

DUKE MEMORIAL UNITED METHODIST CHURCH
ADMINISTRATIVE BOARD MEETING--NOVEMBER 15, 1977

A brief meeting of the Administrative Board of Duke Memorial United Methodist Church was held at 7:45 P.M., November 15, 1977 in the Lillie Duke Classroom. The meeting was presided over by the Chairman, Bill Coman.

The opening prayer was given by Nicholas B. Fagan.

The October minutes were approved as mailed to members.

The Treasurer, Bill Self, gave the October financial statement, a copy of which is filed with the minutes. He stated that with the projection based on present monies paid, we should finish the year as budgeted.

The second part of the Treasurer's report related to financial matters pertaining to the 1978 budget. The commitment pledges are about \$13,000 short of the amount needed, so the Finance Committee had to consider certain changes and made the following recommendations in the projected 1978 budget:

Delete \$500 from Education Fund under Church Staff
Reduce Council on Ministries budget by \$1,000
Reduce Ministerial Education (under Conference Payments) by \$500
Reduce Music Program by \$300
Reduce Office and Printing by \$800
Reduce Utilities by \$2,000
Reduce Telephone by \$100
Reduce Repairs by \$1,000

This cuts the projected budget from \$207,864.91 to \$201,264.91.

Bill Self moved that we accept the altered budget, and a second was made by Jack Cliff. An amendment was made by Herman Rhinehart that priorities be determined in January. The amendment was seconded by Tom Coble. The motion as amended was carried. A copy of the altered budget is on file with the minutes.

Appreciation was expressed to Tom Coble who headed the Every Member Commitment Canvas and to all the workers who participated.

Mary Whanger, Chairman of Council on Ministries, announced that the worship service on Christmas Day will be a joint worship service in the Sanctuary at 10:30 A.M.

Jack Cliff announced the November 30th meeting date for the Commission on Visitation.

The meeting was adjourned to have the Charge Conference presided over by the District Superintendent.

Eunice H. Mattox
Eunice H. Mattox
Secretary

ADMINISTRATIVE BOARD MEETING--NOVEMBER 12, 1977
DUKE MEMORIAL UNITED METHODIST CHURCH

A brief meeting of the Administrative Board of Duke Memorial United Methodist Church was held at 7:45 P.M., November 12, 1977 in the Little Duke Classroom. The meeting was presided over by the Chairman, Bill Gosman.

The opening prayer was given by Nicholas P. Pagan.

The October minutes were approved as written to members.

The Treasurer, Bill Self, gave the October financial statement, a copy of which is filed with the minutes. He stated that with the projection based on present rates paid, we should finish the year as budgeted.

The second part of the Treasurer's report related to financial matters pertaining to the 1978 budget. The committee pledges are about \$13,000 short of the amount needed, so the Finance Committee had to consider certain changes and made the following recommendations in the projected 1978 budget:

- Defer \$200 from Education Fund under Church Staff
- Reduce Council on Ministries budget by \$1,000
- Reduce Ministerial Education (under Conference Payments) by \$200
- Reduce Music Program by \$300
- Reduce Office and Printing by \$800
- Reduce Utilities by \$1,000
- Reduce Telephone by \$100
- Reduce Repairs by \$1,000

This cuts the projected budget from \$207,884.91 to \$201,284.91.

Bill Self moved that we accept the altered budget, and a second was made by Jack Cible. An amendment was made by Herman Rhinhardt that portions be deferred in January. The amendment was seconded by Tom Coble. The motion as amended was carried. A copy of the altered budget is on file with the minutes.

Appreciation was expressed to Tom Coble who headed the Every Member Covenant Census and to all the workers who participated.

Vary Winger, Chairman of Council on Ministries, announced that the worship service on Thanksgiving Day will be a joint worship service in the Sanctuary at 10:30 A.M.

Jack Cible announced for November 30th meeting date for the Commission on Visitation.

The meeting was adjourned to have the Charge Conference presided over by the District Superintendent.

Emilio H. Pastor
Secretary