

ADMINISTRATIVE BOARD MINUTES OF JUNE 3, 1969

The Administrative Board of Duke Memorial United Methodist Church held its first meeting of the Church Year 1969-70 in the Bradshaw Room at 7:45 p.m., June 3, 1969. Mr. Marshall Spears, Jr., Chairman, presided. There were 70 members present.

Reverend Morris Husted gave the invocation.

The minutes of the May 6th meeting were approved.

Dr. W. A. Kale, Chairman of the Council on Ministries, spoke briefly on his duties as part of the Organization Plan of The New Church Structure. He said he will ask to speak to the Board members in the early fall and a more detailed plan will be revealed.

Mrs. Martha Crenshaw, Director of the Week Day School, gave a detailed report. The School is for children ages 3, 4, and 5. This current year there were 167 pupils, 11 accredited teachers and 3 adult aides. About 75% of the children are from Duke Memorial. The \$19,000.00 which was used for operation came from tuitions. They pay \$100.00 utility charge to the Church. The School puts back at least \$2,000.00 per year in some way. Record players were bought and furnishings improved this year. She expects over 180 students the coming year and the budget is \$34,598.00.

Mr. Bailey Reade, Church Treasurer, gave the following report for the eleven months ending May 31, 1969: total receipts \$131,678.27; total disbursements \$129,731.25; excess receipts \$1,947.02, total cash on hand \$2,945.00 including \$997.98 cash brought forward June 30, 1968; \$43,270.00 has paid all Conference obligations including \$1M to Camp Chestnut Ridge. Total paid on renovations to date \$243,567.00 including \$2,275.15 interest. Present amount of money borrowed is \$160,294.00. Remitted \$1,744.00 collected on Reconciliation Fund. He said \$3,650.00 should be raised in June to meet benevolences for a head start. \$5,000.00 should be paid on the building in June.

Mr. Spears introduced Dr. Frank Countryman from the National Board of Missions. He spoke on the forthcoming "Sanctuary Renovation Crusade", the success of which will depend on the number of people involved. The cost of this service is based on the cost to keep men in the field. The following suggestions were given:

1. A minimum goal of \$275,000.00 be set.
2. A challenge goal of \$300,000.00 be set.
3. A spirit of optimism needed.
4. Committee of 20 people -- some to be young.
5. General overall chairman to be appointed by the Minister.
 - a. Spiritual Emphasis chairman with several helpers.
 - b. Visitation chairman.
 - c. Publicity chairman and others may be needed.

Dr. Countryman and his wife, who works with him, expect to come to Durham September 11th and remain in the community for three weeks.

Mr. Whitford made a few remarks about some problems being uncovered as renovation continues but he is hopeful that no extra cost will be incurred.

Miss Kay Parks, Director of Christian Education, reported for Dr. Henry Sublett, that 60 people attended the breakfast for the graduates held June 1st.

ADMINISTRATIVE BOARD MINUTES OF JUNE 2, 1968

The Administrative Board of Duke Memorial United Methodist Church held its first meeting of the Church Year 1968-70 in the Bradshaw Room at 7:30 P.M. June 2, 1968. Mr. Marshall Spears, Sr., Chairman, presided. There were 10 members present.

Reverend Lewis Husted gave the invocation.

The minutes of the May 6th meeting were approved.

Dr. W. A. Kates, Chairman of the Council on Ministries, spoke briefly on his duties as part of the Organization Plan of the New Church Structure. He said he will ask to speak to the board members in the early fall and a more detailed plan will be revealed.

Mr. Martin Greenhaw, Director of the Week Day School, gave a detailed report. The School is for children ages 3, 4, and 5. This current year there were 160 pupils, 11 accredited teachers and 3 adult aides. About 75% of the children are from Duke Memorial. The \$19,000.00 which was used for operation came from tuition. They pay \$100.00 monthly charge to the Church. The school runs back at least \$2,000.00 per year in some way. Record players were bought and furnishings improved this year. She expects over 180 students the coming year and the budget is \$24,500.00.

Mr. Bailey Head, Church Treasurer, gave the following report for the eleven months ending May 31, 1968: Total receipts \$131,678.37; total disbursements \$125,731.28; excess receipts \$1,947.09, total cash on hand \$2,995.00 including \$597.95 cash brought forward June 30, 1968; \$23,397.00 has been paid on Conference obligations including \$1M to Camp Chestnut Ridge. Total call on renovations to date \$245,507.00 including \$2,375.12 interest. Present amount of money borrowed is \$160,304.00. Remitted \$1,744.00 collected on Renovation Fund. He said \$3,850.00 should be raised in time to meet obligations for a head start. \$5,000.00 should be paid on the building in June.

Mr. Spears introduced Mr. Frank Courtney from the National Board of Missions. He spoke on the forthcoming "Sectoral Renovation Crusade", the success of which will depend on the number of people involved. The cost of this service is based on the cost to keep men in the field. The following suggestions were given:

- 1. A minimum cost of \$275,000.00 per year.
- 2. A challenge goal of \$300,000.00 per year.
- 3. A spirit of optimism needed.
- 4. Committee of 10 people -- some to be young.
- 5. General overall chairman to be appointed by the Minister.
- 6. Spiritual emphasis chairman with several helpers.
- 7. Visitation chairman.
- 8. Publicity chairman and others may be needed.

Dr. Courtney and his wife, who works with him, expect to come to Durham September 15th and remain in the community for three weeks.

Mr. Whitted made a few remarks about some problems being uncovered as renovation continues but he is hopeful that no extra cost will be incurred.

Miss Kay Parks, Director of Christian Education, reported for the heavy subject, that 80 people attended the breakfast for the graduates held June 1st.

The Commission on Education sponsored this event. The Women's Society of Christian Service gave prayer books to the graduates. Kay said the Junior High Retreat will be held in July. She thanked the members for allowing her to attend a recent meeting for Directors of Christian Education at Camp Chestnut Ridge.

Reverend W. B. Petteway welcomed new members to the Board and thanked all for serving. He closed the meeting with a prayer.

Respectfully submitted,
Marguerite C. Pate
Marguerite C. Pate, Secretary

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Reverend W. S. Petrowsky welcomed new members to the board and thanked all
for serving. He closed the meeting with a prayer.

Respectfully submitted,
Margaret C. Tate, Secretary