

ADMINISTRATIVE BOARD MEETING
DUKE MEMORIAL UNITED METHODIST CHURCH
September 6, 1983

The Administrative Board of Duke Memorial United Methodist Church met on Tuesday, September 6, 1983 at 7:30 p. m. in the Bradshaw Room with 42 members present. Shirley Few, Chairman, presided, and the Pastor gave the opening prayer.

The minutes of the August meeting were approved as mailed.

Bill Self made the Treasurer's report, a copy of which is on file with the minutes.

Committee reports were given as follows:

Buildings and Grounds: Ben Mixon, Chairman, outlined projects undertaken during the past two months and temporary measures to be taken until funds are available for permanent repairs and improvements.

Council on Ministries: The Ministry goals for 1984 were presented again by Maurice Ritchie, Chairman, and given unanimous Board approval.

Dr. Ritchie also stated that the Council approved the position of a Senior Adult Coordinator who would work with the senior church members and their activities as a work area of the Council on Ministries. This action was given approval.

Mrs. Few announced the resignation of Ellen Sewell as Coordinator of Communications and the appointment of Donna Elium as her replacement. The Board voted favorably on the appointment..

Staff-Parish Relations: Chick Craig, Chairman, made the following motion: THE STAFF PARISH RELATIONS COMMITTEE, AFTER CONSULTATION WITH THE KITCHEN COMMITTEE, MOVES THAT ANNREE MITCHELL BE EMPLOYED AS THE CHURCH HOSTESS AT A STARTING SALARY OF \$5 PER HOUR NOT TO EXCEED 1040 HOURS PER YEAR ON CHURCH-RELATED ACTIVITIES, PLUS 20 CENTS/MILE FOR SHOPPING NOT TO EXCEED 10 MILES PER WEEK, THE FIRST THREE MONTHS EMPLOYMENT BEING A PROBATIONARY PERIOD. The motion was given unanimous approval. Mr. Craig also said a number of applications for the position of Director of Christian Education had been received and would be considered soon.

Methodist Men: In a letter to Church men, Houston Blair proposed meeting for dinner on the second Tuesday in the Bradshaw Room. He also announced Sen. Gerry Hancock as the next speaker.

Staff Reports: Mr. Faggart reported approximately 45 new members for the year. While all areas of the Church are progressing, he was especially gratified at the senior high program being directed by Steve Conger.

A youth choir will be organized and directed by Rick Haverly this fall.

Hazel Terhune called attention to the activities planned for Christian Education Sunday on September 11.

Recognition Committee: Mrs. Few submitted the recommendation of the Committee for honoring W. K. Howard as follows: THAT THE "MIDDLE BUILDING" BE NAMED THE W. KENNETH HOWARD BUILDING, THAT APPROPRIATE PLAQUES BE PLACED ON THE OUTSIDE AND INSIDE OF THE BUILDING, AND THAT A SERVICE OF DEDICATION BE HELD IN CONNECTION WITH THEIR INSTALLATION. MR. FUNDERBURK'S MOTION FOR THE ACCEPTANCE OF THE COMMITTEE REPORT WAS GIVEN UNANIMOUS APPROVAL. Mrs. Few agreed to write Mr. Howard informing him of the Board action.

Missions: Mary Whanger named the four persons going to Jamaica as Maxine Blair, Donna Elium, Tim Langford and Tom Faggart.

Mr. Haverly dismissed the meeting with prayer at 8:30 p. m.

Shirley D. Few, Chairman

Charlotte Corbin, Secretary *Charlotte Corbin*

NEXT BOARD MEETING: Tuesday, October 4, 1983 at 7:30 p. m. in the Bradshaw Room.

