

Duke Memorial United Methodist Church

DURHAM, NORTH CAROLINA

CHARLES SPENCE HUBBARD
MINISTER

October 29, 1973

Dear Church Member:

At its October meeting the Administrative Board of the Church approved a budget of \$168,123 for 1974. This represents an increase of approximately \$18,000 over last year.

A good part of this increase will go for enlarged programs and services offered by the Church. Many expenses have been held at their present level or only slightly higher due to a rise in the cost of living.

We as members must show our willingness to support these programs by our pledges. One item added to this year's budget is the hiring of a Church hostess. We feel there is a definite need for a full-time hostess for the Church. But we must have an increase in pledges in order to implement this move and other such programs.

The Commission on Finance has reviewed the needs of the Church and has tried to set guidelines for family giving. At the end of this letter you will find a figure to which we hope you will give serious consideration. We trust that you also can continue your support of the Capital Improvements-Debt Retirement Fund.

If you would like to fill in your pledge card and return it to the Church office by November 7, it will be appreciated. If you do not return your card before the above date, a person on the Every Member Canvass team will be glad to call on you November 11.

Yours truly,

Laney Funderburk

M. Laney Funderburk
Chairman, Administrative Board

Fred Clark

C. Fred Clark, Jr.
Chairman, Finance Commission

Mr. & Mrs. Laney Funderburk \$690.00

Mr. & Mrs. James Amherst
\$500.00