

The Board of Christian Education of Duke Memorial Methodist met Wednesday, March 30, in Miss Johnson's office with the following members present: Mr. Angier, Miss Johnson, Mr. Cousins, Mr. Bishop, Mr. Mansfield, Miss Umberger, Mrs. Gates, Mr. Boddie, Mrs. Lee, Mr. Whitford, and Mrs. Stone.

Mr. Whitford passed around the former standard card for records on each member of the church school. The Methodist Church is changing this form, but the new brochures are not yet out. Mr. Whitford also showed samples of the cards and the departmental report forms used at Trinity. It was pointed out that a card is needed for each church school member and for each prospective member. These cards should be easily accessible ~~for~~ ^{to} Miss Johnson and ~~for~~ ^{to} visitation groups. The Board suggested that the superintendent get mimeographed forms to use temporarily until the church ^{school} adopts new record cards.

After discussion the Board agreed that a mimeographed guide for new members is needed. This guide should tell the new members of the various classes in which they might be interested, should tell of the work of the choirs, the Boy Scouts, the W.S.C.S., et cetera. It should help to orient each ^{new} member and let him know just what Duke Memorial offers him. The Board voted to appoint a committee to work out a preliminary directory to be submitted to the Board at its next meeting. Mr. Whitford is chairman of this committee with Miss Johnson, Mrs. Gates, Miss Umberger, and Mr. Boddie serving on it with him.

The advisability of holding unified opening exercises for the entire church school on Sunday morning was considered.

The Board voted to plan a general assembly in the church auditorium on the fifth Sunday in May at 9:30 for the entire church school. This will take the place of the regular opening exercises in the various departments. Embodied in this vote is the idea that this will be made a regular fifth Sunday custom. The superintendent will call on a committee of approximately 18 to help him, and the entire Board is expected to be present.

Miss Umbergard reported that the Young Fellowship is planning a retreat at Crabtree for the last week end in April.

Miss Johnson presented to the Board the plan for a laboratory school, conference sponsored, to be held from June 19-26 in our church. Experts will come in and meet with our children, giving them the benefit of exceptional teaching. About sixty people will be present to observe their methods and technique. These periods will be held one hour daily during the first week of Bible School. The children's workers who are being trained will return for evening sessions with the experts. As a hospitality feature of the church, the evening meal will be served for these workers. The Board voted to have this laboratory school and heartily endorsed all of the tentative plans.

Mrs. Lee said that heaters are needed for the Tuesday morning Mothers' club meetings. Mr. Boddie reported that he is working on getting electric radiators.

A fence will be needed for the children during the Vacation Bible School. Mrs. Boddie said that he will put up a temporary fence of poultry wire for that time.

Mrs. Gates told of a family who visited Duke Memorial and does not plan to come back. One of the reasons is the incorrect assignment of the two sons to the same class although their ages were not the same. She suggested that we have a placement

officer on duty each Sunday morning to meet people and to receive the visitors. An additional suggestion was made that signs be posted directing newcomers to the church office. The Board voted to ask the director of religious education and the superintendent of the Church School to see that somebody is at the door of the education building to greet people and to direct them.

Miss Johnson read to the Board the constitution for the proposed Council of Scouting to direct the overall scouting activities of the church. The Board voted to adopt this Constitution as read and to approve the membership of the Council.

May 2-May 9 is family week, and the Board agreed with Miss Johnson that it should be observed in some way. Suggested projects were:

- (1) sit together at church
- (2) family book of devotions
- (3) family night at home
- (4) family service projects
- (5) invite another family to church

The Board approved these suggestions and voted to empower the director to highlight family life in the church for that week in any way she saw fit.

Miss Johnson reported that there were eleven juniors and 4 intermediates attending the church preparatory classes.

Adjournment

Mary Canada Stone, secretary