

ADMINISTRATIVE BOARD MINUTES SEPTEMBER 4, 1973

The Administrative Board of Duke Memorial United Methodist Church met Tuesday, September 4, at 7:45 p. m. in the Bradshaw Room with Mr. Laney Funderburk, chairman, presiding. Forty-five members were present.

Dr. Ed Hammond gave the opening prayer.

The July minutes were corrected and approved.

Mr. William Self gave the Treasurer's report, a copy being a part of the minutes. Mr. Self also announced that on September 18 the Finance Committee would meet to work on a proposed budget for the coming year and anyone with either ideas or needs to be considered by the Finance Committee get them to some member of the committee before that date.

Reports:

Dr. Ed Hammond, Chairman of the Council on Ministries, announced that all plans for the six week Family Worship Programs had been finalized. He also announced that a questionnaire is in the process of being drafted under the direction of Mr. Nick Fagan. More information on the type information to be requested and the use of the questionnaire will be more fully discussed later. Dr. Hammond also announced that Reverend and Mrs. Charles Lancaster have been appointed as Family Coordinators and their names will be added to the Administrative Board membership.

Dr. Earl Brown, Chairman of the Commission on Education, reported two following facts from the Day School: The renovations (see June minutes) had been completed. There had been several drop-outs in the five year olds class due to sponsoring of kindergartens in many local schools.

Mr. Jack Cliff, Chairman of Commission on Evangelism, announced the re-starting of the monthly dinner meeting of the Commission on the fourth Wednesday evening and expressed need for many more volunteers. He also announced, in the absence of Mrs. Rex Cowan, Worship Chairman, a meeting on Sunday, September 9, at 9:00 A. M. in the sanctuary of all ushers serving and anyone who is interested in ushering.

Mr. Robert Cox and Mr. Houston Blair both spoke in behalf of the Methodist Men which will begin meeting October 1 at 6:00 p. m., and each first Tuesday thereafter. The October program is to center on Family Life.

Mrs. Alan Whanger reporting for the United Methodist Women announced the October meeting to be at Trinity Church with Duke Memorial as their guests. Plans are in high gear for the approaching Fall Festival.

Mrs. Thistlethwaite, Minister of Religious Education, reported the following:

1. Summer Enrichment Program successfully completed and four other churches had visited and planned to follow some similar type program.
2. The Library carpeting is down; the Library Committee hopes to have the library functioning in couple more weeks.

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Mrs. Thelma White, Minister of Religious Education, reported the following:

1. Summer Enrichment Program successfully completed and four other churches had visited and planned to follow some similar type program.
2. The Library carpeting is down; the Library Committee hopes to have the library functioning in couple more weeks.

3. A total church Family Outing planned October 14 at Chestnut Ridge.
4. On September 16 a special Family Worship Program is planned involving children 1 - 6 and a Love Feast will be had - older children to sing.
5. Promotion Sunday with third graders receiving their Bibles Sept. 9.
6. The Parent-Effectiveness Training program will be included in the Wednesday evening programs of the Special Family Series.
7. A College age class has been started in Church School and on September 2 had good response.

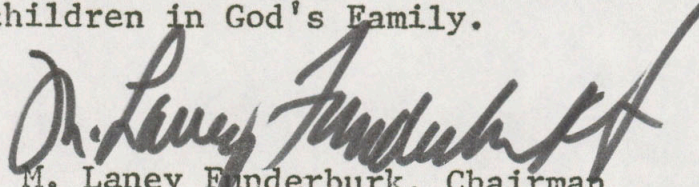
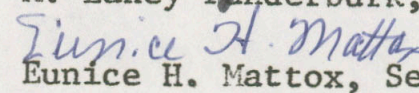
Mr. Hubbard announced that the staff had completed the planning on the Family-Centered program. The scope is broad from the very young through to the older family members. The thrust of the entire series is to try to learn to live with and love each other in the home. He especially urged attendance at the special Wednesday evening services for the six weeks which will be dinner meetings of fun, fellowship and worship.

Mr. Robert Teer raised the question of investigating the property to the rear of the Church which is again for sale at \$150,000. Mr. Robert Pifer moved that the Board of Trustees look into the advisability of purchasing the property and made recommendation back to the Administrative Board. After second by Mr. Cliff, the motion passed unanimously.

The assistant organist, Mr. Lee Orr, has resigned. Mr. Robert Pifer made a motion, seconded by Mr. Hall, that the remaining budgeted 1972-73 salary of the assistant organist and the amount of next year's salary of an assistant organist be applied toward a full time church hostess. Mr. William Coman made a substitute motion, accepted by both Mr. Pifer and Mr. Hall that this go as a recommendation of the Administrative Board to the Finance Committee to be considered. A second substitute motion made by Mr. Ran Few and seconded by Dr. Ed Hammond was that the entire matter of a full time hostess-housekeeper be referred to the Finance Committee to be included in the 1973 - '74 budget. The motion carried unanimously.

Mrs. Laney Funderburk suggested that it would be helpful to the entire church membership if the work of the various segments of our church family structure -(Council on Ministries, Administrative Board, Work Area Chairmen, etc.)- could be explained to the congregation.

The meeting was dismissed by Mr. Hubbard with the prayer that each of us work together to be more dedicated children in God's Family.


M. Laney Funderburk, Chairman

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