

ADMINISTRATIVE BOARD MEETING  
Duke Memorial United Methodist Church  
September 10, 1985

The Administrative Board of Duke Memorial United Methodist Church met September 10, 1985 at 7:30 p.m. in the Bradshaw Romm with 44 present.

Dr. Fred Clark presided and opened the meeting with prayer by Betty Craig.

The June minutes were approved as mailed with no corrections. (There was no July or August meeting held.)

Bill Self gave the Treasurer's report for the period ending July 31, 1985 which is attached to the minutes. At the request of Dr. Clark, Mr. Self also gave a detailed report on the proposed 1986 budget with comments from various committee chairpersons. The budget for 1986 reflected an overall proposed 12% increase. Mr. Self moved to adopt the proposed budget figures as a goal which was approved unanimously.

FINANCE COMMITTEE: Jim Long reported pledges were up substantially from last year and encouraged Board members to continue to remit pledges routinely so as not to end up with a deficit at year end. He also reported the committee met recently and voted to recommend review of salaries, etc. after the budget was finalized in order to accommodate expenses accordingly. He also stated the committee had been requested to reduce the Single Figure Asking amount, but stated the committee voted to table the matter until later.

EVERY MEMBER COMMITMENT COMMITTEE: Laney Funderburk gave a report on their progress to date. He stated 75 members had committed to work with an additional number expected to volunteer. He asked for Board participation in this effort as much as possible. He stated letters will be going out to the membership on October 1st and said Pledge Sunday is scheduled for October 20th at which time he is hopeful that half of the pledges will be in. To date he stated the response had been very good about the upcoming campaign.

COUNCIL ON MINISTRIES COMMITTEE: Edith Toms reported the committee met on Sept. 9th with 21 present. She reported on the committee's planned schedule of activities into Advent and next year. She reminded the Board of the upcoming dedication of the Urban Ministries Building on October 6th in connection with the beginning of our Lay Visitation Program.

STAFF-PARISH RELATIONS COMMITTEE: Ed Hammond reported the committee recently visited Trinity Methodist Church to hear the Bishop speak on the responsibilities and duties of Staff-Parish Relations committee members. He also stated the committee was responsible to the Charge Conference and would be dealing with the District Superintendent.

CENTENNIAL COMMITTEE: Bill Coman reported on the committee's progress to



1. The first part of the report deals with the general situation of the country and the progress of the work during the year. It is divided into two main sections: the first section deals with the general situation of the country and the progress of the work during the year, and the second section deals with the specific results of the work.

2. The second part of the report deals with the specific results of the work. It is divided into three main sections: the first section deals with the results of the work in the field of research, the second section deals with the results of the work in the field of education, and the third section deals with the results of the work in the field of social work.

3. The third part of the report deals with the conclusions and recommendations. It is divided into two main sections: the first section deals with the conclusions and the second section deals with the recommendations.

4. The fourth part of the report deals with the appendix. It contains the following items: a list of the names of the members of the committee, a list of the names of the members of the staff, a list of the names of the members of the advisory board, a list of the names of the members of the executive committee, a list of the names of the members of the board of directors, a list of the names of the members of the board of trustees, a list of the names of the members of the board of governors, a list of the names of the members of the board of regents, a list of the names of the members of the board of overseers, a list of the names of the members of the board of moderators, a list of the names of the members of the board of ministers, a list of the names of the members of the board of elders, a list of the names of the members of the board of deacons, a list of the names of the members of the board of stewards, a list of the names of the members of the board of trustees, a list of the names of the members of the board of governors, a list of the names of the members of the board of regents, a list of the names of the members of the board of overseers, a list of the names of the members of the board of moderators, a list of the names of the members of the board of ministers, a list of the names of the members of the board of elders, a list of the names of the members of the board of deacons, a list of the names of the members of the board of stewards.



date which is attached to the minutes. The reported planned activities include publication of a book with color plates of our stained glass windows with a story on each by Dr. Arthur Kale, ten-year church history update, planned special sermons during our anniversary, planting of a century oak and placing of a time capsule, memorabilia display in library, as well as recommendation of appointing an active committee on Archives and History, recognition of those members who have been members 50 years or more, past ministers recognition dinner in April and more.

Dr. Clark reminded the Board that the Nominations Committee would be meeting soon to review nominations for the coming year appointments and asked everyone to please submit their nominations as soon as possible.

SCHOLARSHIP COMMITTEE: Tom Faggart reported that the committee met recently and voted unanimously to give Ted Troutman a \$500.00 scholarship.

LAY LEADER COMMITTEE: Shirley Few reported announced upcoming events including the dedication of the Urban Ministries Building on October 6th, Evangelism Workshop on January 24-25, District Conference on December 8th in Roxboro. She also stated the Durham District now has 20,500 members as of June, 1985. The committee is working on the selection of a Lay Person of the Year Award to be given on Laity Sunday. She announced the formation of a selection committee for this award consisting of herself, Fred Clark, Edith Toms, Maxine Blair and Tom Stark (which met briefly afterwards) and requested Board members to submit names to be considered for this award.

UNITED METHODIST WOMEN: Maxine Blair reported the committee had met this week. She announced the Fall Festival is scheduled for October 24th from 9:00-4:00 p.m.

METHODIST MEN: Tom Stark announced the program for the year's events had been mailed and encouraged attendance at same.

BUILDING & GROUNDS COMMITTEE: Ben Mixon - No report.

There being no old or new business, Dr. Clark asked for staff reports.

STAFF: Tom Faggart expressed appreciation to all the committee chairpersons and members of the Finance Committee for all their work. He stated he had spent most of the summer months in evangelism study which was most enlightening and rewarding as well as inspirational.

In the absence of Rick Haverly, Mr. Faggart reported the Youth Program which recently held a very successful Lock-In with 29 youths and stated the Youth Program appeared to be off to a good start with good attendance and an excellent program of activities planned.







In the absence of Jane Lynch, Mr. Faggart reported a new music program for the year was planned including the formation of a handbell group, children's choir program and more.

Ellen Metcalf: Announced the status of the Lay Visitation Program with comments from Omar Fink on same. She expressed appreciation for the ministry of the Good Samaritan Fund with discussion on same.

Lois Funderburk stated Jane Lynch was planning to have a special music program involving entire congregation choir participation on a temporary basis in connection with our Centennial activities and said announcements would be forthcoming.

Bill Self gave a brief explanation of our Endowments in regard to previous budget matters discussed for the Board.

There being no further business, Dr. Clark adjourned the meeting with prayer by Mr. Faggart.

Respectfully submitted,

Dr. C. Fred Clark, Chairman

Lynn F. Porter, Assistant Secretary

NEXT MEETING: October 8, 1985 at 7:30 p.m.



