

MINUTES OF A REGULAR MEETING
OF THE COMMISSION ON STEWARDSHIP
AND FINANCE - DUKE MEMORIAL CHURCH

September 27, 1961

A regular meeting of the Commission on Stewardship and Finance was held in the Dining Room of the Church at 6:00 o'clock P. M. on Wednesday, September 27, 1961 with Chairman, Tom White, presiding.

Members present were:

J. H. Barton	E. W. Dunham
Reverend Mr. Bishop	C. J. Jones
Mrs A. H. Borland	Chas. H. Jordan
Reverend Mr. Bradshaw	Mrs A. W. Kale
E. C. Brooks	R. B. Reade
Chas. H. Chewning	Marshall Spears, Sr.
J. H. Coman	R. C. White
John Dozier	Tom White

The Chairman stated that a quorum was present and the meeting was ready for the transaction of business. In making a preliminary report for September, the treasurer informed those present that \$6,606.38 had been received during that month, and that \$6,459.00 had been paid on conference matters.

Continuing a discussion of a replacement for the air conditioning condensor in the nursery, Mr. Barton stated that a new unit could be purchased for \$840.00 plus installation from the Carolina Air Conditioning Company. After discussion, it was the opinion of the Committee, through motion duly seconded and carried that, in view of the contemplated construction of an educational building, purchase of a new unit at the present time should be given further study. Accordingly, the Chairman appointed Messrs Brooks, Coman, and Barton to thoroughly consider all aspects of the matter.

A somewhat similar condition existed in the proposal to clean the exterior masonry walls of the main Sanctuary Building, a discussion of which continued from the last meeting. Mr. Barton presented a letter from the Guaranteed Waterproofing Company of Greensboro offering to complete the job including the entire exterior area for \$13,900.00. The Committee felt, however, that this situation ^{also} warranted further consideration, and upon motion of Brooks, seconded by Coman and carried, authorized the Property Committee to notify the Company that action on the matter had been indefinitely postponed.

Mr. Jones then informed those present that Mr. Arthur Knight who, ~~has~~ for the past several years, ^{has} conducted an audit of all treasury records was not a member of the official board this year and, as a consequence, such an audit might not be completed in time for the first quarterly conference to be held on next Tuesday. Thereupon, the Chairman appointed him again to audit the Church's books for the past year ending June 30, 1961.

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS
HOLDING AT THE CHURCH OF THE HOLY TRINITY

September 27, 1951

A Special Meeting of the Board of Directors of the Church of the Holy Trinity was held in the Church at 7:00 o'clock P.M. on Wednesday, September 27, 1951 with the following members present:

Members present were:

Mr. W. D. Jones	Mr. J. H. Smith
Mr. J. L. Jones	Mr. J. H. Smith
Mr. J. L. Jones	Mr. J. H. Smith
Mr. J. L. Jones	Mr. J. H. Smith
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The Chairman stated that a report was made and the meeting was held for the purpose of business. In making a preliminary report on the financial statement for the year ending June 30, 1951, the Chairman stated that the total amount of the year's receipts was \$10,000.00 and the total amount of the year's disbursements was \$8,000.00, leaving a surplus of \$2,000.00.

Continuing a discussion of a resolution for the year ending June 30, 1951, the Chairman stated that the total amount of the year's receipts was \$10,000.00 and the total amount of the year's disbursements was \$8,000.00, leaving a surplus of \$2,000.00. The Chairman stated that the total amount of the year's receipts was \$10,000.00 and the total amount of the year's disbursements was \$8,000.00, leaving a surplus of \$2,000.00.

A resolution was adopted to the effect that the year ending June 30, 1951, be closed and the books be closed. The Chairman stated that the total amount of the year's receipts was \$10,000.00 and the total amount of the year's disbursements was \$8,000.00, leaving a surplus of \$2,000.00. The Chairman stated that the total amount of the year's receipts was \$10,000.00 and the total amount of the year's disbursements was \$8,000.00, leaving a surplus of \$2,000.00.

Mr. Jones then informed that the year ending June 30, 1951, was closed and the books were closed. The Chairman stated that the total amount of the year's receipts was \$10,000.00 and the total amount of the year's disbursements was \$8,000.00, leaving a surplus of \$2,000.00. The Chairman stated that the total amount of the year's receipts was \$10,000.00 and the total amount of the year's disbursements was \$8,000.00, leaving a surplus of \$2,000.00.

As a final matter of business, the Reverend Mr. Bradshaw stated that he had in his possession a final report of the Survey Committee relative to the plan for an additional educational building and for the renovation of a part of our existing buildings. The report as submitted by the above body was unanimously adopted with the recommendation that it be presented to the next quarterly conference for approval and subsequent adoption by the congregation at large.

There being no further business to come before the meeting, it was, upon motion adjourned.

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PHOTOGRAPHY