

## ADMINISTRATIVE BOARD MINUTES MARCH 5, 1974

The Administrative Board of Duke Memorial United Methodist Church held its March meeting in the Bradshaw Room at 7:45 p. m. on March 5 with the Chairman, M. Laney Funderburk, presiding. There were fifty-four members present.

The meeting was opened with invocation by Mrs. Susan Thistlethwaite.

The February minutes were adopted as mailed prior to the March meeting.

The Treasurer, Mr. William Self, gave a report on the finances of the church, copy of which is on file with these minutes.

### Reports

Membership and Evangelism: Mr. Jack Cliff reported that his committee had met and made plans to seek out inactive members of the church. On Sunday, March 3rd, sixty-six people attended a lunch at the church following the morning worship service, and in the afternoon visited the inactive members and at this time had distributed questionnaires prepared by Dr. Hammond's committee. These questionnaires are to be completed by every church family and returned to the church when possible, in the interest of conserving gas for a return visit to collect the questionnaires. However, there will be a follow-up for those who are unable to return the questionnaires to the church.

Council on Ministries: Ed Hammond announced that his committee planned a retreat for April 20th and 21st to make plans for the coming year and to review replies on the questionnaires now being completed by the church membership.

Youth Member of Council on Ministries: Cindy Harrell, reporting for this committee, on behalf of the M.Y.F. thanked Mr. Hubbard for allowing the youth to conduct the morning worship service on March 3rd.

Young Adult Member of the Council on Ministries: Mrs. Tommy Clement called to the attention of the Board the fact that the Open Door Class members are now participating in many church activities and serving on various committees in the church. In so doing they now feel that they are a real part of the church organization and are ready to assume places of leadership with the more adult members.

Maintenance and Grounds: Mr. W. K. Howard announced that his committee had secured a replacement for Tom Beard, our deceased custodian, this replacement being James Harris who was formerly employed by S. & W. Cafeteria.

Policies and Procedures Commission: It was reported that this committee is at work on details necessary to formulate rules and regulations governing the use of the church. It was reported also that the committee is aware of the fact that a church hostess has not yet been secured, but consideration is being given to this item with the hope that a definite recommendation will be forthcoming.

UNITED METHODIST WOMEN: Mrs. Mary Whanger reported that the total of \$2,341.84 from Fall Festival funds designated for Home Missions is being allocated for local mission projects.

The Administrative Board of Duke Memorial United Methodist Church held its March meeting in the Bradshaw Room at 7:45 p. m. on March 2 with the Chairman, L. Lacey Funderburk, presiding. There were fifty-four members present.

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UNITED METHODIST WOMEN: Mrs. Mary Wagner reported that the total of \$2,341.84 from Fall Festival funds designated for Home Missions is being allocated for local mission projects.

Mrs. Whanger also announced that special membership pins and a \$25.00 gift to missions for each recipient (from regular budget) has been presented to the following: Jean Weynand, Caroline Dixon, Eugenia Dixon, Anna Brown, Betty Craig, and Anne Clark.

Mrs. Whanger stated also that a new sewing machine has been purchased with Fall Festival Funds, and that Mr. Winston Montgomery has donated a large box in which sewing equipment can be stored, and that Eugenia Dixon has decorated the box, which will serve a very useful purpose.

Mrs. Whanger announced that Mrs. Norma Van Vleet had accepted the Co-Chairmanship of the 1974 Fall Festival.

Mrs. Whanger asked the approval of the Board to use Duke Memorial Facilities for the pre-school children's summer day camp from June 10th to August 2nd in cooperation with the Y. W. C. A., which request she put in the form of a motion. This motion was seconded by Ed Hammond and carried.

Mrs. Nancy Douglas presented information concerning a proposed program by her committee, namely, "Mother's Morning Out", details of which are outlined in her proposal, copy of which is filed with these minutes. Upon motion of Mrs. Laney Funderburk, seconded by Mrs. Susan Thistlethwaite, permission was given for this project.

Announcement was made concerning Sunday Vespers on March 17th and other fine music programs throughout the Easter season. The music by our organist and choir was commended, as was the musical composition and direction by Bill Harrington on last Sunday.

United Methodist Men: Mr. Bob Cox reported a very enlightening meeting of this group prior to the Board meeting, at which time Mr. George Miller conducted a question and answer session. Mr. Cox announced that the April meeting would honor the various basketball teams of the church and their coaches.

Church Staff: Mrs. Susan Thistlethwaite reported briefly as follows -

1. Junior High retreat March 29, 30, 31.
2. Confirmation classes will begin March 17th conducted by Mr. Hubbard.
3. She will begin a series of Wednesday evening sessions with high school seniors to answer questions in a sort of re-confirmation class prior to entering college.
4. A family type camping and outing at Kerr Lake May 17, 18, 19th.

Mrs. Thistlethwaite made the report for the Library Committee and announced that a group had been formed known as "Friends of the Library" to further interest in the library. The committee will report to the Board details of this project at a later meeting.

Mr. Hubbard reported as follows:

Announced that the first Sunday in May would be a Laymen's service, conducted by our Lay Leader and others.

Recognized the Open Door Class for its service in various areas of the church organization.

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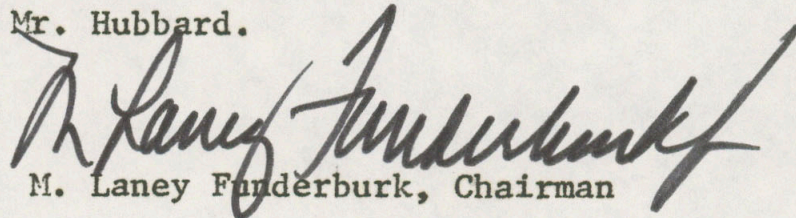
Announced that he will participate in a Seminar at Chapel Hill in the near future, the purpose of which is to be a sharing and helping one another in these changing times, with emphasis on pastoral counseling on a Christian basis in a troubled world.

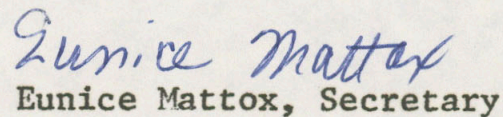
Will be working with Girl Scouts to prepare a group to receive the God and Country award.

Announced that he would preach a series of pre-Easter sermons on the meaning of the words of Christ on the Cross; why he said what he did; and what they mean to us.

Chairman Funderburk stated that there was no further information concerning sale of the dairy property on Memorial Street to the rear of the Church.

The closing prayer was given by Mr. Hubbard.

  
M. Laney Funderburk, Chairman

  
Eunice Mattox, Secretary

Minutes taken by Mrs. W. P. Petty in the absence of Secretary Mattox.

NOTICE OF NEXT MEETING:

The Administrative Board will meet on Tuesday, April 9, 1974 at 7:45 p. m.  
in the Bradshaw Room.

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