

MINUTES

COMMISSION ON EDUCATION

The November meeting of the Commission on Education of Duke Memorial Methodist Church was held on November 28, 1952, in the church parlor at the church. There were thirteen members in attendance as follows:

S. J. Angier	Irving E. Allen
J. N. Highsmith	Kathleene Cox
R. N. Wilson	Mrs. Alberta Lane
E. M. Coble	Elizabeth Johnson
Mrs. T. S. Coble, Jr.	E. B. Fisher
J. B. Lyon	W. E. Whitford
P. M. Umstead	

The Duties of the Commission were discussed by Elizabeth Johnson.

The minutes of the last meeting were read and approved. The church school secretary reported unusually good attendance at Sunday School with a high on one Sunday of 687. The treasurer reported a balance of \$908.34.

The report of the Children's Division Superintendent was read. It stated that the teachers are meeting regularly, have made plans for the Christmas Season with emphasis on giving instead of getting, that goals have been set up for the Division, and that Mary Canada has accepted the superintendency of the Primary Department. There is a need for more teachers in the Children's Division including two for music.

The youth division superintendent stated that no meeting with the teachers had been held, but that he was conferring with each superintendent individually and he expressed the following needs for the departments: 1. the need for a platform in the S.E. corner of the Intermediate Department room for dramatization purposes; and the need for a partition between one of the classrooms and the choir robe room to be removed to make a larger room for the choir to use for practice before the worship service each Sunday. He stated this would prevent the conflict between the choir and the Intermediate assembly at the close of the Sunday School hour. Mr. Allen stated that the choir and the department had agreed upon this solution to their problem.

A committee made up of Elizabeth Johnson, Irving E. Allen, E. B. Fisher, and W. E. Whitford was appointed to work with the Music Committee of the Board of Stewards on this change.

Thomas B. Cranford was elected superintendent of the Intermediate Department.

The report of the committee studying the space in the church to help the overcrowded condition in the older kindergarten group was given by Elizabeth Johnson. She stated that the committee could find no satisfactory way to enlarge the space at this time, and they would do the best they could with what they have.

Mr. Allen reported for the scouts, stating that the troop was well manned and planned, that the cub pack had been enlarged to include 7 dens of 8 or 10 members, that the committee was regular in meeting and attendance. He announced that the annual parents' night would be December 3 and the city-wide banquet, December 4.

Announcement was made of events to be held during the month of December: 1. Family night, December 5, sponsored by the Recreation Committee; 2. a program of music by the Junior Choir on Dec. 21 at 4:00 o'clock, followed by open house sponsored by the young people.

MINUTES OF THE MEETING

The meeting of the Commission on the part of the church was held on November 15, 1957, in the church at the church. There were thirteen members in attendance as follows:

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| Livingston, Allen | W. L. Smith |
| Katharine Cox | W. L. Smith |
| Rev. Albert Lane | W. L. Smith |
| Elizabeth Johnson | W. L. Smith |
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| | W. L. Smith |

The minutes of the Commission were discussed by Elizabeth Johnson.

The minutes of the last meeting were read and approved. The church school secretary reported annually with a balance of \$100.00 on one hundred of 67. The treasurer reported a balance of \$100.00.

The report of the Children's Division superintendent was read. It stated that the teachers are meeting regularly, have made plans for the Christmas season with emphasis on giving instead of getting, that some have been set up for the Division, and that very hands have been the superintendent of the Division. There is a need for more teachers in the Children's Division including for music.

The youth division superintendent stated that no meeting with the teachers had been held, but that he was conferring with each superintendent individually and he suggested the following needs for the department: 1. The need for a platform in the center of the intermediate department room for dramatization purposes; and the need for a partition between one of the classrooms and the choir room to be removed to make a larger room for the choir to use for practice before the service each Sunday. He stated that the youth group had a conflict between the choir and the intermediate assembly at the close of the Sunday school hour. Mr. Allen stated that the choir and the department had agreed upon this solution to their problem.

A committee made up of Elizabeth Johnson, Livingston, Allen, W. L. Smith, and W. L. Smith was appointed to work with the Music Committee of the Board of Stewardship on this change.

Thomas B. Crawford was elected superintendent of the Intermediate Department.

The report of the committee studying the space in the church to help the overcrowded condition in the choir kindergarten group was given by Elizabeth Johnson. She stated that the committee could find no satisfactory way to utilize the space at this time, and they would do the best they could with what they have.

Mr. Allen reported for the choir, stating that the choir was well trained and planned, and that the choir had been asked to include 4 boys of 8 or 10 members. The committee was asked to assist in assisting and assisting. He announced that the annual report would be received by the city-wide chapter, December 1.

Announcement was made of events to be held during the month of December: 1. Family night, December 2, sponsored by the Intermediate Committee; 2. a program of music by the Union Choir on Dec. 23 at 1:00 o'clock, followed by open house sponsored by the young people.

Nov. 28, 1952

It was decided that we give at this Christmas service a sacrificial offering of clothing and money to be used for overseas. Miss Johnson was to talk with Brooks Patten about sending the offerings to an orphanage in Korea. The decision about the place to send the gifts was left up to Mr. Fisher and Miss Johnson.

The planning for Student Recognition Day was also left to Mr. Fisher and Miss Johnson, The date, December 28.

Announcement was made of the plans of the young people to hold a Watch Night service at the church.

Elizabeth Johnson summarized the duties and make-up of the Workers' Conference. She stated that it was a time to present good methods, to review articles pertinent to the work, to stimulate reading, to promote correspondence courses and participation in leadership training courses, and for fellowship. The Workers' Conference is one way of achieving unity in the Church School. It was stated that a Workers' Conference would probably be held in late January or early February. The dates would be set at the next meeting.

The third Friday in the month was set for the regular meeting of the Commission.

Announcement was made that the Junior Department would lead the General Assembly program on the Fifth Sunday morning.

The Church School magazine for December was given each member of the Commission.

The meeting was adjourned with prayer by Mr. Whitford.

Respectfully submitted,

W. E. Whitford, Chairman

Kathleene Cox, Secretary

It has been decided that we have at this time no further need for a committee of children, and money to be used for other purposes. The committee has been asked to make a list of the children who are in need of help, and to make a list of the children who are in need of help. The committee has been asked to make a list of the children who are in need of help, and to make a list of the children who are in need of help.

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The meeting was adjourned with prayer by Mr. J. H. Brown.

Respectfully submitted,

J. H. Brown, Chairman

John H. Brown, Secretary