AT CHRISTMAS 1981, members of the Church staff

- -- pray God's blessings on all who are our Church family.
- --hope you will have joy both of holy day and of holiday at this season.
- -- thank our Church family for the privilege of serving Christ through Duke Memorial.
- -- trust that the time with family and friends will be an experience of renewal.
- -- invite the prayers of all for peace in the world and for the realization of all which Jesus came to bring to us.

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HOLY COMMUNION on Christmas Eve is a come-and-go service. It will begin at 6:00 and end at 6:45. In order to have meaningful participation, please arrive no later than 6:30.

CHRISTMAS EVE AT DUKE MEMORIAL has taken on real meaning for many of us. It is set for 7:00 in Whitford Hall. All ages will find something of value there - plan to come - and do it! The occasion this year is a sharing of the senses of Advent that have come to us all. It is a service quite informal in every way and planned to give meaning to Christmas Day.

THE 1982 ADMINISTRATIVE BOARD will be installed Sunday, 3 January 1982 in the morning service. This is also a day of Holy Communion.

27 DECEMBER the preacher will be Mr. Haddock. It will be his last sermon at Duke Memorial in view of his reappointment elsewhere on 1 Jan. 1982. A Coffee Hour honouring him and Jean will follow in Whitford Hall.

FESTIVAL DAYS - the Sundays before and after Christmas - there will be no Junior Church. Parts of the morning service each Sunday will be designed particularly for children. Each Sunday School class is making its own decision as to action/meeting on 27 December. The morning service that day is scheduled at 10:30. The nursery will operate both Sundays, 9:45-12:15.

HAVE YOU PAID UP your pledge for the CROP walk last spring? If not, please send in your money as Meals on Wheels cannot receive its allotment until all pledges are in.

THE DURHAM DISTRICT CHRISTMAS SPECIAL OFFERING this year is specifically directed to the Person County Migrant Ministry (already in operation) and to the Durham Urban Ministry (getting into action). Evelopes in the Order of Service folder on Sunday, 20 December, will insure your gift getting to the right place. Thank you.

## MEMORIALS RECEIVED WITH APPRECIATION:

## Good Samaritan Fund

In loving memory of R. Edwin Haywood and his brothers, Ernest L. and J. Frank by Rubye and Eddie Haywood.

In loving memory of Harold D. Schnitzlein, father of Betty Craig, by Rubye Haywood.

In loving memory of Clyde W. Swain by Marie J. Ragland.

A GIFT has been given to the Durham District Christmas Special Fund by Mr. and Mrs. Horace W. Fowler honoring Mr. and Mrs. Jesse Cole.

MARRIAGE: Congratulations and good wishes to Nancy VanVleet and Ted W. Neiswanger who were married 19 November in Silver Spring, Maryland. Nancy is receiving treatment at Walter Reed Army Medical Center in Washington. Capt. Neiswanger is serving at Goepinger, West Germany, pending reassignment to the Washington area.

## 21 DECEMBER 1981, FOURTH SUNDAY IN ADVENT

A Service of Lessons and Carols

The Advent Candle: Love

Acolytes: Seton Amick & Christopher Chambers Greeters: Mr. and Mrs. Thomas B. Cranford

LOVING SYMPATHY AND CONCERN of the congregation is expressed to Mr. and Mrs. Roy Edwards and to Mrs. Laura Boone because of the death of their brother, Richard Samuel Edwards of Long Beach. He died in the Coble Health Care Center Wednesday, 9 December 1981

A "LOVE GIFT" from the ladies of the Methodist Retirement Home has been made to the Van Fund in appreciation of the van service on Sunday mornings and on other occasions.

BECAUSE OF COMPLETION OF STAFF VACATIONS, at times during usual office hours the office may not answer. In such an event, please call Mr. Smith, 489-2210, or Mr. Haddock, 682-0073. Thank you for your understanding.

NEXT MEETING OF UNITED METHODIST WOMEN will be at 11:00 a. m. on Monday, January 4, 1982 in the Bradshaw Room. There will be two speakers, one from CONTACT and one from the Child and Parent Support Services. Circles 1, 2 and 3 will meet at 10:00 a. m. Circle 5, Mrs. A. R. Johnson, chairman, will serve the lunch. A nursery will be provided.

Postmaster send address changes to Duke Memorial Methodist Church, 504 W. Chapel Hill Street, Durham, N. C. 27701

ADMINISTRATIVE BOARD ACTIONS: As to Personnel: On recommendation of the Staff-Parish Relations Committee presented by Dr. C. F. Clark, chairman, the Administrative Board unanimously approved offering the position of Director of Christian Education to Laura G. Early of Raleigh. This action follows a number of interviews and evaluations.

The second motion of Dr. Clark was that Duke Memorial reluctantly agree to the reassignment of Mr. Haddock on 1 January 1982 to become pastor of Fletcher's Chapel. This motion incorporated a statement of appreciation of Mr. dock's ministry among us and good wishes for blessedness and joy in his new position. This was unanimously approved.

The SPRC is working on plans for both short and long-term functions of associate pastor.

Building Security: Ken Howard spoke at some length of serious problems at Duke Memorial involving the presence of intruders in the buildings. In common with other downtown churches, measures will be taken in the very near future to limit access to our buildings to certain doors, to provide electric door controls, and to take certain other steps to insure security for both persons and property. The Board unanimously approved this principle and thanked Mr. Howard for his diligent work in both evaluation of the situation and also in proposal of remedial measures. The Board asks the cooperation of all members in these matters and will use all means possible to make known the workings of the new system once it is in place.

LAST SUMMER a member of the choir had an idea that - although pushed aside for various reasons - has persisted. That idea was the establishment of a fund to purchase a grand piano for use in the sanctuary and/or Whitford Fellowship Hall. This idea is being presented now for your consideration as you plan your year-end giving to take advantage of this year's tax laws which are, as to gifts, more advantageous than the 1982 laws. Your gift will not only as an individual, you inform the regisbenefit you, but will be an investment enjoyed trars that this counts also for Duke Memby present and future generations of this Church as they praise God for all His blessings.

NEED A PROGRAM? Does your Circle or class need a speaker? Sara W. Britt will be glad to come to talk on the subject of Surrogate Parents for Juvenile Delinquents in this area.

THE VOLUNTEER SERVICES BUREAU reports need for a host/hostess to develop and provide good public relations and information for an educational institution and its visitors. Duties include conducting tours, escorting visitors, recording information and preparing letters. This is an opportunity in public relations; orientation will be provided. A 3-hour weekly commitment is requested. Contact the Volunteer Bureau, 688-8977 or 688-9049.

DR. CHARLES H. MERCER, our District Superintendent, recently was recognized by Louisburg College as a Distinguished Alumnus. We rejoice with him and Florrie at this well-merited choice by the Louisburg trustees and administration.

BAPTISM: Mary Alice, infant daughter of W. T. Coman, Jr. and Judy Hilliard Coman, born 20 August 1981, was baptized Sunday morning, 13 December 1981 during the morning service. She is now a preparatory member of Duke Memorial.

ATTENDANCE: Sunday, 13 December 1981 Church School.....242 Morning Worship.....391

BLOOD DONORS! ATTENTION! During the Christmas season, the need for blood and blood fractions continues as every other day - but the donors often don't make it to the Red Cross Collection center. As a matter of quota, Duke Memorial is now twelve units short of its goal for the period ending 15 January 1982. Please go now, give now - and make sure that whether it is with your company group or orial. Thank you.

CHURCH CALENDAR DECEMBER 20 - 26, 1981

Sunday 9:45 a. m. Church School

10:55 a. m. Lessons and Carols, Sanctuary

6:30 p. m. - 8:00 p. m. Churchwide Caroling, Refreshments afterwards in Whitford Hall

Thursday 12:00 Noon Church Office Closes for Christmas, Opens again Dec. 28 6:00 - 6:30 p. m. Communion in Sanctuary

7:00 p. m. Christmas Eve at Duke Memorial, Whitford Hall

Members of Duke Memorial are invited to a coffee hour honouring Reverend and Mrs. William A. Haddock, Jr. following the morning worship service.

Whitford Hall

Sunday, 27 December 1981