

THE UNITED METHODIST CHURCH

CHARGE CONFERENCE

Annual Report of the Committee on Finance

The annual report to the Charge Conference shall be made on this form. If additional space is needed for a full report, use extra sheets of white paper the same size as this form. Numbers in parentheses refer to paragraphs in the 1980 *Book of Discipline*.

Duke Memorial United Methodist Church Duke Memorial Charge
Durham District North Carolina Conference

For the period beginning January 1, , 19 84 , and ending December , 19 84

ORGANIZATION

1. (a) Has the committee been organized according to the 1980 *Book of Discipline* (§ 266.3)? Yes
- (b) Name officers: Chairperson James A. Long , Vice-Chairperson Doris Brown ;
Secretary Helen Harrell , Financial Secretary Carolyn Watson ;
Treasurer(s) William E. Self, Helen Harrell, Asst.

BUDGET AND COMMITMENT PLAN VISITATION

2. (a) Has the committee submitted to the Administrative Board/Council a complete budget for the ensuing year
(§ 266.3)? Yes
- (b) What percentage of the total budget of the church is designated for benevolences? 18 %,
For current expense? 67 % , For building and/or capital expense? 15 %
- (c) Did the committee give the Council on Ministries an opportunity to request financial support for recommended
ministries (§ 256)? Yes
3. When will the Commitment Plan visitation be conducted? October 21, 1984
4. Does the financial secretary send member and contributors regular reports of their giving? Yes
Monthly? _____ , Quarterly? Yes , Semi-Annually? _____ , Annually? _____
5. Is a list of members and contributors whose pledges are delinquent furnished regularly to the Committee on
Finance? No
6. What are the plans for raising sufficient income to meet the budget adopted by the Administrative Board/
Council (§ 266.3)? Pledges, Cash on hand, Endowment interest

7. Does the Financial Secretary report regularly to the Administrative Board/Council the number of pledging units and total amount pledged, the changes in pledge total since the last report, and the number of pledging units paid currently and the number whose giving is delinquent? No

THE HANDLING OF CHURCH FUNDS

8. Are reports made regularly to the Committee on Finance and the Administrative Board/Council by the treasurer(s) (¶ 266.3b)? Yes
9. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (¶ 266.3b)? Yes
10. (a) What bank(s) has been designated by the Administrative Board as a depository (¶ 266.3d)?
Central Carolina Bank & Trust Company; First Federal Savings and Loan
- (b) Are all deposited funds protected by Federal Deposit Insurance Corporation (FDIC) or the Federal Savings and Loan Insurance Corporation (FSLIC)? Yes
- (c) Is the account(s) in the name of the church? Yes
11. Are the church offerings counted by a counting committee (¶ 266.3a)? No
12. Are all funds deposited promptly in accordance with procedures developed by the Committee on Finance (¶ 266.3a)? Yes
13. Are financial officers of the church bonded? Yes
14. (a) Have the books of the financial officer(s) of the church and all its organizations been audited (¶ 266.3c)? Yes
- (b) What is the report of the Auditing Committee? (Report to be made on the official form, Report of the Annual Audit, No. 2108 [062632].)

Signed: James A. Long, Chairperson