

Sept. 53

MINUTES
COMMISSION ON EDUCATION

The regular meeting of the Commission on Education of Duke Memorial Church was held Friday, September 18, at 7:30 P.M., in the church parlor. The following members were present: Elizabeth Johnson, W. E. Whitford, Kathleene Cox, E. B. Fisher, Philip Umstead, Irving E. Allen, S. J. Angier, R. N. Wilson, Alberta Lane, Mrs. T. S. Coble, Jr., Lester A. Smith.

The meeting was opened with prayer by Mr. Allen. The minutes of the last meeting were read and approved. Mrs. Frances G. Foreman, new Director of Christian Education, was present and was presented to the group by Mr. Fisher.

The committee appointed at the last meeting to work with the Scout Committee on changes in classrooms in basement of the main building reported that work was going forward to divide the present scout room into two thirds for the Lillie Duke Class and one third for storage room for scout materials. Any of the rooms would be available for scout and other meetings.

The object of this commission meeting was to make plans for Rally Day, for Workers' Conference, and for a better record system. Mr. Whitford appointed committees as follows to study on these things for about 25 minutes and make recommendations to the group:

Rally Day

Alberta Lane
R. N. Wilson
W. E. Whitford

Records

Kathleene Cox
S. J. Angier
Philip Umstead

Workers' Conference

Irving E. Allen
Lester A. Smith
Elizabeth Johnson
Frances Foreman
E. B. Fisher

After the committee meetings recommendations were made as shown below and were approved by the group:

The Workers' Conference would meet on Tuesday, September 29, at 6:30 p.m., for supper provided by the church school funds, with old and new teachers attending. The program would be a panel discussion on church school and teacher goals, having perhaps two teachers and two staff members on the panel and some participation from the audience. Mr. Whitford asked the committee named above to become the permanent committee to make final plans for the Conference.

Rally Day to be held on October 4 was planned for in this way, with Sunday School opening at 9:30 with everyone in his own class for checking attendance and for other business. At 10:00 o'clock or soon after everyone would assemble in the church auditorium for a special program. The offerings for leadership education in the conference would be taken in the assembly with the church ushers acting as collectors. Children and adults would be asked to participate in the program to provide interest for all groups. The program would end about 10:40.

The following committee was appointed to work on final plans for the Rally Day Program:

Elizabeth Johnson, Frances Foreman, Alberta Lane, E. M. Coble, Mrs. Shields Harvey, and Mrs. Oliver Upchurch.

The committee on records agreed that we should have a better system of records but thought the card suggested rather complicated for general office use. They thought it might be used in the different departments and passed along to the next department when promotions are made. The information on the cards would be helpful to the new teacher, to the membership committee, the pastor, and others for getting prospects for church members and for finding new workers for the church school, etc.

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<u>Workers' Conference</u>	<u>Records</u>	<u>Rally Day</u>
Irving E. Allen	Katherine Cox	Alberta Lane
Lester A. Smith	S. J. Angier	R. W. Wilson
Elizabeth Johnson	Philip Umstead	W. E. Whitford
Frances Foreman		
E. B. Fisher		

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The meeting was adjourned with prayer by Mr. Whitford.

Respectfully submitted

W. E. Whitford, Chairman
Kathleene Cox, Secretary

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Respectfully submitted

U. E. Whitford, Chairman
Kathlene Cox, Secretary

*Minutes missing
Sept. 53 - Aug. 1954.*