

ADMINISTRATIVE BOARD MINUTES JUNE 6, 1972

The Administrative Board of Duke Memorial United Methodist Church met Tuesday, June 6, at 7:45 p. m. in the Bradshaw Room. Mr. M. L. Funderburk, vice-chairman, presided. Fifty-seven members were present.

The invocation was given by Mr. W. E. Whitford.

The minutes of the May meeting were corrected and approved.

Mr. W. E. Self, Church Treasurer, gave the treasurer's report which is attached to these minutes.

Dr. Fred Clark, chairman of the Commission on Finance, announced that we need to be getting in more money to retire our debt. He plans to send a letter to the congregation the first of July, at the end of first half of the year, concerning this. Dr. Clark made the motion, "The Administrative Board approve a motion that payments be made to a Capital Improvement Fund just as they have been done for the Organ Fund, with separate pledge cards for same." General Holsinger amended the motion to limit this to the calendar year of 1973. The motion was seconded by Mr. Charles Chewning. Both the amendment and motion carried. Dr. Clark explained that this action would be fully discussed in the July letter and separate pledge cards for this would go out at time of regular Every Member Visitation Campaign.

Dr. Ed Hammond, Chairman of the Council on Ministries, made the following report:

Ecumenical Affairs - Duke Memorial, Temple Baptist and the Immaculate Conception Churches will work together in the three following areas:

1. Area Survey - Chairman of this group is Carl Crenshaw and Mrs. Susan Thistlethwaite to fill in when he has to leave.
2. Playground and Recreation - Mrs. Lois Funderburk, chairman.
3. Ministry to the ill and nursing homes - Mrs. Arthur Kale, chairman.

Evangelism - He announced the highest priority for the coming year is the need of an 'internal-type' revival. A task force has been set up for planning such, made up of Mrs. Rex Cowan, Chairman, Mr. Jack Cliff, Mr. Nick Fagan, Mrs. Melba Bartholomew and Miss Beth Whanger.

Altar Guild - Reported storage cabinet has been made, training for acolytes had progressed well but there was need for additional support. Dr. Hammond made the following motion. "That an Altar Guild Memorial Fund be established to be administered by the Chairman of the Work Area on Worship, with the approval of the Administrative Board." The motion was seconded by Mr. C. E. Phillips and was carried.

Mr. Nick Fagan, Chairman of the Commission on Stewardship, announced a continuation to beautify the church grounds and was told that the Suggestion Boxes are being prepared.

Mr. Kenneth Howard, Chairman of Maintenance and Grounds Commission, reported that several new names had been added to his committee and subcommittees had been formed with a chairman for each. Each sub-committee is studying the church's

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Dr. Ed Hammond, Chairman of the Council on Ministries, made the following report:

- 1. Ecumenical Alliance - Duke Memorial, People Baptist and the Immaculate Conception Churches will work together in the three following areas:
  - A. Area Survey - Chairman of this group is Carl Greenhaw and Mrs. Susan Whitford to fill in when he has to leave.
  - B. Playground and Recreation - Mrs. Lois Funderburk, chairman.
  - C. Ministry to the ill and nursing homes - Mrs. Arthur Kala, chairman.

Evangelism - He announced the highest priority for the coming year is the need of an 'internal-type' revival. A task force has been set up for planning such, made up of Mrs. Rex Cowan, Chairman, Mr. Jack Cliff, Mr. Nick Fagan, Mrs. Helga Bartholomew and Miss Beth Whanger.

Altar Guild - Reported storage cabinet has been made, training for acolytes had progressed well but there was need for additional support. Dr. Hammond made the following motion, "That an Altar Guild Memorial Fund be established to be administered by the Chairman of the Work Area on Worship, with the approval of the Administrative Board." The motion was seconded by Mr. C. E. Phillips and was carried.

Mr. Nick Fagan, Chairman of the Commission on Stewardship, announced a continuation to beautify the church grounds and was told that the suggestion boxes are being prepared.

Mr. Kenneth Howard, Chairman of Maintenance and Grounds Commission, reported that several new names had been added to his committee and subcommittees had been formed with a chairman for each. Each sub-committee is studying the church's

physical plant and will come together in their June meeting with suggestions. A committee made up of each sub-committee chairman will present these recommendations to the Policy and Procedures Committee as soon as possible.

Mr. C. E. Phillips, Chairman of the Music Committee, announced that some members of our choir were assisting in the music of the Annual North Carolina Conference in session at Trinity Church. Speaking as President of the Methodist Men, he announced they had had their last meeting of a good and successful year. Rev. Hubbard had inducted the new officers at this meeting.

Mrs. Bartholomew, director of the choir, tried to explain why the organ back was necessary to be toward the congregation.

Mr. R. T. A. Pifer asked that a letter be written the City Traffic Department to try to secure use of Memorial Street for parking in the evening when on church business.

Mrs. Susan Thistlethwaite, Director of Christian Education, reported that some special activity was being planned for each month of the summer. The Family Fun Day at Chestnut Ridge was well attended and thoroughly enjoyed.

Rev. Hubbard welcomed the new members of the Administrative Board. He gave the highlights of the first brief on the new quadrennium of the General Methodist Conference held in Atlanta. Of special interest was their recommendation that there be more youth members on both the Administrative Board and the Council on Ministries, both of which Duke Memorial already has initiated. A copy of the Conference's recommendations is attached to these minutes.

Mr. Tom Coble, Chairman of the Administrative Board, has resigned due to his leaving the city. Rev. Hubbard announced a called meeting of Nominations and Personnel Committee, Monday, June 12, at 7:30 p. m. to nominate a chairman and/or a vice-chairman of the Board. He is calling a meeting at 8:00 p. m. on June 12 of the Policy and Procedure Committee.

Mr. Funderburk announced the July meeting of the Administrative Board would be held Tuesday, July 11. He also announced Dr. Hersey Spence's 90th birthday will be June 12 and knew he would appreciate our remembering this notable milestone.

Mr. Charles Chewning dismissed the meeting with prayer.

Respectfully submitted,  
*Eunice H. Mattox*  
Eunice H. Mattox, Secretary

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Mr. Charles Channing dismissed the meeting with prayer.

Respectfully submitted,

Eunice H. Hinton, Secretary