

ADMINISTRATIVE BOARD MINUTES AUGUST 6, 1974

The Administrative Board of Duke Memorial United Methodist Church met Tuesday, August 5, 1974 at 7:45 p. m. in the Bradshaw Room with the Chairman, Laney Funderburk, presiding. Thirty-eight members were present.

Mrs. Harry Rodenhizer, Youth Coordinator, gave the invocation.

The minutes of the June meeting were approved as had been previously mailed to Board members.

Dr. Fred Clark, Chairman of Commission on Finance, gave the current treasurer's report, a copy being filed with the August minutes. Dr. Clark also announced money from the Memorial Fund had been made available for some needed painting, both outside and interior, and some necessary repair work in the bell tower and some minor repairs in the parsonage. Completing this report, Ken Howard, Chairman of Maintenance and Grounds, reported the completion of the tower work and that the contract for the painting had been let. Bill Coman, Chairman of the Parsonage Committee, announced that the minor repairs to parsonage and grounds had been done, but some major needs in painting will be considered in the fall.

Dr. Earl Brown, Chairman of Commission on Education, thanked Ella Glasson for the splendid job she did heading the work of the Commission while he was out of the country. He announced the following coordinators:

Youth Coordinator - Mrs. Harry Rodenhizer
Family Coordinator - Dr. and Mrs. David VanVleet
Adult Coordinator - Mr. William Douglas
Children Coordinator - Mrs. Martha Crenshaw

The young adult representative to the Council on Ministries is Mrs. Herschel Caldwell, Jr. Mrs. William Self is the newly elected Worship Chairman, replacing Mrs. Mary Virginia Cowan who has moved out-of-town.

Bob Weynand asked that a sub-committee of the Finance Commission work on procedure for Hospital Insurance for the Church Staff and have this included in the Policies and Procedures Commission's report.

Rev. Robert Wallace was recognized and welcomed and he thanked the Board for the splendid welcome given him and his family since becoming a part of our Church family. Laney Funderburk announced that a reception honoring the Wallace Family will be given following the Sunday morning worship service September 8.

Mr. Hubbard announced a meeting of the Nominating and Personnel Committee for September 9. He also commended our interne, Miss Sweet, on the outstanding job she had done during the summer months and is hopeful of keeping her for the full year. A very busy fall looms ahead for our Church.

Bill Coman thanked the Board for sending him as Lay Delegate to the Annual Conference, this being his fourth year to represent our Church.

September 3 was announced for next Board meeting.

The meeting was dismissed with prayer given by Mr. Hubbard.

Laney Funderburk, Chairman

Eunice H. Mattox, Secretary

Eunice H. Mattox

The Administrative Board of Duke Memorial United Methodist Church met Tuesday, August 2, 1974 at 7:45 p. m. in the Bradshaw Room with the Chairman, JANEY FUNDENBURK, presiding. Thirty-eight members were present.

Mrs. Harry Robenitzer, Youth Coordinator, gave the invocation.

The minutes of the June meeting were approved as had been previously mailed to Board members.

Dr. Fred Clark, Chairman of Commission on Finance, gave the current treasurer's report, a copy being filed with the August minutes. Dr. Clark also announced money from the Memorial Fund had been made available for some needed painting, both outside and interior, and some necessary repair work in the bell tower and some minor repairs in the parsonage. Completing this report, Ken Howard, Chairman of Maintenance and Grounds, reported the completion of the tower work and that the contract for the painting had been let. Bill Cowan, Chairman of the Parsonage Committee, announced that the minor repairs to parsonage and grounds had been done, but some major needs in painting will be considered in the fall.

Dr. Fred Clark, Chairman of Commission on Education, thanked Eliza Glasson for the splendid job she did heading the work of the Commission while he was out of the country. He announced the following coordinators: Youth Coordinator - Mrs. Harry Robenitzer; Family Coordinator - Dr. and Mrs. David VanVleet; Adult Coordinator - Mr. William Douglas; Children Coordinator - Mrs. Martha Greenhaw.

The young adult representative to the Council on Ministries is Mrs. Herschel Caldwell, Jr. Mrs. William Self is the newly elected Worship Chairman, replacing Mrs. Mary Virginia Cowan who has moved out-of-town.

Bob Weyand asked that a sub-committee of the Finance Commission work on procedure for Hospital Insurance for the Church staff and have this included in the Policies and Procedures Commission's report.

Rev. Robert Wallace was recognized and welcomed and he thanked the Board for the splendid welcome given him and his family since becoming a part of our Church family. Janey Fundenburk announced that a reception honoring the Wallace Family will be given following the Sunday morning worship service September 2.

Mr. Hubbard announced a meeting of the Nominating and Personnel Committee for September 2. He also commended our intern, Miss Sweet, on the outstanding job she had done during the summer months and is hopeful of keeping her for the full year. A very busy fall looms ahead for our Church.

Bill Cowan thanked the Board for sending him as Lay Delegate to the Annual Conference, this being his fourth year to represent our Church.

September 3 was announced for next Board meeting.

The meeting was dismissed with prayer given by Mr. Hubbard.

JANEY FUNDENBURK, Chairman

EUNICE H. HATCOX, Secretary