

ADMINISTRATIVE BOARD MEETING
Duke Memorial United Methodist Church
October 2, 1984

The Administrative Board of Duke Memorial United Methodist Church held its regular meeting October 2, 1984 at 7:30 p.m. in the Bradshaw Room with 41 members present. Dr. C. Fred Clark, Chairman presided.

The meeting was opened with prayer by Dr. Ed Hammond.

The September minutes were corrected- correct date for Bishop Minnick's installation was September 16th; after which they were approved as mailed.

William Self, Treasurer presented the proposed Budget for 1985. He moved its acceptance, Ed Hammond seconded it and motion carried. It is filed with the minutes.

COUNCIL ON MINISTRIES:

Rick Haverly presented the following motions and recommendations:

1. Approved a motion to continue Junior Church, to express appreciation to Billie Faggart for recruiting leaders, and to encourage a plan to provide programming resources to leaders.
2. Approved a recommendation by Education to have a churchwide program of giving and sharing of food baskets with needy persons on Sunday, Nov. 18th.
3. Approved a recommendation by Education to have a family Christmas Party on Tuesday, December 18th and a Love Feast-Musical Program on Sunday, December 9th. Rick moved the adoption of these and after some discussion, they carried.

POLICIES AND PROCEDURES COMMITTEE:

A. B. Craig, Kay Hammond, Sarah McCracken, Ben Mixon, Lois Funderburk, Frank Harrell, Houston Blair, Tim Langford, Bill Coman, Caroline Sasser and Shirley Few were nominated to become members of on-going Committee of Policies and Procedures.

2. All Chairpersons of groups amenable directly to the Administrative Board will be elected for a two year term. Rick moved the adoption of these and after some discussion they carried.

MUSIC COMMITTEE:

Ed Hammond said the second Meeting of the year would be the last of October, The Committee urges communication with Members.

KITCHEN COMMITTEE:

Tom Stark reported things running smoothly.

UNITED METHODIST WOMEN:

Maxine Blair announced annual Bazaar Oct. 24th from 9 a.m. - 4 p.m. and preview for Church Members Oct. 23rd from 7:30 p.m.- 9 p.m. with refreshments for sale. There will be no Terrific Tuesday, 10-2~~2~~³.

UNITED METHODIST MEN:

Tom Stark reported two meetings per month are off to a good start.

WEEKDAY SCHOOL:

Caroline Sasser gave an interesting account of activities which portrayed happiness with 148 Children and 22 Staff Members.

The Board of Directors met on October 11, 1989, at the National Association of Realtors headquarters in Washington, D.C. The meeting was held in conjunction with the annual meeting of the National Association of Realtors, which was held from October 10-12, 1989, at the same location.

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AGENDA

1. Approval of the minutes of the meeting held on October 11, 1989.
2. Report of the President, Mr. [Name], for the year ending December 31, 1988.
3. Report of the Vice President, Mr. [Name], for the year ending December 31, 1988.
4. Report of the Secretary, Mr. [Name], for the year ending December 31, 1988.
5. Report of the Treasurer, Mr. [Name], for the year ending December 31, 1988.
6. Report of the Executive Director, Mr. [Name], for the year ending December 31, 1988.
7. Report of the Board of Directors for the year ending December 31, 1988.
8. Report of the Board of Directors for the year ending December 31, 1988.
9. Report of the Board of Directors for the year ending December 31, 1988.
10. Report of the Board of Directors for the year ending December 31, 1988.

RESOLUTIONS

1. That the Board of Directors approve the minutes of the meeting held on October 11, 1989.
2. That the Board of Directors approve the report of the President, Mr. [Name], for the year ending December 31, 1988.
3. That the Board of Directors approve the report of the Vice President, Mr. [Name], for the year ending December 31, 1988.
4. That the Board of Directors approve the report of the Secretary, Mr. [Name], for the year ending December 31, 1988.
5. That the Board of Directors approve the report of the Treasurer, Mr. [Name], for the year ending December 31, 1988.
6. That the Board of Directors approve the report of the Executive Director, Mr. [Name], for the year ending December 31, 1988.
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ADJOURNMENT

The meeting adjourned at 10:00 a.m. on October 11, 1989.

ATTACHED DOCUMENTS

1. Report of the President, Mr. [Name], for the year ending December 31, 1988.

REPORT OF THE BOARD OF DIRECTORS

The Board of Directors met on October 11, 1989, at the National Association of Realtors headquarters in Washington, D.C. The meeting was held in conjunction with the annual meeting of the National Association of Realtors, which was held from October 10-12, 1989, at the same location.

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Shirley Few, Lay Leader announced Lay Sunday, October 28th with Ed Swindell speaking.

STAFF:

Ellen Metcalf reported 60 attended New Members Luncheon and there would be a meeting October 19th for briefing Sponsors for New Members.

Ted Troutman reported a class of 20-30 persons to study Electoral Process and Implications for Social Gospel Oct. 28th and Nov. 4th.

Rick Haverly announced Bishop Minnick would speak at Terrific Tuesday, Oct. 16th, training class for prospective teachers soon and Oct. 21st Every Member Canvass.

Respectfully submitted,

C. Fred Clark, Chairman

Doris B. Blalock, Secretary

NEXT BOARD MEETING will be
Tuesday, November 13, 1984 at 7:30 p.m.
You are encouraged to attend!

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