

ADMINISTRATIVE BOARD MINUTES OF FEBRUARY 9, 1971

The Administrative Board of Duke Memorial United Methodist Church held a Special meeting on Tuesday, February 9, 1971 at 7:45 p. m. in the Bradshaw Room. Mr. Marshall Spears, Jr., chairman, presided. There were 59 members present.

Rev. W. B. Petteway gave the devotion on Love using Dr. Moffet's translation of the 13th Chapter of I Corinthians.

The minutes of the January meeting were approved as submitted.

Mrs. Walter Seeley, president of W.S.C.S., reported that the proceeds from the Fall Festival was being divided between Home Missions and Foreign Missions in the amount of \$1100.00 each. \$950.00 of the latter will help support Rev. and Mrs. John W. Garrison, missionaries in Brazil, and \$150.00 to help with a water system in Rhodesia.

Mr. Robert Lyon, chairman of the Building Committee, stated "A recent review of the Sanctuary Renovation and New Organ Installation Program by the Building Committee with the Contractor (Mr. Jesse Cole) and the Architect (Mr. George Pyne) has resulted in the development of the following agreed schedule that is hereby submitted to the Official Board for approval." The work will start the week of April 12 (after Easter); August 15 - September 15, installation of carpet and pews; August 15 - September 15 begin installing Organ. Mr. E. W. Coffin moved that the schedule be accepted as presented by Mr. Lyon. Mr. Norwood Thomas, Jr. seconded the motion. The vote was carried in the affirmative.

Mr. Horace Mansfield, chairman of the Interim Committee on Use of Fellowship Hall for Worship Services, reported as follows:

1. The Class that meets in the Fellowship Hall will meet in the Church Parlor.
2. Use chairs that belong to the church.
3. Will not go to any extra expense unless for stage lighting or sound system.
4. The Methodist Men nor W.S.C.S. have no dinner meetings during summer.
5. Marriage ceremonies could be held in Trinity Methodist Church if so desired.

Mr. Mansfield made the following motion "That the Administrative Board of Duke Memorial United Methodist Church, through its staff and church officials, though regretfully done, bar the use of the Fellowship Hall by outside groups, church and non-church, during the interim in which worship services are held therein; and that the use of this facility for activities within our church, other than worship, be limited to only those deemed absolutely essential to the outgoing of our program during this period." Mr. Laney Funderburk seconded the motion. The vote was carried in the affirmative. Rev. Petteway said this met with his approval since the Fellowship Hall will be our place of worship.

The Administrative Board of Duke Memorial United Methodist Church held a special meeting on Tuesday, February 9, 1971 at 7:45 p. m. in the Board Room. Mr. Marshall Spears, Jr., chairman, presided. There were 29 members present.

Rev. W. B. Petterway gave the devotion on Love using Dr. Moffett's translation of the 13th Chapter of I Corinthians.

The minutes of the January meeting were approved as submitted.

Mrs. Walter Sealey, president of W.S.C.S., reported that the proceeds from the Fall Festival was being divided between Home Missions and Foreign Missions in the amount of \$100.00 each. \$350.00 of the latter will help support Rev. and Mrs. John W. Garrison, missionaries in Brazil, and \$150.00 to help with a water system in Rhodesia.

Mr. Robert Lyon, chairman of the Building Committee, stated "A recent review of the Sanctuary Renovation and New Organ Installation Program by the Building Committee with the Contractor (Mr. Jesse Cole) and the Architect (Mr. George Pyle) has resulted in the development of the following agreed schedule that is hereby submitted to the Official Board for approval. The work will start the week of April 12 (after Easter); August 15 - September 15, installation of carpet and pews; August 15 - September 15 begin installing Organ. Mr. E. W. Coffin moved that the schedule be accepted as presented by Mr. Lyon. Mr. Norwood Thomas, Jr. seconded the motion. The vote was carried in the affirmative.

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Mr. J. A. McLean, chairman of the Finance Committee, reported as follows: 1. They wanted to change the fiscal year of the Church to January.

a. This action is recommended by the Conference and Bishop and sooner or later it will be done. This does not mean that Ministers will be moved at this time.

2. The Every Member Canvas will be an all out effort in November with Mr. Norwood Thomas, Jr. as Chairman and Mr. Arthur DeBerry as vice-chairman for the 1972 fiscal year.

3. There will be a limited effort this spring to get members to continue giving at their regular level the last six months of 1971.

Mr. McLean made a motion "That the Board approve the change of the fiscal year from July 1 to January 1." Dr. W. E. Hammond seconded the motion. The vote was carried in the affirmative.

Mrs. A. H. Borland made the following motion: "The Finance Committee recommends to This Official Body of the Church that it reconsider the vote taken at the January meeting on itemizing the salaries, wages, and fringe benefits of the staff of the church. Since I voted for the original motion, I move that we reconsider the motion." Mrs. John Glasson seconded the motion. A show of hands gave a majority against, and the motion failed.

Dr. R. L. Thompson, chairman of Council on Ministries, spoke briefly on their work and suggestions they had for the Board to consider. The typed material was given the members. He asked Gen. Holsinger, chairman of Personnel Planning Committee, to make a report to The Council at the February 24th meeting.

Dr. Ed Hammond, chairman of Commission on Education, had three motions to make and all recommended by the Council on Ministries.

1. "That the position of Minister to Youth be moved from the budget of the Commission on Education and placed annually in the budget Category for Professional." Mr. W. L. Shipp seconded the motion. Mr. Alfred Williams thought this should be referred to the Finance Committee. Mr. R. T. A. Pifer asked if this would increase our conference payments. The Board was told that it would not, that it was a matter of bookkeeping. This motion was carried in the affirmative.

3. (Taken before 2) "That Mr. Dan Hendricks, a first year student in the Duke Divinity School, be employed to fill the spring term, 1971 left vacant by Mr. Peel." He has worked with both adults and youths. Rev. Petteway felt he would be an asset to the church. This motion was carried in the affirmative.

2. "That the Minister to Youth be reimbursed at the same rate as student ministers supported by the Duke Endowment (\$600 semester, \$1200 summer, or \$2400 annually)." Mrs. Seeley seconded this motion. Mr. McLean said that some other items might have to be cut. This was carried in the affirmative.

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2. This action is recommended by the Conference and Bishop and sooner or later it will be done. This does not mean that Ministers will be moved at this time.

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4. There will be a limited effort this spring to get members to continue giving at their regular level the last six months of 1971.

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Dr. R. L. Thompson, chairman of Council on Ministries, spoke briefly on their work and suggestions they had for the board to consider. The typed material was given the members. He asked Gen. Holzinger, chairman of Personnel Planning Committee, to make a report to the Council at the February 24th meeting.

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1. "That the position of Minister to Youth be moved from the budget of the Commission on Education and placed annually in the budget category for professional." Mr. W. U. Ship seconded the motion. Mr. Alfred Williams thought this should be referred to the Finance Committee. Mr. R. T. A. Pitter asked if this would increase our conference payments. The Board was told that it would not, that it was a matter of bookkeeping. This motion was carried in the affirmative.

2. (Taken before 2) "That Mr. Dan Haudrick, a first year student in the Duke Divinity School, be employed to fill the entire term, 1971-72, left vacant by Mr. Neal." He has worked with both adults and youths. Rev. Patterway felt he would be an asset to the church. This motion was carried in the affirmative.

3. "That the Minister to Youth be reimbursed at the same rate as student ministers supported by the Duke Endowment (\$600 semester, or \$1200 annual, or \$2400 annually)." Mrs. Sealey seconded this motion. Mr. McLean said that some other items might have to be cut. This was carried in the affirmative.

Miss Kay Parks said some of the duties of the Youth Minister this summer will be working with the M. Y. F., Youth Room, and teaching a Sunday School class. She said they had about twenty-two in each group of M. Y. F.'s.

Dr. W. E. Hammond presented another motion concerning Renovation of the Church Library: "That the Church Library be renovated in accordance with the attached specification according to a schedule to be determined by the Building Committee and the Commission on Finance." A rough cost estimate was listed on the printed material. Mr. N. B. Fagan seconded the motion. This vote was in the affirmative.

Mr. R. R. Few, chairman of Program Planning Committee, made the following motion: "That a visit to Church Members be made in March for purposes of personal contact with members and prospective members organized by the Commission on Membership and Evangelism and supported by Council on Ministries." Dr. Hammond seconded the motion. Mr. Cliff said he would have to have the cooperation of all the Board as well to carry out this visitation program. Miss Parks said she was working on a brochure to be used for this cause. This motion was voted in the affirmative. A show of hands was asked for to help carry out this program.

Mrs. Alan Whanger, chairman on Commission on Missions expressed her desire for Duke Memorial to give full support for a missionary as soon as possible. At present the church does not pay anything toward one.

Mrs. Seeley asked that the facilities of the Educational Building be provided for approximately 30 children ages 3 - 7 in June and July for recreational and educational program staffed by personnel from the Y. W. C. A.; the W.S.C.S. to defray any church expenses such as janitorial services, etc. This request was granted.

Gen. Holsinger reported that he was getting information together as chairman of Personnel Committee.

The meeting was closed with prayer by Mr. Charles Chewning at 9:30 P. M.

Respectfully submitted,

Marguerite C. Pate

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Mrs. Alan Whanger, chairman on Commission on Missions expressed her desire for Duke Memorial to give full support for a missionary as soon as possible. At present the church does not pay anything toward one.

Mrs. Seeley asked that the facilities of the Educational Building be provided for approximately 50 children ages 3 - 7 in June and July for recreational and educational program staffed by personnel from the Y. W. C. A.; the W. S. C. S. to defray any church expenses such as janitorial services, etc. This request was granted.

Gen. Holinger reported that he was getting information together as chairman of Personnel Committee.

The meeting was closed with prayer by Mr. Charles Channing at 8:30 P. M.

Respectfully submitted,

Marguerite C. Pate, Secretary