

ADMINISTRATIVE BOARD MEETING
Duke Memorial United Methodist Church
October 4, 1983

The meeting of the Administrative Board of Duke Memorial United Methodist Church on October 4, 1983, at 7:30 p. m. in the Bradshaw Room was called to order by Shirley Few, Chairman, and opened with prayer by Chick Craig. Forty-three were in attendance.

The minutes of the September meeting were approved as mailed.

Trustees and Staff Parish: Bill Coman presented the following report:

The Trustees of Duke Memorial Church met September 27 at 102 Forestwood Drive, Durham, N. C., and voted to accept the bequest of Miss Mary Shore. Her will left this property and 127 acres of undeveloped land in Person County to Duke Memorial Church. Miss Shore and her deceased sister, Mrs. Lucille Shore Coburn, were members of our church. It was the consensus of the Trustees that the property be retained for use as a parsonage for our associate minister and his wife. The Trustees have instructed the Church Property Committee to clean and paint the interior.

Chick Craig's motion THAT THE HOUSE AT 102 FORESTWOOD DRIVE RECENTLY LEFT TO DUKE MEMORIAL UNITED METHODIST CHURCH BE USED AS THE PARSONAGE FOR THE ASSOCIATE PASTOR AND HIS FAMILY was seconded by Robert Pifer. Mr. Craig added that although this motion had not been approved by the Staff Parish Relations Committee, the possibility of this action was discussed at the most recent meeting of the Committee with no dissenting opinions expressed. The motion passed unanimously.

Mr. Coman made a follow-up motion: THE TRUSTEES FURTHER RECOMMEND, AND I SO MOVE, THAT THE PARSONAGE COMMITTEE BE EMPOWERED WITH THE RESPONSIBILITY OF DECIDING WHICH ITEMS OF THE HOUSE'S CONTENTS SHOULD BE RETAINED, DISPOSED OF OR SOLD. This motion was passed without dissent.

Treasurer's Report and Proposed Budget for 1984: Jim Long presented the financial report as of August 31, 1983, after which he outlined the proposed budget for the ensuing year. His motion for its adoption, in behalf of the Finance Committee, was passed unanimously after a motion for its amendment by Chick Craig, Seconded by Ed Hammond. Mr. Craig's motion REDUCED THE ANTICIPATED PLEDGES BY \$2,100, the amount of the Associate Pastor's housing allowance, AND THE PASTORS' SALARIES BY THE SAME AMOUNT, the total figures for operating Receipts and Operating Disbursements being \$372,049.00. Copies of the Treasurer's report on August 31, the 1983 budget, and the proposed budget reflecting the amendment are filed with the minutes.

Council on Ministries: Maurice Ritchie, chairman, on behalf of the Council moved THAT THE CHARGE FOR DINNER ON TERRIFIC TUESDAYS BE INCREASED TO \$2.50 FOR ADULTS, \$1.50 FOR CHILDREN, AND \$8.00 FOR FAMILIES EFFECTIVE THE FIRST TUESDAY IN NOVEMBER. The motion was approved unanimously.

Bob Skinner made the following motion in behalf of the Committee on Evangelism: THAT LETTERS OF IDENTIFICATION BE PLACED ON THE CHURCH VAN AT NO COST TO THE CHURCH. The motion carried unanimously. It was suggested that the lettering be "Duke Memorial United Methodist Church, Durham, N. C.".

Methodist Women: Jean Weynand called attention to the Bazaar November 17, 10:00 a. m. to 4:00 p. m., and preview night on November 16, 7:30 to 9:00 p. m.

Methodist Men: Houston Blair announced Andy Park as the October Speaker.

Staff: Brief reports were made on their areas of concern by Hazel Terhune, Rick Haverly, and Steve Conger. Caroline Sasser stated the Week Day School was off to a good start with 132 children and 20 teachers.

Mr. Faggart complimented the staff which he felt was functioning well and producing encouraging results. He solicited the assistance of the membership in efforts to build a bridge between Duke University and Duke Memorial Church and to create a friendly atmosphere toward visitors to the Church.

Mrs. Few expressed appreciation to Methodist Men for the 16 mm projector given to the church.

Also, Mrs. Few read a letter from Ken Howard in which he thanked the Board for its action in naming the middle building for him but declined the honor. Ran Few made a motion THAT MR. HOWARD'S WISHES BE RESPECTED AND THAT THE NAME OF THE BUILDING BE WITHDRAWN. The motion, seconded by Mr. Craig, was passed unanimously. A copy of Mrs. Few's letter to Mr. Howard and his reply are on file with the minutes.

Mrs. Few called attention to the Charge Conference on November 22. Ed Hammond made a motion THAT A MEETING BE HELD AT 7:30 P. M., IMMEDIATELY PRIOR TO THE CONFERENCE REPLACING THE REGULAR DECEMBER MEETING. It was seconded and favored unanimously.

Mr. Faggart dismissed the Board with prayer at 9:10 p. m.

Shirely Few, Chairman

Charlotte Corbin

Charlotte Corbin, Secretary

NEXT MEETING: November 1, 1983 at 7:30 p. m. in the Bradshaw Room