

**Duke Memorial United Methodist Church**  
DURHAM, NORTH CAROLINA

23 September 1977

**MEMORANDUM**

**TO:** Melba Bartholomew  
Tom Coble, Chairman  
Wilson Coffin  
Ken Howard  
C. J. Jones  
Rev. Ed Smith  
Virginia Thomas  
Edith Toms

**FROM:** Bill Coman, Administrative Board Chairman

At the September 6 meeting of the Administrative Board I was directed to name a special committee to study the feasibility of pew cushions for the Church Sanctuary. Tom Coble has agreed to serve as chairman and I am by this memo, asking you to serve on his committee. Please study the subject carefully in committee and make your recommendation to the Board.

Thank you for serving our Church in this important task.

DURHAM MEMORIAL HISTORICAL SOCIETY  
DURHAM, NORTH CAROLINA

27 January 1971

MEMORANDUM

TO:

Mr. J. H. ...  
Mr. ...  
Mr. ...  
Mr. ...  
Mr. ...  
Mr. ...  
Mr. ...  
Mr. ...  
Mr. ...

FROM:

Bill ...

All the ...  
directed to ...  
few ...  
service ...  
his ...  
and ...

Thank you for ...