

DUKE MEMORIAL UNITED METHODIST CHURCH
ADMINISTRATIVE BOARD MEETING--AUGUST 9, 1977

The Administrative Board of Duke Memorial United Methodist Church met on Tuesday, August 9, 1977 at 7:45 P.M. in the Bradshaw Room. Bill Coman, Chairman, presided over the meeting, attended by fifty members.

The meeting was opened with a prayer by Eunice Mattox.

The June minutes were approved and filed.

A copy of the Treasurer's report was given by Bill Self, Treasurer, and filed with the minutes.

Reports

Council on Ministries: Mary Whanger, Chairman, gave a full report of the activities carried out in our church during summer months. The highlights were:

Days of Discovery - Each Wednesday morning in July, pre-school - 6th grade.

Family School of the Arts - Four evenings in July, successful enough to plan to repeat at later time.

Lyon Park Project - Cooperative venture with Temple Baptist, Immaculata, First Calvary Baptist, providing leadership for recreational program for children 6-12. Under Elizabeth Bookhout's direction, eleven people from Duke Memorial were involved during two-week period. Choir members were especially helpful in this endeavor.

Senior High Salad Luncheon and Lemonade Sales - These efforts were to aid in financing Lake Junaluska trip, which is in progress this week.

Van Day Carnival - August 20th - Biggest event of the summer in an all-out effort to raise \$6,000 to finish purchase price of a van and insurance, etc.

September 27 there is to be a joint meeting of the Council on Ministries and the Administrative Board.

Finance Committee - Fred Clark, Chairman, gave a report on the Community Life Center's request. A copy of the report is filed with these minutes. The budget of the Center has been reduced to \$61,000 and they are requesting Duke Memorial to cut the payment of their utilities to the church from \$2,100 to \$714 yearly. Dr. Clark, upon recommendation of the Finance Committee, moved that the Administrative Board agree to continue the program on this basis for another year, with some modifications and improvements in certain areas. The motion was seconded by Ed Hammond. After much discussion the vote carried in favor of the motion.

Staff-Parish Relations - Shirley Few, Chairman, with Ken Howard, Chairman of Church Property, announced the hiring of Mrs. Eva Martin as Church Hostess. Shirley made the motion that the church pay the NCBC and BS hospital insurance premiums for Virginia Massey, who is not eligible for coverage under

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The meeting was opened with a prayer by Eunice Haskox.

The June minutes were approved and filed.

A copy of the Treasurer's report was given by Will Self, Treasurer, and filed with the minutes.

Reports

Council on Ministries: Mary Wheeler, Chairman, gave a full report of the activities carried out in our church during summer months. The highlights were:

Days of Discovery - Each Wednesday morning in July, pre-school - 6th grade.

Family School of the Arts - Four evenings in July, successful enough to plan to repeat at later time.

Ivon Park Project - Cooperative venture with Temple Baptist, Lanesville, First Calvary Baptist, providing leadership for recreational program for children 6-12. Under Elizabeth Bookbinder's direction, eleven people from Duke Memorial were involved during two-week period. Choir members were especially helpful in this endeavor.

Sentor High School Luncheon and Lemonade Sales - These efforts were to aid in financing Lake Umbagog trip, which is in progress this week.

Van Day Carnival - August 30th - Biggest event of the summer in an all-out effort to raise \$8,000 to finish purchase price of a van and insurance, etc.

September 27 there is to be a joint meeting of the Council on Ministries and the Administrative Board.

Finance Committee - Fred Clark, Chairman, gave a report on the Community Life Center's request. A copy of the report is filed with these minutes. The budget of the Center has been reduced to \$61,000 and they are requesting Duke Memorial to cut the payment of their utilities to the church from \$2,100 to \$714 yearly. Dr. Clark, upon recommendation of the Finance Committee, moved that the Administrative Board agree to continue the program on this basis for another year, with some modifications and improvements in certain areas. The motion was seconded by Ed Hammond. After much discussion the vote carried in favor of the motion.

Staff-Parish Relations - Shirley Lew, Chairman, with Ken Howard, Chairman of Church Property, announced the hiring of Mrs. Eva Parlin as Church Secretary. Shirley made the motion that the church pay the WPEC and BS hospital insurance premiums for Virginia Massey, who is not eligible for coverage under

the Conference policy. Discussion as to procedure ensued, and by concensus, it was decided to begin this fringe benefit as of August 1, 1977. The premium is \$83.61 per quarter.

She also announced that Don Settle has requested recommendation for candidacy for an Ordained Minister. He is to meet with the Staff-Parish Relations Committee on September 14.

Lay Leader, Tom Coble, who is also Chairman of Every Member Canvass, announced the names of the six Majors -- Pat Coman, Charlotte Corbin, Edith Toms, Jack Cliff, Nick Fagan and Rhodney Reade. EMC Day is October 16 and full plans and schedule for this event are made.

Methodist Women - Pat Coman announced that the August meeting, as always, was honoring the Methodist Retirement Home women. The program was conducted by the women in the Home who are Duke Memorial members. She also announced work is going on for the Fall Festival and Dottie Ritchie will head the dinner committee.

Methodist Men - Ed Hammond announced activities for this group to begin in October.

STAFF

Music - Melba Bartholomew reported that seven choir members assisted in the Lyon Park Community Center. A farewell affair was given honoring Lois and Laney Funderburk and their family.

Bob Wallace announced that in the near future a report on Outreach will be mailed to members. Under the chairmanship of Tom Adkinson this will be a listing of the many benevolent outreach ministries our church is involved in. In this connection he mentioned one of the more recent groups, Single-Again Adults Group. The group has met for counseling with him, one day weekly, since November 1976. From this group has developed an educational-social program and they meet once monthly for fellowship. Appreciation for the strong leadership Bob exerts is expressed.

Ed Smith announced 46 visits in homes; 138 hospital; 72 conferences and 70 hrs. in other meetings. The Committee on Nominations has met and people are being contacted as to serving. He announced that the Langfords will be away for the year, being in Lake Junaluska.

A letter of resignation was read from Herman Rhinehart requesting removal of his membership from the Administrative Board. Ed Smith made a motion stating the sense of the Board is to ask Mr. Rhinehart to withdraw his letter of resignation as a valued member of this Board. Motion, seconded by Bill Coman, unanimously carried.

Bob Wallace dismissed the meeting with prayer.

NEXT BOARD MEETING WILL BE ON
SEPT. 6 at 7:45 P.M. IN THE
BRADSHAW ROOM

Eunice H. Mattox

Eunice H. Mattox
Secretary

W. T. Coman

William T. Coman
Chairman

the Conference policy... it was decided to begin this fringe benefit as of August... is \$23.61 per quarter.

She also announced that Don Settle has requested recommendation for candidacy for an Ordained Minister. He is to meet with the Staff-Parish Relations Committee on September 14.

Lay Leader, Tom Goble, who is also Chairman of Every Member Counts, announced the names of the six laylers -- Pat Cowan, Charlotte Corbin, Edith Brown, Jack Cliff, Nick Fagan and Rodney Wade. FMC Day is October 16 and 17. The schedule for this event are made.

Methodist Women - Pat Cowan announced that the August meeting, as always, was honoring the Methodist Retirement Home women. The program was conducted by the women in the Home who are Duke Memorial members. She also announced work is going on for the Fall Festival and Dottie Ritchie will head the dinner committee.

Methodist Men - Ed Hammond announced activities for this group to begin in October.

STAFF

Funeral - Mable Bartholomew reported that seven choir members assisted in the Lyon Park Community Center. A farewell affair was given honoring Lois and Larry Punderbark and their family.

Bob Wallace announced that in the near future a report on Outreach will be called to members. Under the chairmanship of Tom Adkinson this will be a listing of the many benevolent outreach ministries our church is involved in. In this connection he mentioned one of the more recent groups, Single-Again Adults Group. The group has met for counseling with him, one day weekly, since November 1978. From this group has developed an educational-social program and they meet once monthly for fellowship. Appreciation for the strong leadership Bob exerts is expressed.

Ed Smith announced 46 visits in homes; 138 hospital; 72 conferences and 70 hrs. in other meetings. The Committee on Visitation has met and people are being contacted as to serving. He announced that the Lagords will be away for the year, being in Lake Umbagog.

A letter of resignation was read from Herman Rishardt requesting removal of his membership from the Administrative Board. Ed Smith made a motion stating the sense of the Board is to ask Mr. Rishardt to withdraw his letter of resignation as a valued member of this Board. Motion, seconded by Bill Cowan, unanimously carried.

Bob Wallace dismissed the meeting with prayer.

Engle H. Hattox
Secretary

NEXT BOARD MEETING WILL BE ON
SEPT. 6 at 7:45 P.M. IN THE
BRADSHAW ROOM

William T. Cowan