

MINUTES OF A REGULAR MEETING
OF THE COMMISSION ON STEWARDSHIP
AND FINANCE - DUKE MEMORIAL CHURCH

May 30, 1962

A regular meeting of the Commission on Stewardship and Finance was held in the Dining Room of the Church at 6:00 o'clock P. M. on Wednesday, May 30, 1962 with Chairman, Tom White, presiding.

Members present were:

J. H. Barton	Dr. John Glasson
Reverend Mr. Bishop	Tom Goad
Mrs A. H. Borland	C. J. Jones
Reverend Mr. Bradshaw	Mrs Arthur Kale
E. C. Brooks	R. B. Reade
Chas. H. Chewning	J. H. McLean
J. H. Coman	R. C. White
John Dozier	Tom White

By Invitation: Kathey and Bob Levering

As a tangible expression of appreciation for the service that Mrs Levering has given to the church, the Commission presented her with a travelling bag. Mr. Jones also announced that she had been given a check for \$50.00. With reference to financial matters of the Church, Mr. Jones further stated that all remaining conference items were to be paid by June 1st, and that there was now a total of \$31,632.62 in the bank to the credit of the Building Fund.

Although an additional sum of \$4,000.00 will be needed during the year ending June 30, 1963, the Reverend Mr. Bradshaw stated that a letter would be written to each member requesting that he or she make the same pledge as last year. It was the opinion of the Commission, however, that the Chairman should talk to the pastor with the suggestion in mind that a copy of the new budget be enclosed in his letter showing the increase in expenditures of \$4,000.00, or that the membership be informed in some manner of the need for such an increase.

Mr. Coman then stated that Mr. Teer had agreed to furnish cost of heating and cooling of the new building and that he had also instructed Mr. Lovette to repair the condensor unit for the basement system.

Reporting for the Building Committee, Dr. Glasson stated that Harris and Pine were drawing up preliminary plans for the new building and for existing facilities. The plans, which were to be ready in about three weeks, are not to shop items in detail, but would indicate size and general location of the facilities. Architects fee was to be 6% of the cost of the building.

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The following members were absent:

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Mr. Barton stated that it was desirable to increase the janitor's weekly salary by \$5.00 each week starting July 1, 1962, making his new salary \$45.00 per week, and requested permission to send Mr. Paschall a check for his ~~two~~ weeks vacation pay in the form of a gift, if possible. After discussion, both of these matters were approved by the Commission with the suggestion that Mr. Jones use his discretion as to the best manner in which to make the donation to Mr. Paschall.

There being no further business to come before the Commission, it was, upon motion, dismissed with prayer by the Reverend Mr. Bishop.

