

ADMINISTRATIVE BOARD MINUTES OF NOVEMBER 3, 1970

The Administrative Board of Duke Memorial United Methodist Church met in the Bradshaw Room November 3, 1970 at 8:00 P. M. Mr. Marshall Spears, Jr., chairman, presided. There were sixty members present.

Reverend M. L. Husted gave the invocation.

The minutes of the September meeting were approved.

Mr. W. E. Self, church treasurer, gave the following report on Receipts and Disbursements for the year to date: cash receipts \$67,833.85; cash disbursements \$76,773.90; excess receipts over disbursements (\$8,940.05); cash on hand July 1, 1970 \$11,739.25; cash on hand October 31, 1970 \$2,799.20; Organ and Sanctuary Fund balance October 31, 1970 \$103,427.72; balance on Bank Note \$60,211.76.

Mrs. Walter Seeley announced that approximately \$3,000.00 was realized from the Fall Festival held October 17, 1970. She said that it would be used to help support a foreign missionary and local missionary work. A vote of thanks was given Mrs. Edith Toms and Mrs. Betsy Reade, co-chairmen of the Festival.

Reverend John Peel reported that Miss Kay Parks was in San Francisco attending a conference. He said the Youth Program was going well.

Mr. J. B. Cliff announced that the Methodist Men gave \$50.00 to Mr. T. S. Coble, Jr. to help cover the cost of taking pictures of the shut-ins for the Pictorial Directory. This Directory was no cost to Duke Memorial.

Mr. C. E. Phillips, Jr. announced that he had been made chairman of the Music Committee which is composed of ten members. He said they had met recently and planned some future programs. The following remarks were made:

1. There will be a Mozart Concert held in Duke Memorial Sanctuary November 15 at 4:30 P. M. The First Presbyterian Church Choir will assist the Duke Memorial Choir. A reception will follow in the Fellowship Hall.
2. A Candlelight Service will be held in December.
3. The Choir needs more members.
4. Wanted to know if a contract had been entered into for the Organ.
 - (a) Mr. Spears said the contract had been signed and the acknowledgment of order received.
5. Requested a meeting of Mr. Holtkamp with the Music Committee.
6. Someone needs the authority to choose an instrument for the Fellowship Hall to be ready by March 1, 1971.
7. Mr. White does not want the old organ so provisions need to be made for the disposal of same.

ADMINISTRATIVE BOARD MINUTES OF NOVEMBER 3, 1970

The Administrative Board of Duke Memorial United Methodist Church met in the Bradshaw Room November 3, 1970 at 8:00 P. M. Mr. Marshall Spears, Jr., chairman, presided. There were sixty members present.

Reverend M. L. Husted gave the invocation.

The minutes of the September meeting were approved.

Mr. W. E. Self, church treasurer, gave the following report on Receipts and Disbursements for the year to date: cash receipts \$87,833.85; cash disbursements \$76,773.90; excess receipts over disbursements (\$8,940.05); cash on hand July 1, 1970 \$11,738.25; cash on hand October 31, 1970 \$2,799.20; Organ and Sanctuary Fund balance October 31, 1970 \$103,427.72; balance on Bank Note \$60,211.76.

Mrs. Walter Seeley announced that approximately \$3,000.00 was realized from the Fall Festival held October 17, 1970. She said that it would be used to help support a foreign missionary and local missionary work. A vote of thanks was given Mrs. Edith Tom and Mrs. Betty Beale, co-chairmen of the Festival.

Reverend John Peel reported that Miss Kay Parks was in San Francisco attending a conference. He said the Youth Program was going well.

Mr. J. B. Giff announced that the Methodist Men gave \$20.00 to Mr. T. S. Coble, Jr. to help cover the cost of taking pictures of the shut-ins for the Pictorial Directory. This Directory was no cost to Duke Memorial.

Mr. C. E. Phillips, Jr. announced that he had been made chairman of the Music Committee which is composed of ten members. He said they had met recently and planned some future programs. The following remarks were made:

1. There will be a Mozart Concert held in Duke Memorial Sanctuary November 15 at 4:30 P. M. The First Presbyterian Church Choir will assist the Duke Memorial Choir. A reception will follow in the Fellowship Hall.
 2. A Candlelight Service will be held in December.
 3. The Choir needs more members.
 4. Wanted to know if a contract had been entered into for the Organ.
- (a) Mr. Spears said the contract had been signed and the acknowledgment of order received.
5. Requested a meeting of Mr. Holkamp with the Music Committee.
 6. Someone needs the authority to choose an instrument for the Fellowship Hall to be ready by March 1, 1971.
 7. Mr. White does not want the old organ so provisions need to be made for the disposal of same.

Mr. J. B. Cliff made the following motion "That the Music Committee be responsible for securing the instrument for the Fellowship Hall." Mr. Norwood Carroll seconded the motion. Mr. J. A. McLean made the following substitute motion "That the Music Committee study the costs and prepare a budget to be presented at the next meeting." Mr. E. W. Dunham seconded the motion which was carried in the affirmative.

An audit of the books of Duke Memorial has been completed by Thomas - Knight - Trent - King and Company, and turned over to the chairman of the Board according to Mr. J. A. McLean.

Mr. Alfred Williams made the following motion: "That the disposition of the old organ be left to the Building Committee." This was seconded and carried in the affirmative.

Reverend Petteway spoke on Concepts of the Future of the Church as it is involved in the increasing ecumenical, political and youth movement.

Mrs. Seeley asked for the Library to be moved to a larger room. Dr. W. E. Hammond said that the Commission on Education will look into the matter.

The meeting was closed with a prayer by Dr. N. A. Desrosiers.

Respectfully submitted,
Marguerite C. Pate
Marguerite C. Pate,
Secretary

Mr. J. B. Clift made the following motion "That the Music Committee be responsible for securing the instrument for the Fellowship Hall." Mr. Norwood Carroll seconded the motion. Mr. J. A. McLean made the following substitute motion "That the Music Committee study the costs and prepare a budget to be presented at the next meeting." Mr. E. W. Dunham seconded the motion which was carried in the affirmative.

An audit of the books of Duke Memorial has been completed by Thomas - Knight - Trent - King and Company, and turned over to the chairman of the Board according to Mr. J. A. McLean.

Mr. Alfred Williams made the following motion: "That the disposition of the old organ be left to the Building Committee." This was seconded and carried in the affirmative.

Reverend Petteway spoke on Concepts of the Future of the Church as it is involved in the increasing ecumenical, political and youth movement.

Mrs. Seeley asked for the library to be moved to a larger room. Dr. W. E. Hammond said that the Commission on Education will look into the matter.

The meeting was closed with a prayer by Dr. N. A. Desrosiers.

Respectfully submitted,

Marguerite C. Pate,
Secretary