

DUKE MEMORIAL UNITED METHODIST CHURCH

ADMINISTRATIVE BOARD MEETING - NOVEMBER 7, 1978

The Administrative Board of Duke Memorial United Methodist Church met on November 7, 1978, at 7:45 p.m. in the Bradshaw Room, with Chairman Ran Few presiding. There were 40 members present. Mary Whanger gave the invocation. With the correction of October 8 as Laity Sunday, the minutes of the October meeting were approved as mailed.

Treasurer Bill Self presented the financial report as of October 31, 1978, a copy of which is filed with these minutes. He stated that it is anticipated that we shall meet our 1978 budget by December 31.

Fred Clark, Chairman of the Finance Committee, reported that approximately \$187,000 in pledges for 1979 had been received through our Every Member Commitment campaign. As this is short of the recommended figure for 1979, Chairman Clark stated that a letter would be sent to the congregation informing them of this situation. It is hoped that additional pledge monies will be forthcoming as a result of this letter.

Ed Smith made a motion, seconded by Shirley Few, that our Thanksgiving Offering this year be donated to Meals on Wheels and that our Christmas Offering be presented to the District Project (Granville-Vance Charge), as was done last year. The motion carried.

Council on Ministries - Mary Whanger reported for the Council on Ministries as follows: A fellowship dinner and square dance will be held on November 19 at 6 p.m. in the Fellowship Hall.

The Council's session to discuss the "Family of God Concept" and plan events to interpret it (This is according to Goal 5 under the Objective, Strengthen Spiritual Growth of Persons.) was postponed until the November meeting.

Goal 7 of the Objectives states that we shall have a prayer weekend, led by Maxie Dunnam. However, Mr. Dunnam is not available until 1981. As Mr. Dunnam's leadership is of such excellent quality, the Council recommends that Goal 7 be held over until 1981 and that Mr. Dunnam be invited to come on his first available weekend in 1981. The Board approved this recommendation.

The following plans for Sunday, December 24, were presented for approval:

10:30 a.m.	A service of readings and carols in the Sanctuary to take the place of both Sunday School and the morning worship service.
6 - 6:45 p.m.	Holy Communion in the Sanctuary
7 p.m.	Christmas Eve at Duke Memorial, in the Fellowship Hall

The Board approved these plans.

Methodist Men - A. D. Turrentine reported that 44 members were present for Methodist Men. Mr. Ed Swindell was the speaker. The December 5 meeting will be Ladies' Night.

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- 7 p.m. Christmas Eve at Duke Memorial in the Fellowship Hall

The Board approved these plans.

Methodist Men - A. D. Turxentine reported that 44 members were present for Methodist Men. Mr. Ed Swindell was the speaker. The December 5 meeting will be Ladies' Night.

Parsonage Committee - Lewis Shipp stated that repair work to the outside of the parsonage and the lawn were progressing. Inside repairs will be carried out in January.

Missions - Elizabeth Bookhout reported that the "Teacher Preparation" session for our China Study, to be held in January, will be conducted by Dr. Arthur Kale Sunday, November 12.

Staff - Cathy Wells, our student intern, stated that she is visiting in the homes of Junior High church members. This is proving helpful to her in her Sunday School and United Methodist Youth Fellowship work.

Margaret Ann Biddle announced plans for an Advent Workshop to be held December 3 from 5 - 7:30 p.m. for the entire congregation. A "stone soup" supper is a part of the plans. There will be workshops on the making of Advent wreaths and Christmas cards, as well as gifts for shut-ins. A special part of the program will be the presentation of membership pins to deserving members of United Methodist Women.

On December 17 a combined pageant and music program will be presented, with supper to follow.

Ed Smith announced November 28 as the date of Charge Conference, with District Superintendent, Charles Mercer, presiding. Mr. Mercer will be the guest preacher at Duke Memorial on January 21, 1979.

Mr. Smith stated that the Communion Service held in the late afternoon on Sunday, November 5, was well attended.

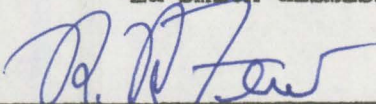
Mr. Smith announced that starting December 6 and running through Easter, noontime devotions with lunch would be held at Duke Memorial, excepting the Wednesday after Christmas.

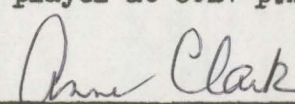
It is anticipated that the new pew cushions for the Sanctuary will be in place for the November 19 morning worship service.

Speaking for the Memorial Fund Committee, Mr. C. J. Jones urged the Board to curtail any major capital-improvements spending until our present indebtedness is reduced.

Dr. Earl Brown commended Margaret Ann Biddle and the Education Commission for the luncheon honoring Sunday School teachers.

Ed Smith dismissed the meeting with prayer at 8:14 p.m.


Ran Few, Chairman


Anne Clark, Secretary

Charge Conference: November 28, 7:45 p.m.

Next Board meeting: December 5, 7:45 p.m.

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