

ADMINISTRATIVE BOARD MEETING

DUKE MEMORIAL UNITED METHODIST CHURCH

August 2, 1983

A regular meeting of the Administrative Board of Duke Memorial United Methodist Church was held Tuesday, August 2, 1983, at 7:45 p.m. in the Bradshaw Room. Thirty members were present. Shirley Few, chairman, presided; and Hazel Terhune gave the opening prayer.

The minutes of the June meeting were approved as corrected.

A copy of the Treasurer's report, made by Bill Self, is on file with the minutes.

The following reports were made:

Finance: Bob Weynand stated budget planning was underway.

Council on Ministries: Maurice Ritchie outlined seven goals approved by the Council for 1984. A copy will be mailed to the Board with these minutes so that they may be studied prior to the September meeting when action will be taken.

Missions: Mary Whanger stated that four or five persons from Duke Memorial would join the work team to Jamaica. Additional information will be given in September.

Education: In the absence of the chairman, Hazel Terhune reported on the success of Vacation Bible School, which enrolled over 75 children. Special appreciation was expressed to Tamela Davis, the school coordinator. Mrs. Terhune also said that preparations for the fall programs were in progress. On her recommendation, the children's activities have been moved to the third floor of the educational building. There being no objection from the Board, the move will stand.

Nominations: For the Committee on Nominations, Mr. Faggart presented the following nominations: Rhaki Joyner, Children's Coordinator; Tom Stark, Chairman, Kitchen Committee; and Martha Brown, an addition to the Kitchen Committee. The Board gave unanimous approval.

Staff-Parish Relations: Chick Craig, chairman, made a motion THAT THE TIME LIMIT OF THREE MONTHS FOR THE EMPLOYMENT OF HAZEL TERHUNE AS DIRECTOR OF CHRISTIAN EDUCATION BE ELIMINATED IN ORDER THAT SHE MIGHT CONTINUE IN THIS CAPACITY UNTIL DECEMBER 31 OR UNTIL A SUITABLE CANDIDATE IS FOUND. The motion passed without dissent.

Mr. Craig also reported that Robert Woods had been employed as of August 2 to fill the position of Operations Manager. His duties will include supervision and maintenance work, and he will be responsible to the Buildings and Grounds Committee. Mr. Craig's motion THAT ROBERT WOODS BE EMPLOYED FOR 90 DAYS AT \$6.00 AN HOUR FOR 40 HOURS A WEEK, at which time the Buildings and Grounds Committee would recommend future action carried by unanimous vote.

ADMINISTRATIVE BOARD MINUTES

LUKE MEMORIAL UNITED METHODIST CHURCH

August 2, 1983

A regular meeting of the Administrative Board of Luke Memorial United Methodist Church was held Tuesday, August 2, 1983, at 7:45 p.m. in the Parsonage Room. Thirty members were present. Shirley Jew, chairman, presided, and Hazel Terhune gave the opening prayer.

The minutes of the June meeting were approved as corrected.

A copy of the Treasurer's report, made by Bill Self, is on file with the minutes.

The following reports were made:

Finance: Bob Hayward stated budget planning was underway.

Council on Ministries: Justice Ritchie outlined seven goals approved by the Council for 1984. A copy will be mailed to the Board with these minutes so that they may be studied prior to the September meeting when action will be taken.

Visitation: Mary Warner stated that four or five persons from Luke Memorial would join the work team to Jamaica. Additional information will be given in September.

Education: In the absence of the chairman, Hazel Terhune reported on the success of Vacation Bible School, which enrolled over 75 children. Special appreciation was expressed to Pamela Davis, the school coordinator. Mrs. Terhune also said that preparations for the fall programs were in progress. On her recommendation, the children's activities have been moved to the third floor of the educational building. There being no objection from the Board, the move will stand.

Nominations: For the Committee on Nominations, Mr. Hayward presented the following nominations: David Joyner, Children's Coordinator; Tom Sears, Chairman, Kitchen Committee; and Martha Brown, an addition to the Kitchen Committee. The Board gave unanimous approval.

Self-Inspection: Chuck Crank, chairman, made a motion that the committee on self-inspection for the improvement of Luke Memorial as Director of Christian Education be authorized in order that the next conference in this capacity might proceed on or until a suitable candidate is found. The motion passed without dissent.

Mr. Crank also reported that Robert Woods had been employed as of August 1 to fill the position of operations manager. His duties will include supervision and maintenance work, and he will be responsible to the Buildings and Grounds Committee. Mr. Crank's motion that Robert Woods be employed for 90 days at \$8.00 an hour for 40 hours a week, at which time the Buildings and Grounds Committee would recommend future action carried by unanimous vote.

Effort is still being made to find a Church Hostess.

U.M.W.: Jean Weynand reported the meetings have continued through the summer, and work is in progress for the Bazaar on November 17.

Mrs. Few requested that Lay Sunday be changed from October 9 to October 16 in order to accommodate the speaker, President Terry Sanford of Duke University. A motion to this effect by Ran Few, seconded by Chick Craig, passed unanimously.

Tom Coble, reporting for the Commission on Education, suggested an appropriate gift from the Church for Laura and Bill Early would be a planting for the yard of their new home. This would be followed up by members of the Commission.

Brief staff reports were made by Rick Haverly, Steve Conger, Hazel Terhune, and the Pastor, all of whom are working toward a busy fall. Mr. Faggart called attention to a dialogue session with Bishop Cannon on August 29 at 7:30 p.m. at Asbury Church. All are invited to attend. He also said Rev. Bruce Taylor of New Bern would be the speaker at a stewardship meeting on August 14 at 7:00 p.m. at Duke Memorial Church.

A lengthy discussion on the transportation of elderly and/or handicapped members to and from church followed. The Council on Ministries and Methodist Men will undertake to work out these needs.

The chairman announced that Board meetings would start at 7:30 p.m. beginning in September.

The meeting was adjourned at 9:10 p.m. with prayer by Mr. Faggart.

Shirley Few, Chairman

Charlotte Corbin
Charlotte Corbin, Secretary

NEXT BOARD MEETING: Tuesday, September 6, 7:30 p.m., following our first Terrific Tuesday. Please note the new time and make every effort to attend our first meeting of the fall.

Effort is still being made to find a Church House.

U.M.W.: Jean Weyland reported the meetings have continued through the summer, and work is in progress for the Fall on November 17.

Mr. Lew requested that Lay Sunday be changed from October 9 to October 16 in order to accommodate the speaker, President Terry Sanford of Duke University. A motion to this effect by Dan Lew, seconded by Chuck Craig, passed unanimously.

Tom Golbe, reporting for the Commission on Education, suggested an appropriate gift from the Church for Laura and Bill Terry would be a planning for the yard of their new home. This would be followed up by members of the Commission.

Final staff reports were made by Rick Hawley, Steve Conner, Hazel Terhune, and the Pastor, all of whom are working toward a busy fall. Mr. Farrant called attention to a dialogue session with Bishop Cannon on August 29 at 7:30 p.m. at Ashbury Church. All are invited to attend. He also said Rev. Bruce Taylor of New Bern would be the speaker at a stewardship meeting on August 14 at 7:00 p.m. at Duke Memorial Church.

A lengthy discussion on the transportation of elderly and/or handicapped members to and from church followed. The Council on Ministries and Methodist Men will undertake to work out these needs.

The chairman announced that Board meetings would start at 7:30 p.m. beginning in September.

The meeting was adjourned at 9:10 p.m. with prayer by Mr. Farrant.

Shirley Kay, Chairman

Charlotte Corbin, Secretary

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