for the church staff. These descriptions will be reviewed by the appropriate committees prior to recommendation to the Administrative Board at a subsequent meeting.

Mr. Funderburk reported that we now have a very comfortable structure for professional and lay members of the staff.

He further reported that the personnel budget for 1988 will be considerably underspent and that it has been agreed that there will be a 2% across the board increase for 1989.

- Church Renewal Ad Hoc Committee - Ed Hammond

Dr. Hammond reported that this committee has met several times, will continue to meet during August and will have final recommendations to the Board at its September meeting. In the meantime, the Committee MAKES THE FOLLOWING RECOMMENDATIONS TO THE BOARD:

- * THAT DMUMC CONDUCT A MAJOR FUND CAMPAIGN
- * THAT THE MONIES FOR OUR SHARE OF THE CONFERENCE'S CAPITAL FUND CAMPAIGN BE INCLUDED IN OUR MAJOR FUND CAMPAIGN
- * THAT THE MAJOR EFFORT OF THIS CAMPAIGN BE HELD DURING APRIL 1989
- * THAT DMUMC ENTER INTO A CONTRACT WITH THE OFFICE OF FINANCE AND FIELD SERVICE, GENERAL BOARD OF GLOBAL MINISTRIES FOR PROFESSIONAL HELP IN RAISING THESE MONIES

The motion PASSED.

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Administrative Reports (Continued)

- Church Rolls Update - Oliver Upchurch

July 1, 1988 - DMUMC membership was 1,494. Of this number 271 names will be presented to the 1988 Charge Conference and may be removed at the 1989 Charge Conference. In addition 71 names will be presented to the 1988 and 1989 Charge Conferences and may be removed at the 1990 Charge Conference.

Membership ages:	Older adults	347
(as of 5/1/88)	Adults	628
	Young adults	172

Sunday School Enrollment

Crib & Toddler	11	
2 and 3 year olds	16	
4 and 5 year olds	15	
1st & 2nd grades	19	
3rd & 4th grades	21	
5th & 6th grades	10	
7th grade	8)	
8th grade	5)	Joy Class is 58 plus 8 adults
9th grade	2)	
10th grade	16)	
11th grade	15)	
12th grade	12)	
Bethany	5	
Logos	25	
Wesley	58	
Open Door	45	
Minnie P. Gates	47	
Katie Johnson	8	
Mrs. R. N. Wilson	12	
Lillie Duke	79	
H. E. Spence	80	

United Methodist Women - 207
 Travelers - 115 making 28 trips

Membership as of 7/31/88 - 1491

- Scholarship Committee - Edith Toms

Mrs. Toms reported that this committee met in late June and had awarded two scholarships for the academic year 1988-1989. She further stated that the committee wants additional members. Subsequently, Dr. Hammond moved THAT THE VICE CHAIRMAN OF THE ADMINISTRATIVE BOARD BE APPOINTED TO SERVE. The motion was seconded and PASSED.

Program Committees - Marge Clark for Omar Fink

- Council on Ministries - Marge Clark for Omar Fink

Ms. Clark reviewed the calendar from August through December 1988 (see attached). She reported that the Council has not completed its planning for 1989.

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Marge Clark for Omar Fink

Finance Reports

- Treasurer - Jim Long

Mr. Long made the following notations:

- * Change in format of financial report as it is now on computer
- * We are down slightly in pledge collections due to summer months
- * Total Income as of June 30th - \$196,029.67
- * Total Expenses 170,759.29
- * Excess Income over Expenses 25,270.38
- * Council on Ministries has spent \$6,100 to date which is 25% of amount budgeted for 1988

Trustees' Quarterly Report on Statement of Non-Operating Funds as of 7/31/88:

Beginning Balance	\$376,498.77
Receipts	87,780.60
Disbursements	-0-
Earnings	14,727.90
Ending Balance	479,210.78

Two-thirds of the \$479,210.78 is in a CCB Investment Account.

Staff Reports

- Eric Carson reported that there is a chalk board ^{outside} ~~in~~ the church office listing those who are hospitalized. The congregation is urged to add names to that list as they hear of others.

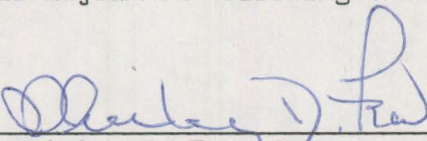
With regard to the future of DMUMC, Mr. Carson pointed out that we are trying to shape a vision in our long range planning that incorporates both money and program.

Mr. Carson had many words of praise for the existing staff members.

He observed that our approach to Christian Education is going to have to change if we are going to meet our goals. We either evangelize or we perish and this must happen in every facet of our church life. We must link together the inspirational concepts from the Church Renewal Ad Hoc Committee so that they will spill over into the whole church for an overall renewal. No one group must go out on a tangent.

- Marge Clark gave us a check list of her activities since beginning her duties at DMUMC (see attached).

There being no further business, the meeting was adjourned following the closing prayer by Mr. Carson.


Shirley D. Few, Secretary

The next Administrative Board Meeting: Tuesday, September 13, 1988 - 7:30 p.m.

