

DUKE MEMORIAL UNITED METHODIST CHURCH  
SANCTUARY RENOVATION - NEW ORGAN INSTALLATION SCHEDULE

February 9, 1971

A recent review of the Sanctuary Renovation and New Organ Installation Program by the Building Committee with the Contractor (Mr. Jesse Cole) and the Architect (Mr. George Pyne) has resulted in the development of the following agreed schedule that is hereby submitted to the Official Board for approval.

<u>Item No.:</u>	<u>No. Weeks:</u>	<u>Dates:</u>	<u>Item:</u>
1.	1 week	Start week of April 12 - April 22 (week after Easter)	Remove pews and carpet
2.	2 weeks	April 22 - May 7	Scaffolding and protection of windows
3.	6 weeks	May 7 - June 22	Ceiling demolition and replastering
4.	4 weeks	June 22 - July 21	Drying time for plaster
5.	3 weeks	July 21 - Aug. 15	Painting
6.	4 weeks	Aug. 15 - Sept. 15	Installation of carpet and pews
7.	(As project requires)	April 15 - to completion of project	Electrical work
8.		April 15 - June 28	Heating and air conditioning adjustments and modifications
9.		Aug. 15 - Sept. 15	Work on public address system
10.		Aug. 15 - Sept. 15	Receive organ parts
11.		Sept. 13	Begin installing organ

It is to be understood that the following dates of the above schedule are to be considered firm (barring unforeseen strikes):

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Item No.	No. Weeks	Dates	Item
1.	1 week	Start week of April 12 - April 19 (week after Easter)	Remove pews and carpet
2.	2 weeks	April 22 - May 7	Scarfolding and protection of windows
3.	6 weeks	May 9 - June 23	Ceiling demolition and repainting
4.	4 weeks	June 23 - July 21	Drying time for plaster
5.	3 weeks	July 21 - Aug. 15	Painting
6.	4 weeks	Aug. 15 - Sept. 15	Installation of carpet and pews
7.	(As project requires)	April 15 - to completion of project	Electrical work
8.		April 15 - June 20	Heating and air conditioning adjustments and modifications
9.		Aug. 15 - Sept. 15	Work on public address system
10.		Aug. 15 - Sept. 15	Receive organ parts
11.		Sept. 15	Begin installing organ

It is to be understood that the following dates of the above schedule are to be considered firm (having no green stripes):

Item 1	Week of April 12	Starting of the project
Item 6	Aug. 15 - Sept. 15	Installation of carpet and pews
Item 10	Aug. 15 - Sept. 15	Receive organ parts
Item 11	Sept. 15	Begin installing organ

It must be recognized that minor variations can and will no doubt occur in the interim items, but these are not expected to effect the time of completion and the date for starting the organ installation.

Start of the project	Week of April 12	Item 1
Installation of carpet and base	Aug. 12 - Sept. 12	Item 8
Receive oven parts	Aug. 12 - Sept. 12	Item 10
Begin installing oven	Sept. 12	Item 11

It must be recognized that minor variations can and will no doubt occur in the interim items, but these are not expected to affect the time of completion and the date for starting the oven installation.