

DUKE MEMORIAL UNITED METHODIST CHURCH
ADMINISTRATIVE BOARD MEETING--September 6, 1977

The Administrative Board of Duke Memorial United Methodist Church met September 6, 1977, at 7:45 in the Bradshaw Room, with the Chairman, Bill Coman, presiding. Forty-four members were present.

The invocation was given by Ed Hammond.

The minutes of the August meeting were approved and filed.

Reports:

The treasurer's report was given by Bill Self. He announced that the last section of the property at the rear of the church had been bought as of September 1. The Charge Conference had approved, one year ago, borrowing by the trustees of up to \$125,000 to buy and make improvements, etc., on the property. \$36,000 has been borrowed to complete payment on the property.

A report was given by Ran Few, Chairman of the Committee that had been appointed to study the use and/or disposition of the building on the property. The committee recommended razing the building as soon as possible and using the entire area for parking. They also recommended selling all salvable materials such as iron, copper, etc. C. J. Jones, a member of the trustees, made the comment that the Memorial Church Fund directors had committed the Fund to paying for the property and felt the debt on the property should be paid before incurring expense of demolishing the building.

Council on Ministries: Mary Whanger, Chairman, reported a meeting of the Council on August 24th. At that time keen appreciation and thanks were expressed to the leaders and all who worked so diligently to make the Van Day such a success. The Van total is approximately \$8,400.00.

The report on the Outreach Ministry of our church prepared by the Task Force, chaired by Tom Adkinson and assisted by Bob Wallace, was presented. This presents a review of our benevolent and service outreach, and makes recommendation for us to study, and also informs the leaders and congregation generally. It is an excellent research report and much appreciation goes to these two and their committee. A copy of this report is on file with the minutes.

Eno Surprise Day on Saturday, September 10, 3:00 p.m. to 8:00 p.m., will be a fun time with games and a picnic supper. Polly Mixon and Mr. and Mrs. Charles Chewning are coordinating this.

The Council on Ministries will hold its planning retreat at the church on September 16-17. Plans are in the making for the remainder of the year.

Membership and Evangelism: Jack Cliff announced the first meeting of fall to be held on September 28th.

Church History: All agree a magnificent job was done by Mr. Wyatt Dixon, Dr. Ben Powell and their entire committee and Miss Esther Evans who edited the manuscripts. A brochure is being prepared by Mike Herman to expedite sales. 800 copies were ordered and approximately 115 have been sold.

ADMINISTRATIVE BOARD MEETING--September 6, 1977
TRINE MEMORIAL UNITED METHODIST CHURCH

The Administrative Board of Trine Memorial United Methodist Church was held on September 6, 1977, at 7:45 in the Bradshaw Room, with the Chairman, Bill Gorman, presiding. Forty-four members were present.

The invocation was given by Ed Hammond.

The minutes of the August meeting were approved and filed.

Reports:

The treasurer's report was given by Bill Zell. He announced that the last section of the property at the rear of the church had been bought as of September 1. The Charge Conference had approved, one year ago, borrowing by the trustees of up to \$125,000 to buy and make improvements, etc., on the property. \$36,000 has been borrowed to complete payment on the property.

A report was given by Ray Fox, Chairman of the Committee that had been appointed to study the use and/or disposition of the building on the property. The committee recommended raising the building as soon as possible and using the entire area for parking. They also recommended selling all salvable materials such as iron, copper, etc. G. J. Jones, a member of the trustees, made the comment that the Memorial Church and directors had committed the fund to paying for the property and that the debt on the property should be paid before the carrying expense of demolishing the building.

Council on Ministry: Harry Wagner, Chairman, reported a meeting of the Council on August 24th. At that time there was appreciation and thanks were expressed to the leaders and all who worked so diligently to make the Van Day such a success. The Van total is approximately \$2,400.00.

The report on the Outreach Ministry of our church prepared by the Task Force, chaired by Tom Atkinson and assisted by Bob Wallace, was presented. This presents a review of our benevolence and service outreach, and makes recommendations for us to study, and also informs the leaders and congregation generally. It is an excellent research report and much appreciation goes to these two and their committee. A copy of this report is on file with the minutes.

Our September Day on Saturday, September 10, 3:00 p.m. to 6:00 p.m., will be a fun time with games and a picnic supper. Holly Nixon and Mr. and Mrs. Charles Channing are coordinating this.

The Council on Ministry will hold its planning retreat at the church on September 16-17. Plans are in the making for the remainder of the year.

Memberships and Evangelism: Jack Cliff announced the first meeting of fall to be held on September 15th.

Church History: All agree a magnificent job was done by R. West Nixon, D.D. on the report and their entire committee and Miss Rachel Evans who edited the manuscript. A brochure is being prepared by Miss Watson to expedite sales. 500 copies were ordered and approximately 115 have been sold.

Pat Coman made a motion that a copy of the church history be sent to each former living minister assigned to Duke Memorial; also to the library of Trinity Methodist Church, the library at Duke Divinity School, the North Carolina Conference in Raleigh, and the Methodist Retirement Home in Durham. The motion, seconded by Tom Coble, was carried.

A motion by Carolyn Shipp, seconded by Bill Self, to send copies to the widows of deceased ministers who had been assigned to Duke Memorial, was also carried.

Every-Member Canvas: Tom Coble announced all plans are moving along nicely for canvass beginning on October 16th.

Church Property: Ken Howard said some pew cushions have been put into the Sanctuary from time to time. There had been suggestions that all pews be cushioned. A need was felt for establishing policy and procedure for such. Ed Hammond made a motion that the chairman appoint a committee to study the subject and report to the Board. Ken Howard seconded the motion, which carried.

United Methodist Women: Pat Coman announced the Annual Fall Festival Dinner and Auction will be held on October 7th. Edith Toms is ticket chairman and Carolyn and Lewis Shipp are in charge of the auction.

United Methodist Men: Ed Hammond announced October 4th meeting. There are about 62 active members of Methodist Men with an average attendance of 50. He urged participation in this group by all Methodist Men.

Staff: No staff reports as such, but all the activities going on are proof of their constant work behind the scene. Ed Smith's report on pastoral work showed 26 home visits, 92 hospital, 39 conferences and 24 meetings for the month.

Important dates to remember:

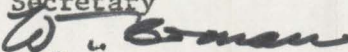
Tuesday, September 27, 7:45 p.m., special meeting of Administrative Board with the Council on Ministries.

October 4th regular meeting of Administrative Board.

November 15th Charge Conference followed by Administrative Board meeting (Lillie Duke classroom).

The meeting was closed with prayer by Ed Smith.

Eunice H. Mattox
Secretary


William T. Coman
Chairman

The Board made a motion that a copy of the church history be sent to each former living minister assigned to Duke Memorial; also to the library of Trinity Methodist Church, the library at Duke Divinity School, the North Carolina Conference in Raleigh, and the Methodist Parsonage Home in Durham. The motion, seconded by Tom Goble, was carried.

A motion by Carolyn Shipps, seconded by Bill Bell, to send copies to the widows of deceased ministers who had been assigned to Duke Memorial, was also carried.

Every-member Campaign: Tom Goble announced all plans are moving along nicely for January beginning on October 15th.

Church Property: Ken Howard said some few questions have been put into the Secretary from time to time. There had been suggestions that all laws be questioned. A need was felt for establishing policy and procedure for such. Ed Hammond made a motion that the chairman appoint a committee to study the subject and report to the Board. Ken Howard seconded the motion, which carried.

United Methodist Women: The Board announced the Annual Fall Festival Dinner and Auction will be held on October 25th. Edith Tom is chairwoman and Carolyn and Lewis Shipps are in charge of the auction.

United Methodist Men: Ed Hammond announced October 4th meeting. There are about 62 active members of Methodists men with an average attendance of 50. He urged participation in this group by all Methodists men.

Staff: No staff reports as such, but all the activities going on are proof of their constant work behind the scenes. Ed Smith's report on pastoral work showed 24 home visits, 92 hospital, 92 conferences and 24 meetings for the month.

Important dates to remember:

Tuesday, September 23, 7:45 p.m., special meeting of Administrative Board with the Council on Ministries.

October 4th regular meeting of Administrative Board.

November 15th General Conference followed by Administrative Board meeting (Allie Duke classroom).

The meeting was closed with prayer by Ed Smith.

Lucille F. Patton
Secretary
William T. Corns
Chairman