

DUKE MEMORIAL UNITED METHODIST CHURCH
ADMINISTRATIVE BOARD MEETING, MAY 10, 1977

The Administrative Board of Duke Memorial United Methodist Church met on Tuesday, May 10, 1977, at 7:45 P.M. in the Bradshaw Room with the Chairman, Bill Coman, presiding. Thirty-seven members were present.

The meeting was opened by prayer given by Elizabeth Bookhout.

The minutes of the April meeting were approved and filed.

Fred Clark gave both the Treasurer's report and the report from the Finance Committee. The report is filed with the minutes.

REPORTS:

Council on Ministries: Mary Whanger reported on the well attended meeting of April 27. She expressed thanks to all the individuals and groups who had assisted in the success of the preaching mission. In this connection it was reported that attendance at the services had been 1751 and that every living minister who had served Duke Memorial had attended at least one of the services.

The Task Force on Outreach Ministries, chaired by Tom Adkinson, has prepared a questionnaire and distributed to all groups within the church to find the many ways we are reaching out in service to others. Prompt return of the questionnaires was urged. Also a questionnaire, prepared by Beulah Latta, Health and Welfare representative, will soon be sent to all groups to determine what we are doing in this area, and asking for suggestions.

Slightly over \$200 was reported from luncheon in April to be applied to Van Fund.

Ed Hammond, Chairman of Task Force on Summer Educational Ministry, has planned excellent summer program of varied activities based on focal points of scripture, service, worship, fellowship. A special brochure containing all information will be printed and sent to all church members.

Ella Glasson, Chairman of the Committee on Education, read a letter from the committee that was sent to the Staff-Parish Relations Committee concerning an intern from the Duke Divinity School. The proposal is that Duke Memorial contract with Duke Divinity School for the services of a Field Education student in Christian Education for winter of 1977-78, a period from October 1-April 30. The maximum cost is to be \$1,300.00, plus travel, with Duke Memorial being responsible for ^{approximately} one-half of this amount. The proposal was presented by Ella Glasson, seconded by Earl Brown. The motion carried. The Finance Committee has approved this expenditure for 1978 budget.

Missions: Elizabeth Bookhout announced that Dr. and Mrs. Valenzuela had both expressed to her their feelings of warmth on 'being one of us' here at Duke Memorial, though we are only one of several churches which contribute to their support.

Church Properties: Ken Howard reported that about 85% of the projects have been completed and the remaining ones are underway. New drapes have been promised by May 20th.

DUKE MEMORIAL UNITED METHODIST CHURCH
ADMINISTRATIVE BOARD MEETING, MAY 10, 1977

The Administrative Board of Duke Memorial United Methodist Church met on Tuesday, May 10, 1977, at 7:45 P.M. in the Boardroom with the Chairman, Bill Cohen, presiding. Thirty-seven members were present.

The meeting was opened by prayer given by Elizabeth Bookhout.

The minutes of the April meeting were approved and filed.

Ted Clark gave both the Treasurer's report and the report from the Finance Committee. The report is filed with the minutes.

REPORTS

Council on Ministries: Gary Wagner reported on the well attended meeting of April 27. He expressed thanks to all the individuals and groups who had assisted in the success of the preaching station. In this connection he reported that attendance at the services had been 1751 and that every living minister who had served Duke Memorial had attended at least one of the services.

The Task Force on Outreach Ministries, chaired by Tom Allison, has prepared a questionnaire and distributed to all groups within the church to find out the many ways we are reaching out in service to others. Prompt return of the questionnaire was urged. Also a questionnaire, prepared by Paula Latta, Health and Welfare representative, will soon be sent to all groups to determine what we are doing in this area, and asking for suggestions.

Slightly over \$200 was reported from luncheon in April to be applied to Van Fund.

Ed Harwood, Chairman of Task Force on Summer Educational Ministry, has placed excellent summer program of varied activities based on local points of scripture, service, worship, fellowship. A special brochure containing all information will be printed and sent to all church members.

Ella Glasson, Chairman of the Committee on Education, read a letter from the committee that was sent to the East-Texas Relations Committee concerning an inquiry from the Duke Divinity School. The proposal is that Duke Memorial contact with Duke Divinity School for the services of a field education student in Christian Education for winter of 1977-78, a period from October 1-April 30. The maximum cost is to be \$1,300.00, plus travel. With Duke Memorial being responsible for one-half of this amount. The proposal was presented by Ella Glasson, seconded by Bill Brown. The motion carried. The Finance Committee has approved this expenditure for 1977 budget.

Ministry: Elizabeth Bookhout announced that Dr. and Mrs. Valerius had both expressed to her their feelings of warmth on being one of us here at Duke Memorial, though we are only one of several churches which contribute to their support.

Church Properties: Tom Howard reported that about 85% of the projects have been completed and the remainder ones are underway. Ten diaries have been provided by May 20th.

Methodist Men: Ed Hammond reported a program by Col. Dutton on the Price of Peace. New officers of the Club are as follows:

President	--	Ed Hammond
Vice President	--	A. D. Turrentine
Secretary	--	R. L. Forrester II
Treasurer	--	Jack Cliff

The last meeting until fall is scheduled for June 7th.

Incidental Information: The Van Fund is approximately \$900.00. The Flood & Mud Relief is approximately \$680 at this time.

Staff Reports:

Bob Wallace gave the quarterly accounting of the Good Samaritan Fund as follows:

<u>Expended</u>	\$115	--	miscellaneous
	50	--	loaned
	115	--	rent
	34	--	food
	76 plus \$250	--	energy
	57	--	transportation

This makes an expenditure of slightly under \$700 with 32 requests. The large energy item boosts the usual amount spent.

Ed Smith reported his usual busy schedule of 29 home visits; 128 hospital visits; 32 conferences; 57 meetings attended for the month. He reported that \$800 had been set up in the budget for expenses connected with Dr. Bailey's services, with an expected \$400 to come from plate offerings and both figures had worked out to be almost exactly as anticipated. He presented a request from the Make-Every-Day-Count group to meet once monthly in our church plant. The group, about 12-15 in number, need access to kitchen but not to cook. The proposal is for non-smoking, no cash, and an agreement that it can be terminated at any time. The motion by Mr. Smith, seconded by Mr. Wallace, was carried.

Ed may not have worked his way through college by selling magazines, but he made an earnest pitch for subscriptions to the North Carolina Advocate -- \$4.50 per year, 25 copies and a much improved paper and the subscription rate of \$4.50 can be listed with your church contributions. For anyone yet needing to place their order, envelopes can be secured from the church office with his special blessings.

The following people were appointed by Bill Coman to serve on the committee to investigate the uses or disposition of the building to the rear of our church:

Ran Few, Chairman	Ed Hammond	Rev. Ed Smith
Jesse Cole	Ken Howard	Dillard Teer
Bob Cox, Jr.	J. A. McLean	Mary Whanger
Ella Glasson	Bob Pifer	

The meeting was dismissed with prayer by Margaret Anne Biddle.

NEXT MEETING -- JUNE 14th

Bill Coman, Chairman

Eunice Mattox, Secretary

Ed Smith reported his usual busy schedule of 22 home visits; 128 hospital visits; 32 conferences; 27 meetings attended for the month. He reported that \$800 had been set up in the budget for expenses connected with Dr. Bailey's services, with an expected \$400 to come from place offerings and both finances had worked out so he almost exactly anticipated. He presented a request from the "Ladies' Prayer Fellowship" group to meet once monthly in our church plant. The group, about 15 in number, need access to kitchen for hot to cook. The proposal is for no smoking, no cash, and an agreement that it can be terminated at any time. The motion by R. Smith, seconded by W. Wallace, was carried.

Ed may not have worked his way through college by editing magazines, but he made an earnest pitch for subscriptions to the North Carolina Advocate -- \$4.00 per year, 25 copies and a much improved paper and the subscription rate of \$2.50 can be listed with your church contributions. For anyone yet needing to place their order, envelopes can be secured from the church office with his special pleasure.

The following people were appointed by Bill Goman to serve on the committee to investigate the use or disposition of the building to the rear of our church:

Rev. Ed Smith	Ed Raymond	Ran Lew, Chairman
Dillard Teer	Ken Kowalski	Joan Cole
Tracy Wagner	J. A. McLean	Bob Cox, Jr.
	Bob Pitzer	Ella Glasson

The meeting was dismissed with prayer by speaker Anna Biddle.

Bill Goman, Chairman

Ed Smith reported the quarterly accounting of the Good Samaritan Fund as follows:

Expended	\$115	--	Miscellaneous
	50	--	Interest
	115	--	Food
	34	--	Food
	76 plus \$150 - energy	--	
	57	--	Transportation

This makes an expenditure of slightly under \$700 with 32 requests. The large energy item exceeds the usual amount spent.

The last meeting was held and scheduled for June 1st. Financial information: The Van Fund is approximately \$206.00. The Flood Fund is approximately \$680 at this time.

Ed Smith reported a program by Col. Dutson on the Price of Peace. New officers of the Club are as follows:

President	--	Ed Raymond
Vice President	--	A. D. Fortson
Secretary	--	E. L. Fortson II
Treasurer	--	Jack Gill

Ed Smith reported the quarterly accounting of the Good Samaritan Fund as follows:

Expended	\$115	--	Miscellaneous
	50	--	Interest
	115	--	Food
	34	--	Food
	76 plus \$150 - energy	--	
	57	--	Transportation

This makes an expenditure of slightly under \$700 with 32 requests. The large energy item exceeds the usual amount spent.

Ed Smith reported his usual busy schedule of 22 home visits; 128 hospital visits; 32 conferences; 27 meetings attended for the month. He reported that \$800 had been set up in the budget for expenses connected with Dr. Bailey's services, with an expected \$400 to come from place offerings and both finances had worked out so he almost exactly anticipated. He presented a request from the "Ladies' Prayer Fellowship" group to meet once monthly in our church plant. The group, about 15 in number, need access to kitchen for hot to cook. The proposal is for no smoking, no cash, and an agreement that it can be terminated at any time. The motion by R. Smith, seconded by W. Wallace, was carried.

Ed may not have worked his way through college by editing magazines, but he made an earnest pitch for subscriptions to the North Carolina Advocate -- \$4.00 per year, 25 copies and a much improved paper and the subscription rate of \$2.50 can be listed with your church contributions. For anyone yet needing to place their order, envelopes can be secured from the church office with his special pleasure.

The following people were appointed by Bill Goman to serve on the committee to investigate the use or disposition of the building to the rear of our church: