

DUKE MEMORIAL UNITED METHODIST CHURCH

ADMINISTRATIVE BOARD MEETING - MAY 8, 1979

The Administrative Board of Duke Memorial United Methodist Church met on May 8, 1979, at 7:45 p.m. in the Bradshaw Room, with Chairman Ran Few presiding. There were 33 members present. Elizabeth Bookhout gave the invocation. Minutes of the April meeting were approved as mailed.

Treasurer Bill Self presented a report of finances for the month of April, stating that our finances are in a healthy state at this time. A copy of the April finance report is filed with these minutes.

Council on Ministries - Mary Whanger announced that our celebration of Wesley Heritage Month is continuing. A group of 18 persons from Duke Memorial are on a trip to St. Simons Island and the Epworth-by-the-Sea Conference Center May 7-10. There will be a Wesley Hymn Sing during the morning worship service on May 20, and a program on Susannah Wesley will be presented in the Sanctuary on the evening of May 20. At 9 a.m. on May 20 and 27 in the Bradshaw Room, Don Settle will lead the service of morning prayers which John Wesley recommended for use every Lord's day before the morning worship.

The Council asked Methodist Men to sponsor a weekly prayer breakfast for men, beginning in June. This is in fulfillment of goal 4 under Objective I for 1979. However, the executive committee of Methodist Men recommended that the breakfasts be held, beginning in September.

The Council on Ministries brought to the Administrative Board a resolution that the minutes of both groups be mailed at the same time, thus saving postage. This would necessitate the minutes being mailed approximately one week following the Board meeting. The Board voted to carry through on this resolution on a trial basis. Also, the Council asked that the church secretary post a copy of the Board minutes on the bulletin board in the middle building for church members' perusal.

Mary Whanger moved, seconded by Shirley Few, that space be provided again this summer for the YWCA Day Camp. Margaret Anne Biddle and the Y Director have drawn up a formal agreement covering this use. United Methodist Women will again provide money for clean-up. The motion carried.

Dan Edwards, Chairman of the Pensions Funding Crusade, announced happily that Duke Memorial has over-subscribed its fair share in the Crusade, with the figure now standing at \$57,000+ on a Fair Share Goal of \$46,646.

Jack Cliff commended Chairman Few on the exemplary fashion in which he has represented the Board recently in formal presentations in the Sanctuary. Nick Fagan voiced pleasure in the success of our 93rd birthday celebration.

Worship - Eunice Mattox expressed her appreciation to the participants in the 20 weeks of Wednesday noon devotions and to the contributors to our meditations booklet. She stated that the newly trained group of acolytes is already serving and doing a commendable job. She announced that we shall continue our monthly informal afternoon communion services, excepting May, with formal quarterly communion being held during the morning worship service. Mrs. Mattox reported that our junior high members served well as ushers during a recent morning worship service.

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Worship - Eunice Hattox expressed her appreciation to the participants in the 20 weeks of Wednesday noon devotions and to the contributors to our meditation booklet. She stated that the newly trained group of acolytes is already serving and doing a commendable job. She announced that we shall continue our monthly informal afternoon communion services, excepting May, with formal quarterly communion being held during the morning worship service. Mrs. Hattox reported that our Junior High members served well as ushers during a recent morning worship service.

Memorial Records - Eunice Mattox announced that a Miss Joan Jones, recommended by Bob Blake, will serve as scrivener for our Memorial Book. The committee is working diligently in compiling a record of memorial gifts. It is their hope that the record can go to Dr. Arthur Kale by August 1 for wording.

United Methodist Women - Louise Ervin reported that Norma Van Vleet presented the May UMW program on the Child Advocacy Program in Durham. Also, Wednesday work sessions are continuing in preparation for the Fall Festival.

Methodist Men - A. D. Turrentine reported that 33 members attended the May meeting. Dr. Max Rogers of the Southeastern Theological Seminary at Wake Forest was the speaker. New officers of Methodist Men were elected as follows:

President - Dan Edwards
 Vice-President - Louis Robinson
 Secretary - R. L. Forrester, II
 Treasurer - Jack Cliff

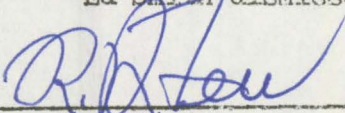
Church Properties - Ken Howard stated that the contract had been let for the painting and some glazing repairs of windows in the Educational Building, as well as windows scattered throughout the church property. In addition, the outside bulletin board will receive repairs. Mr. Howard stated that again this summer Duke Memorial will attempt to conserve energy by keeping the air conditioning at a higher setting. Regarding parsonage repairs, Mr. Howard stated that in the near future some tile work will be done, a humidifier added, insulation added, and smoke alarms installed.

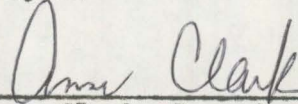
Bill Coman expressed his extreme pleasure in our "landmark" achievement in the Pensions Funding Crusade, stating that Duke Memorial raised some 20-25 per cent more than its goal.

Staff - Ed Smith, too, expressed his appreciation to Duke Memorial members for their support in the Pensions Funding Crusade. Also, Mr. Smith stated that on June 7 we would have a decision on our request for the appointment of Don Settle as Associate Minister at Duke Memorial. Annual Conference will be held June 4-7 at Fayetteville, with Mr. Smith, Mr. Settle, and Miss Biddle attending. Mary Whanger and Tom Coble are lay delegates and Louise Ervin and Ran Few are alternate delegates. Mr. Smith stated that a number of letters had been written supporting Ed Hammond as a delegate to General and Jurisdictional Conferences. It is the Board's feeling that Dr. Hammond would be a most able delegate. Mr. Smith announced that the Council on Ministries would soon be asking for suggestions for our church program for 1980.

Shirley Few moved, seconded by Earl Brown, that the June Board meeting be held on June 12 to avoid conflict with Annual Conference. The motion carried.

Ed Smith dismissed the meeting with prayer.


 Ran Few, Chairman


 Anne Clark, Secretary

Next Meeting: June 12

Memorial Records - Louise Hattox announced that a Miss Joan Jones, recommended by Bob Blake, will serve as scribe for our Memorial Book. The committee is working diligently in compiling a record of memorial gifts. It is their hope that the record can go to Dr. Arthur Kala by August 1 for wording.

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- Treasurer - Jack Cliff
- Secretary - R. L. Forrester, II
- Vice-President - Louis Robinson
- President - Dan Edwards

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Bill Goman expressed his extreme pleasure in our "landmark" achievement in the Pentecost Fundraising Crusade, stating that Duke Memorial raised some 20-25 per cent more than its goal.

Staff - Ed Smith, too, expressed his appreciation to Duke Memorial members for their support in the Pentecost Fundraising Crusade. Also, Mr. Smith stated that on June 8 we would have a decision on our request for the appointment of Don Settle as Associate Minister at Duke Memorial. Annual Conference will be held June 4-7 at Fayetteville with Mr. Smith, Mr. Settle, and Miss Bidle attending. Mary Whanger and Tom Coffey are lay delegates and Louise Hattox and Ken For are alternate delegates. Mr. Smith stated that a number of letters had been written supporting Ed Hammond as a delegate to General and Jurisdictional Conferences. It is the Board's feeling that Ed Hammond should be a most able delegate. Mr. Smith announced that the Council on Ministries would soon be asking for suggestions for our church program for 1980.

Shirley Fox moved, seconded by Earl Brown, that the June Board meeting be held on June 15 at 7:00 p.m. in the Conference Center. The motion carried.

Ed Smith presided over the meeting with prayer.

Anne K. Smith, Secretary

Ed Smith, Chairman

Next Meeting: June 15