

MINUTES OF A REGULAR MEETING
OF THE COMMISSION ON STEWARDSHIP
AND FINANCE - DUKE MEMORIAL CHURCH

April 26, 1961

A regular meeting of the Commission on Stewardship and Finance was held in the Dining Room of the Church at 6:00 o'clock P. M. on Wednesday, April 26, 1961, with Chairman, Tom White, presiding.

Members present were:

J. H. Barton	J. A. McLean
Reverend Bradshaw	R. B. Reade
Charles Chewning	E. C. Shoaf
J. H. Coman	Marshall Spears
Dr. John Glasson	R. C. White
C. J. Jones	Tom White
Mrs Arthur Kale	Thomas Goad

Mr. Jones stated that final budget expenses for the new year beginning July 1, 1961 were an estimated \$92,426.00 and that the official board would be requested to approve that figure. He further reported that \$10,750.00 remained to be paid on current benevolences and that approximately \$28,000.00 must be received by the end of this fiscal year in order to pay our total obligations.

Reporting for the Building Survey Committee, Mr. Spears stated that he had read with a great deal of interest and satisfaction the working paper report submitted to him by the Reverend Mr. Shoaf. This report, calling for the construction of a building with at least 33,000 square feet of floor space, would be expensive under modern construction costs. In addition, certain modernization and renovation cost of the present structure must be added. He summarized his remarks by stating that a full meeting of the Survey Committee would be in a position to make a progress report by the May meeting of the Commission.

The Reverend Mr. Bradshaw presented a sample pledge card for use in the coming Every Member Canvass. While there were no suggested changes in the general make up of the proposed card, Mrs Kale and Mr. Goad were given permission use their discretion in making any changes that they felt necessary. Continuing his remarks, the pastor stated that after May 7th a letter enclosing a pledge card would be mailed to members of the congregation, on May 14th signed cards would be presented to the church, and on May 21st personal visitation would be made by selected members of the board to secure cards from those who had not either brought in or mailed their cards to the church Secretary. Such a procedure would permit two weeks of activity before the actual canvass rather than one week, a period which was in effect last year. In the meantime, it was suggested that the Chairman should write a letter to the membership during the week following May 14th in an effort to secure a return of as many cards as possible before the canvass.

There being no further business to come before the meeting, it was, upon motion, adjourned.

THE UNIVERSITY OF MICHIGAN
LIBRARY

April 1951

... of the ...

...

...

...

...

...

...