

ADMINISTRATIVE BOARD MEETING
Duke Memorial United Methodist Church
November 22, 1983

The Administrative Board of Duke Memorial United Methodist Church held a brief meeting on November 22, 1983, at 7:30 p. m. in the Bradshaw Room with 45 members attending. Shirley Few, Chairman, presided.

Following the opening prayer by the Pastor, the minutes of the previous meeting were approved as mailed.

The Treasurer's report, given by Bill Self, is filed with the minutes.

Bob Weynand announced that 456 pledges for \$258,815 had been received to date in the Every Member Canvas. He expressed appreciation to Polly and Ben Mixon for their leadership in this connection.

Buildings and Grounds: Ben Mixon stated that the Haverlys had moved into the Forestwood Drive parsonage. Also, he said a number of major repairs to the church property would have to be undertaken in the next 14 to 18 months.

Parsonage Committee: Ran Few reported that items removed from the Forestwood Drive house and sold on November 17 netted about \$1,250.00

Methodist Men: Houston Blair announced the Christmas dinner on the second Tuesday in December to which all men and women of the church are invited.. Tom Coble reported over \$200.00 made by the men's group at the Bazaar.

United Methodist Women: In the absence of Jean Weynand, President, Charlotte Corbin reported \$7,200 raised by the Bazaar on November 17. Prior sales during the year had amounted to over \$2,000.

Staff Parish Relations: Chick Craig presented two budget items which would be requested at the Charge Conference: The ministers' salaries and benefits, \$70,702.68; and the District Work Fund, \$1,350.00. His motion that these figures be accepted passed unanimously.

Finance Committee: Bill Self made a motion for the acceptance of the Conference Single figure asking in the amount of \$62,369.00. The motion carried without dissent.

Mrs. Few recognized the retiring Board members and thanked them for their services. Recognition was also taken of the services of Shirley Few, Chairman, and Charlotte Corbin, Secretary, both of whom will be retiring from their positions at the end of December 1983.

The meeting was adjourned and followed by the Charge Conference at 8:00 p. m.

Shirely Few, Chairman

Charlotte Corbin, Secretary

NEXT BOARD MEETING will be Tuesday, January 3, 1984 at 7:30 p. m. in the Bradshaw Room. You are urged to be present.

ADMINISTRATIVE BOARD MEETING
Duke Memorial United Methodist Church
November 22, 1983

The Administrative Board of Duke Memorial United Methodist Church held a special meeting on November 22, 1983, at 7:30 p. m. in the Presbytery Room. Members present: Shirley New, Chairman, presided.

Following the opening prayer by the pastor, the minutes of the previous meeting were approved as written.

The Treasurer's report, given by Bill Self, is filed with the minutes.

Top reported announced that ACP pledges for \$252,812 had been received to date in the Every Member Campaign. He expressed appreciation to Holly and Tom Nixon for their leadership in this campaign.

Business and Grounds: Ben Nixon stated that the Newby's had moved into the Forewood Drive residence. Also, he said a number of water reports to the church property would have to be undertaken in the next 14 to 16 months.

Forewood Drive House and site on November 17 called about \$1,250.00.

Methodist Men: Tom Nixon reported that the Christmas dinner on the second Tuesday in December to which all men and women of the church are invited. Tom Nixon reported over \$300.00 made by the men's group at the dinner.

United Methodist Women: In the absence of Joan Weyand, President Charlotte Corbin reported \$2,300 raised by the Bazaar on November 17. Prior sales during the year had amounted to over \$2,000.

State-United Relations: Chick Crute presented two budget items which would be requested at the Charge Conference. The ministerial salaries and benefits, \$20,702.00; and the District Work Fund, \$1,280.00. His motion that these figures be accepted passed unanimously.

Finance Committee: Bill Self made a motion for the acceptance of the 1984-85 Single Figure Budget in the amount of \$2,967,000. The motion carried without dissent.

Mrs. New recognized the retiring board members and thanked them for their services. Recognition was also taken of the services of Shirley New, Chairman and Charlotte Corbin, Secretary, both of whom will be retiring from their positions at the end of December 1983.

The meeting was adjourned and followed by the Charge Conference at 8:00 p. m.

Shirley New, Chairman

Charlotte Corbin, Secretary

NEXT BOARD MEETING will be Tuesday, January 3, 1984 at 7:30 p. m. in the Presbytery Room. You are urged to be present.