

MINUTES OF A REGULAR MEETING
OF THE COMMISSION ON STEWARDSHIP
AND FINANCE - DUKE MEMORIAL CHURCH

September 28, 1960

A regular meeting of the Commission on Stewardship and Finance was held in the Dining Room of the Church at 6:00 o'clock P. M. on Wednesday, September 28, 1960 with Chairman, Tom White, presiding.

Members present were:

J. H. Barton	C. J. Jones
Mrs A. H. Borland	Charles Jordan
Reverend Bradshaw	Mrs Arthur Kale
E. C. Brooks	R.B. Reade
C. H. Chewning	Marshal Spears
J. H. Coman	R. C. White
John Dozier	Tom White
Dr. John Glasson	

Reporting on the Church treasury, Mr. Jones stated that total receipts for the two months period ending August 31st amounted to \$13,157.00, of which \$11,442.00 represented payment on pledges. After making disbursements in the sum of \$11,701.00, present bank balance amounted to approximately \$1,950.00. Mr. Jones further stated that Mr. Knight, in making the annual audit of the church records, stated that it might be advisable to use treasury funds to pay off a mortgage on one of the parsonages in order save a differential of $1\frac{1}{2}\%$ in annual interest. After full discussion, it was decided that action on the matter should be delayed until it was determined at what time it was more advantageous to retire the mortgage.

Acting for the Committee on repairs to the nursery, Mr. Dozier stated that cost of a cork surface for the two rooms in question amounted to \$1125.00, a washable nylon rug \$1135.00, and a wool rug at \$900.00. Since it was necessary to test a cork installation for approximately 72 hours before recommending that such a surface be used, the committee was requested to make a final report at the next meeting.

The Reverend Mr. Bradshaw stated that Mrs Robert Leberenz had been employed as church secretary to replace Mrs Windham. Commenting on the very efficient manner in which Mrs Windham had served the church, members present suggested that the Official Board send her an expression of appreciation. The pastor also suggested that special offerings at Thanksgiving and Christmas be handled in the same manner as they were last year. In closing his remarks, the Reverend Mr. Bradshaw stated that it was time for

September 28, 1960

A regular meeting of the Commission on Jewish Affairs and Finance was held in the dining room of the Church at 8:00 o'clock, P. M. on Wednesday, September 28, 1960 with Chairman, Joe White, presiding.

Members present were:

Joe White	John Lester
Tom White	John Lester
John Lester	John Lester
John Lester	John Lester
John Lester	John Lester
John Lester	John Lester
John Lester	John Lester
John Lester	John Lester
John Lester	John Lester
John Lester	John Lester

Reports on the Church's financial position for the year ending June 30, 1960, were presented by John Lester, Treasurer, and Joe White, Chairman. The report showed that the Church's income for the year was \$1,170.00, and its expenses were \$1,170.00, resulting in a balance of \$0.00. The report also showed that the Church's assets were \$1,170.00, and its liabilities were \$1,170.00, resulting in a net worth of \$0.00. The report was well received by the members, and it was decided that the Church should continue to operate on a no-profit basis.

The meeting for the month of September was held on Wednesday, September 28, 1960, at 8:00 o'clock, P. M. in the dining room of the Church. The meeting was presided over by Joe White, Chairman, and John Lester, Treasurer. The meeting was well attended, and the members discussed the Church's financial position for the year ending June 30, 1960.

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COMMISSION ON FINANCE # 2 (Continued)

members present to begin plans for conducting the Every Member Canvass, particularly since our church was host for a meeting to be held in December of various leaders in the promotion of an efficient Every Member Canvass.

The Chairman then suggested that Mr. Goad be chairman of our effort in this connection for the coming year. Upon motion of Mr. Coman, seconded by Mr. Jones and carried, the Commission approved the chairman's selection.

On account of a natural hesitancy for members of the Finance Committee to make personal requests that new members sign pledge cards immediately upon becoming members of the church, it was proposed through motion of Dr. Glasson, seconded by Mr. Jordan and carried, that the Chairman write a letter to all new members enclosing therewith a pledge card giving them an opportunity to support the church. It was also suggested that designated persons should be in a position to call upon new members and discuss with them, in person, financial affairs of the church in case they indicated desire for such a visit.

Reporting on behalf of the Property Committee, Mr. Barton's request for a basin to be furnished the Nursery Department was referred to officials of the Memorial Fund.

There being no further business to come before the meeting, it was upon motion adjourned.

October 4, 1960

Along with members of the Parsonage Committee, a brief meeting of the Commission in Stewardship and Finance was held in the Church parlor immediately after adjournment of the Official Board October meeting. The Chairman stated that the purpose of the meeting was to consider and take action on a detailed report submitted by Mrs. Kale with respect to reconditioning the parsonage on Cedar Street. After full discussion, Mr. Brooks, through motion duly seconded by Mr. Coman, and carried authorized the Parsonage Committee to redecorate the parsonage in complete accordance with the report as submitted. It was further suggested that the work should be done in conjunction with Mrs. Bradshaw and at a time specified by her.

Mr. Dozier reminded the Committee, however, that a statement of any expense applicable to the Memorial Fund should be submitted to him in advance of the actual expenditure with the understanding that repairs not of a capital nature would be taken care of in some other manner. There being no further business to come before the meeting, it was, upon motion, adjourned.

Members present to begin plans for October 1st and 2nd, 1960, and to discuss the various matters which have been referred to the Commission for its consideration.

The Chairman then suggested that the Commission should be authorized to call a meeting for the coming year, and to discuss the various matters which have been referred to the Commission for its consideration.

A motion was made and seconded that the Commission be authorized to call a meeting for the coming year, and to discuss the various matters which have been referred to the Commission for its consideration.

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October 4, 1960

Along with matters of the Finance Committee, a brief meeting of the Commission in October 1960 and Finance was held at the Church. The Commission decided that the purpose of the meeting was to consider and to discuss the various matters which have been referred to the Commission for its consideration.

Mr. Foster then suggested that the Commission should be authorized to call a meeting for the coming year, and to discuss the various matters which have been referred to the Commission for its consideration.