

ADMINISTRATIVE BOARD MINUTES OF JANUARY 5, 1971

The Administrative Board of Duke Memorial United Methodist Church met in the Bradshaw Room January 5, 1971 at 7:45 p. m. Mr. Marshall Spears, Jr., chairman, presided. There were 66 members present.

Rev. W. B. Petteway gave the invocation. Emphasis was placed on the 5th chapter of Matthew and the 13th verse.

The minutes of the November meeting were approved.

Mr. W. E. Self, church treasurer, gave the following report on Receipts and Disbursements for the year to date: total operating Receipts \$74,387.73; total Receipts \$124,667.42; total operating Disbursements \$78,700.08; total Disbursements \$132,767.63; Excess (Deficiency) Receipts over Disbursements (\$8,100.21); cash on hand July 1, 1970 \$11,739.25 making total cash on hand Dec. 31, 1970 \$3,639.04; Balance of Bank Loan Dec. 31, 1970 \$24,503.46.

Dr. W. E. Hammond, chairman of Commission on Education, reported that the matter of more space for the Library would be reported on later.

Mr. J. B. Cliff, chairman of Commission on Membership and Evangelism, reported that 36 new members are on the Church Roll this conference year. He posed a thought for the future - could we get 100 new members a year, have 1000 in Sunday School, and 1100 at a church service?

Mr. C. E. Phillips, chairman of the Music Committee, made the following report:

1. Plans were being made for another joint Choir Service with the First Presbyterian Church.
2. He was pleased with the attendance at the Christmas Carol Service.
3. This Committee met with the choir for a rehearsal in December at which time they had a party for the group.
4. More choir members are wanted.
5. He asked if any one knew of a person who had an organ that could be rented from for use in the Fellowship Hall while the Sanctuary is being renovated.
6. Committee members serving with him: Mrs. Grace Boddie, Mrs. Dan Edwards, Mr. Horace Fowler, Mrs. Gladys Lindsey, Mrs. W. L. Shipp, Miss Randy Smith, Mrs. Ruth Phelps, and Mrs. Melba Bartholomew.

Dr. Earl Brown reporting for the Methodist Men wanted to know what to do about their dinner meetings while the Sanctuary is being renovated. Mr. Spears appointed a committee of three: Mr. Horace Mansfield, chairman, Mr. Laney Funderburk, and Mr. Tom Coble, to make the arrangements for all services to be held in the Fellowship Hall as well as dinner meetings during the Renovation of the Sanctuary.

Mr. C. E. Phillips wanted to know why the Board meetings were changed to every two months. Mr. Spears said the Council on Ministries had taken some of the duties off the Board; however, a meeting would be called whenever needed.

ADMINISTRATIVE BOARD MEETING OF JANUARY 2, 1971

The Administrative Board of the Methodist United Methodist Church met in the parsonage room January 2, 1971 at 7:00 p.m. Mr. Marshall Sperry, Jr., Chairman presided. There were 22 members present.

Rev. W. B. Fetterly gave the invocation. Emphasis was placed on the 50th chapter of Matthew and the 13th Verse.

The minutes of the November meeting were approved.

Mr. W. E. Bell, church treasurer, gave the following report on receipts and disbursements for the year to date: total operating disbursements \$78,700.00; total receipts \$14,607.82; total operating disbursements \$64,092.18; total disbursements \$133,707.03; excess (deficit) \$1,000.00. Cash on hand \$58,400.21; cash on hand July 1, 1970 \$11,709.35; making total cash on hand Dec. 31, 1970 \$68,888.04. Balance of Bank Loan Dec. 31, 1970 \$24,506.86.

Dr. W. B. Fetterly, Chairman of Commission on Education, reported that the matter of new space for the library would be reported on later.

Mr. J. E. Elick, Chairman of Commission on Membership and Evangelism, reported that 38 new members are on the Church Roll this conference year. He noted a shortage for the future - could we get 100 new members a year, have 1000 in Sunday school, and 1100 at church services?

Mr. C. E. Phillips, Chairman of the Music Committee, made the following report:

1. Plans were being made for another joint choir service with the First Presbyterian Church.
2. He was pleased with the attendance at the Christmas Carol Service.
3. This Committee met with the choir for a rehearsal in December at which time they had a party for the group.
4. More choir members are needed.
5. He asked if any one knew of a person who had an organ that could be rented from for use in the Fellowship Hall while the sanctuary is being renovated.
6. Committee members serving with him: Mrs. Green Eddins, Mrs. Dan Burdette, Mr. Henderson, Mrs. Owen's daughter, Mrs. W. L. Shipps, Miss Betty Smith, Mrs. Ruth Phipps, and Mrs. Marie Bartholomew.

Dr. Earl Brown reported for the Methodist Men wanted to know what to do about their dinner meeting while the sanctuary is being renovated. The board appointed a committee of General the Honorable Charles H. Sperry, Mr. James Eubank, and Mr. Tom Coble, to make the arrangements for all services to be held in the Fellowship Hall as well as other meetings during the renovation of the sanctuary.

Mr. C. E. Phillips stated that he had reviewed with the board meetings were changed to every two months. Mr. Sperry said that the committee on minutes had taken some of the files off the board's files. A meeting would be called whenever needed.

Rev. W. B. Petteway made the following report:

1. Duke Memorial had paid all conference benevolences.
 - a. This represents our share of support for World Service, Mission Specials, Children's Home, Methodist Retirement Home, Colleges, Hospitals, etc.
2. Our Methodist institutions alone gave \$36 million of free medical and social services last year.
3. Beginning Sunday we will begin a church attendance record and continue through Easter.
4. Enthusiastic about the future of The Church.
5. Let your Legislators know how you feel about matters such as "Liquor-by-the-Drink".

Rev. John Peel announced that he will be leaving for Texas in February to become an Associate Pastor of a church there.

Miss Kay Parks, D.C.E., made the following report:

1. The M. Y. F. held an Advent Service before Christmas.
2. Student Recognition Sunday was Dec. 27 with 25 participating.
3. A workshop will be held at Long Memorial Church in Roxboro January 24 from 2:30 - 4:30, and at Duke's Chapel on Jan. 25 from 7:30 - 9:30.
4. A Film Festival will be held in Raleigh in February.
5. Between 75 and 100 went to the Retirement Home before Christmas and sang Carols.

Mrs. Martha Crenshaw expressed her desire for a letter of thanks to be sent from the Board to Rev. John Peel.

Mr. Horace Mansfield made the following motion: "That the Commission on Finance, in its presentation of the church budget for 1971 - 1972, include itemization of the salaries and wages of all employees of the church, and an explanation of the fringe benefits provided these employees, such as hospitalization insurance. Itemization of salaries to be included in the written budget offered to the Administrative Board. Information on benefits to employees and explanation of salaries and wages, such as details regarding full time or part-time employment, may be presented verbally to the Board. Mr. J. B. Cliff seconded the motion. There was an open discussion for any who wished to be heard. The vote was carried in the affirmative by a majority.

Mr. W. E. Whitford closed the meeting with prayer.

Respectfully submitted,

Marguerite C. Pate

Marguerite C. Pate, Secretary

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 2. This represents our share of support for World Service, Mission Societies, Children's Home, Methodist Retirement Home, Colleges, Hospitals, etc.
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Rev. John Peel announced that he will be leaving for Texas in February to become an Associate Pastor of a church there.

- Miss Kay Parks, D.O.E., made the following report:
1. The N. Y. P. held an Advent Service before Christmas.
 2. Student Reception Sunday was Dec. 27 with 25 participants.
 3. A workshop will be held at Long Memorial Church in Rockford January 24 from 2:30 - 4:30, and at Duke's Chapel on Jan. 28 from 7:30 - 9:30.
 4. A Film Festival will be held in Raleigh in February.
 5. Between 75 and 100 went to the Retirement Home before Christmas and some Carol.

Mrs. Maryna Crenshaw expressed her desire for a letter of thanks to be sent from the Board to Rev. John Peel.

Mr. Horace Mansfield made the following motion: "That the Commission on Finance, in its presentation of the church budget for 1971 - 1972, include itemization of the salaries and wages of all employees of the church, and an explanation of the fringe benefits provided these employees, such as hospitalization insurance. Itemization of salaries to be included in the written budget offered to the Administrative Board. Information on benefits to employees and explanation of salaries and wages, such as details regarding full time or part-time employment, may be presented verbally to the Board. Mr. U. B. Cliff seconded the motion. There was an open discussion for any who wished to be heard. The vote was carried in the affirmative by a majority.

Mr. W. E. Whitford closed the meeting with prayer.

Respectfully submitted,

Marguerite C. Pate, Secretary