

DUKE MEMORIAL UNITED METHODIST CHURCH

ADMINISTRATIVE BOARD MEETING - MAY 9, 1978

The Administrative Board of Duke Memorial United Methodist Church met on May 9, at 7:45 p.m. with Chairman Ran Few presiding. There were 47 members present. The invocation was given by Tom Coble. Minutes of the April meeting were approved as mailed.

Assistant Treasurer, Helen Harrell, presented the financial report for the month of April, a copy of which is filed with these minutes.

Council on Ministries - At its April 19 meeting, the Council discussed and formulated plans for a new approach to the fall planning retreat. In the past, more ideas have come out of the retreats than can be implemented. In an effort to make use of these ideas, in addition to what is already being done, the Council has chosen a theme for Duke Memorial for the coming year. The idea for a theme came from Bob Wallace, and it occurred to him from the fact that the United Methodist Church chooses quadrennial themes around which to build its programs. The theme the Council has chosen is "Become Involved - How?" Under this general theme will be 6 topics, corresponding to six of the work areas of the Council on Ministries. These topics are: Our Fellow Christians (Ecumenical Affairs), Christian Nurture (Christian Education), Spreading our Faith (Evangelism), Reach Out (Missions), Community Action (Social Concerns), and Praise God (Worship). Under each area will be listed a number of action words to stimulate ideas. Anyone at Duke Memorial will have a chance to help shape our program. There will be 6 group meetings, each on one of the topics mentioned above, each led by a different person at a different time, during the last week of May through June. The leaders of these groups are as follows: Our Fellow Christians, Ed Hammond; Christian Nurture, Bob Weynand; Spreading Our Faith, Tom Walker; Reach Out, Ruth and Arthur Kale; Community Action, Ben Mixon; Praise God, Eunice Mattox. Individuals will have an opportunity to sign up for one or more of these group meetings; so if there is something you feel our Church should be implementing, this is an opportunity to express yourself. The ideas which come out of these 6 groups will form the basis for the planning retreat in the fall. At that time specific assignments will be made and programmed for next year's calendar. Information relating to this entire idea will be placed in the Messenger.

Ed Smith brought to the Council a suggestion that a bulletin board called the "Congregational Trading Post" be put near the water fountain by the Library. On one side of the board would be listed services or goods needed, on the other side services or goods offered. This would be placed there simply as a service to our members, and anyone could put a notice on it. Mary Whanger made the motion, seconded by Ed Hammond, that this suggestion be carried out. The motion carried.

Methodist Men - Ed Hammond reported that 50 persons attended the May meeting of Methodist Men. Mrs. Frances McFarland, a resident of the Methodist Retirement Home, presented a program on her life in various parsonages through the years as a minister's wife. The program was well received. Mr. Hammond expressed thanks to the women of Duke Memorial who attend Methodist Men meetings and, through their help, make the meetings run more smoothly.

Church Properties - Ken Howard reported that Shaw Custom Upholsterers of Durham had presented an acceptable sample pew cushion. He expressed the hope that the cushions would be ready for installation by late August or early September.



ADMINISTRATIVE BOARD MEETING - MAY 9, 1978

The Administrative Board of Duke Memorial United Methodist Church met on May 9, at 7:45 p.m. with Chairman Ken Howard presiding. There were 17 members present. The invocation was given by Tom Cople. Minutes of the April meeting were approved as mailed.

Assistant Treasurer, Helen Hartzell, presented the financial report for the month of April, a copy of which is filed with these minutes.

Council on Ministries - At its April 19 meeting, the Council discussed and formulated plans for a new approach to the fall planning retreat. In the past, more ideas have come out of the retreats than can be implemented. In an effort to make use of these ideas, in addition to what is already being done, the Council has chosen a theme for Duke Memorial for the coming year. The idea for a theme came from Bob Wallace, and it occurred to him from the fact that the United Methodist Church changes quadrants, themes around which to build its programs. The theme the Council has chosen is "Beacons Involved - How?" Under this general theme will be 6 topics, corresponding to six of the work areas of the Council on Ministries. These topics are: Christian Education, Christian Action, Christian Nurture, Christian Worship, Christian Fellowship, and Christian Service. Under each area will be listed a number of action words to stimulate ideas. Anyone at Duke Memorial will have a chance to help shape our program. There will be 6 group meetings, each on one of the topics mentioned above, each led by a different person at a different time, during the last week of May through June. The leaders of these groups are as follows: Christian Education, Ed Hammond; Christian Nurture, Bob Hayward; Christian Action, Tom Walker; Christian Fellowship, Ruth and Arthur Kala; Christian Service, Ben Nixon; Christian Worship, Ed Hartzell. Individuals will have an opportunity to sign up for one or more of these group meetings; so if there is something you feel our Church should be implementing, this is an opportunity to express yourself. The ideas which come out of these 6 groups will form the basis for the planning retreat in the fall. At that time specific assignments will be made and programmed for next year's calendar. Information relating to this entire idea will be placed in the Messenger.

Ed Smith brought to the Council a suggestion that a bulletin board called the "Congregational Finding Post" be put near the water fountain by the library. On one side of the board would be listed services or goods needed, on the other side services or goods offered. This would be placed there simply as a service to our members, and anyone could put a notice on it. Mary Wagner made the motion, seconded by Ed Hammond, that this suggestion be carried out. The motion carried.

Methodist Men - Ed Hammond reported that 50 persons attended the May meeting of Methodist Men, Mrs. Frances Hartzell, a resident of the Methodist Retirement Home, presented a program on her life in various parishes through the years as a minister's wife. The program was well received. Mr. Hammond expressed thanks to the women of Duke Memorial who attend Methodist Men meetings and, through their help, make the meetings run more smoothly.

Church Property - Ken Howard reported that Stan Guston, Upholsterer of Durham had presented an acceptable sample new cushion. He expressed the hope that the cushions would be ready for installation by late August or early September.



Work on the parking lot has been started but has been detained by wet weather. Also, the roofing of the center building has been held up by rain. Plans have been made to have the boxwoods on the Church property pruned, fertilized, and sprayed.

United Methodist Women - Louise Ervin announced that a profit of \$906.62 had been made on the Spring Fling. The program at the June meeting of UMW will be a report by Mary Whanger of the Assembly of United Methodist Women, which she attended in Louisville, Kentucky.

Commission on Education - Eight people took the tour of the Methodist Home for Children and the Methodist Building in Raleigh. The tour to Fayetteville was cancelled by the Conference.

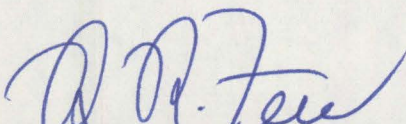
Health and Welfare - Ruth Phelps reported that the financial response to Meals on Wheels amounted to \$200 thus far, with a monthly pledge being made by one circle of United Methodist Women. The Commission has made plans to direct special attention to those residents of the Methodist Retirement Home who have no family members nearby.

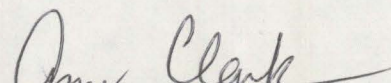
Music - Melba Bartholomew stated that a very warm response was given Emily Boyd Lowe and her choir from East Michigan University, which presented a concert in Durham recently. Mrs. Lowe is a former choir member of Duke Memorial.

Staff - Bob Wallace will be leaving Duke Memorial in June for a new assignment in the Conference. He expressed his appreciation for the fine relationship he has experienced with the membership and with the staff of Duke Memorial. He also expressed gratitude to the Board for its support of his ideas and planning of programs for the congregation. Chairman Few stated that the Wallace family had indeed endeared themselves to Duke Memorial, and he expressed best wishes from the Board in their new assignment.

Ed Smith announced that he and Bob Wallace, along with the lay delegates from Duke Memorial, would be attending Annual Conference June 5-8. He also gave the following report of his activities: 36 home calls for the month, 297 for the year; 100 hospital visits during the month, 996 for the year; 39 meetings during the month, 374 for the year; 74 conferences in the month, 395 during the year.

Bob Wallace dismissed the meeting with prayer.

  
Ran Few, Chairman

  
Anne Clark, Secretary

Next Meeting: June 13



Work on the parking lot has been started but has been detained by wet weather. Also, the roofing of the center building has been held up by rain. Plans have been made to have the forewoods on the Church property pruned, fertilized, and sprayed.

United Methodist Women - Louise Evin announced that a profit of \$906.62 had been made on the Spring Fling. The program at the June meeting of UMW will be a report by Mary Wenger of the Assembly of United Methodist Women, which she attended in Louisville, Kentucky.

Commission on Education - Eight people took the tour of the Methodist Home for Children and the Methodist Building in Raleigh. The tour to Fayetteville was cancelled by the Conference.

Health and Welfare - Ruth Phelps reported that the financial response to Meals on Wheels amounted to \$200 this year, with a monthly pledge being made by one circle of United Methodist Women. The Commission has made plans to direct special attention to those residents of the Methodist Retirement Home who have no family members nearby.

Music - Ralph Bartholomew stated that a very warm response was given to the Boy's and Girl's choir from East Michigan University, which presented a concert in Durham recently. Mrs. Lowe is a former choir member of Duke Memorial.

Staff - Bob Wallace will be leaving Duke Memorial in June for a new assignment in the Conference. He expressed his appreciation for the relationship he has experienced with the membership and with the staff of Duke Memorial. He also expressed gratitude to the Board for its support of his ideas and planning of programs for the congregation. Chairman Jew stated that the Wallace family had indeed endeared themselves to Duke Memorial, and he expressed best wishes from the Board in their new assignment.

Ed Smith announced that he and Bob Wallace, along with the lay delegates from Duke Memorial, would be attending Annual Conference June 5-8. He also gave the following report of his activities: 30 home calls for the month, 207 for the year; 100 hospital visits during the month, 900 for the year; 39 meetings during the month, 374 for the year; 74 conferences in the month, 305 during the year.

Bob Wallace dismissed the meeting with prayer.

Anne Clark, Secretary

Sam Jew, Chairman

Next Meeting: June 13