

OFFICIAL BOARD MINUTES OF MARCH 7, 1967

The Official Board of Duke Memorial Methodist Church held its regular monthly meeting on March 7, 1967, at 7:45 p.m. in the Bradshaw Room of the Church. Mr. Dillard Teer, Chairman, called the meeting to order and asked Mr. Petteway to open the meeting with a devotional message. Mr. Petteway called on the members to set higher goals for themselves and their Church; to meet the challenges of the church; and to let God have his way in their lives. He concluded his message with a prayer.

By motion of Mr. J. A. McLean, seconded by Mr. S. L. Mortland, minutes of the February meeting were approved as recorded.

Mr. R. B. Reade, Church Treasurer, made a financial report for the first eight months of the church year, July 1, 1966 through February 28, 1967, as follows: Total receipts \$90,288.60; total disbursements \$88,381.26; Cash balance on hand February 28, 1967, \$5,492.36. A detailed copy of this report is attached hereto and made a part of these minutes.

Mr. Reade at this point presented a proposed budget for the year 1967-68 and explained the items in detail. There was some discussion on the subject, after which Mr. J. A. McLean made a motion that the budget be accepted as presented. This motion was seconded and acceptance of the budget was voted unanimously. The budget with explanations follows:

<u>RECEIPTS</u>	<u>BUDGET</u> <u>1966-67</u>	<u>BUDGET</u> <u>1967-68</u>
Pledges	\$ 109,617.00	\$ 110,730.00
Plate & Church School	7,250.00	6,500.00
Day School	9,100.00	9,100.00 (a)
All Other Receipts	6,800.00	8,500.00 (b)
	<u>\$ 132,767.00</u>	<u>\$ 134,830.00</u>
 <u>DISBURSEMENTS</u>		
Benevolences	\$ 35,907.00	\$ 36,932.00
Other Conference Obligations	6,406.00	4,792.00
	<u>42,313.00</u>	<u>41,724.00 (c)</u>
Salaries	34,920.00	31,880.00 (d)
Wages	8,424.00	9,716.00 (e)
Utilities	8,250.00	8,500.00
Church School	6,300.00	7,180.00 (f)
Day School	8,800.00	9,000.00
College Fund	4,500.00	6,000.00 (g)
All Other Expenses	19,260.00	20,830.00
	<u>\$ 132,767.00</u>	<u>\$ 134,830.00</u>

- (a) Day School is self-sustaining. See expense item below.
- (b) Reflects \$1.6M income from rent of parsonage #2.
- (c) The Finance Committee voted to accept an addition of \$1M in benevolences. Some of the other conference obligations are based on a percentage of Pastor's salaries.
- (d) Cost of living adjustments were made in salaries of the church staff. New deduction was caused by transfer of Mr. Bishop to Ayden.'
- (3) An annual raise of \$156 was granted to each of the church sextons. In addition, \$850 for nursery care was transferred from the Sunday School budget to the wage account.

BOORUM & PEASE "NOTEPAR" (R)

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- (f) In the Commission on Education Budget, allowance for literature was increased from \$3100 to \$4175.
- (g) Several years ago, we assumed a total obligation of \$17.5M for Methodist Colleges of the state. Up to the present time, we have paid \$4.5M. We hope to pay an additional \$3M by June of this year, have budgeted \$6M for the next year, and will attempt to pay the balance of \$4M by June 30, 1969.

Mr. C. J. Jones, Building Fund Treasurer, reported that receipts in February amounted to \$10.00 and the cash balance on February 28th was \$4,416.74.

Mr. Charles Chewning, Chairman of the Pastoral Relations Committee, made a report on the matter of an Assistant Pastor. His committee recommended that Dr. Morris L. Husted, a retired Methodist minister, be employed on a full-time basis for this position beginning July 1, 1967, and that \$2,700.00 be included in the budget for Dr. Husted's salary and travel expense. Mr. Chewning made a motion that this recommendation be accepted; the motion was seconded by Mr. Irving Allen; and it was so ordered by unanimous affirmative vote.

Mr. Jack Cliff, Chairman of the Commission on Membership and Evangelism, stated that his committee was meeting regularly, and that a new church school class for young adults was being organized.

Mrs. James Cannon, Chairman of the Commission on Missions, reported on the church-wide study on "Affluence and Poverty." She stated that the attendance at all sessions was excellent, and termed these meetings highly successful. The next meeting of her commission will have as its subject, "What we can do as a Result of the Study."

Dr. James Holsinger, Chairman, reported that the Commission on Education had met in February; that the Workers' Conference will be held on March 14th; and that a new church school class for young adults was getting started.

Mr. Petteway, the Pastor, spoke briefly about the program of the church at this season, including the Holy Week services beginning March 19th. He asked the Official Board to sponsor the service on Palm Sunday night. He also made the following announcements:

1. The Durham District Conference on March 16, 1967, at McMannen's Church.
2. Plans are progressing satisfactorily for the Every Member Canvass, and called for support of all members in this undertaking.

Mr. Petteway stated that there is a possibility that Duke Memorial Church may have available next year a Duke student to work with the administration of the church in counseling work.

There being no further business, the meeting was adjourned with a benediction by Mr. Petteway.

Respectfully submitted,
Evelyn J. Petty
Evelyn T. Petty, Secretary

(b) The Commission on Education Budget, allowance for literature was increased from \$3100 to \$4175.

Several years ago, we assumed a total obligation of \$17,500 for Methodist College of the State. Up to the present time, we have paid \$4,500. We hope to pay an additional \$3M by June of this year, have budgeted \$2M for the next year, and will attempt to pay the balance of \$5M by June 30, 1969.

The C. O. Jones, Public Fund Treasurer, reported that receipts in February amounted to \$10,000 and the cash balance on February 28th was \$4,415.74.

Mr. Charles Chewning, Chairman of the Pastoral Relations Committee, made a report on the matter of an Assistant Pastor. His committee recommended that Mr. Morris be hired as a part-time minister, be employed on a full-time basis for this position beginning July 1, 1967, and that \$2,700.00 be included in the budget for Mr. Morris's salary and travel expense. Mr. Chewning made a motion that this recommendation be accepted; the motion was seconded by Mr. Irving Allen; and it was so ordered by unanimous affirmative vote.

Mr. Jack Cliff, Chairman of the Commission on Membership and Evangelism, stated that his committee was meeting regularly, and that a new church school class for young adults was being organized.

Rev. James Cannon, Chairman of the Commission on Missions, reported on the church-wide study on "Affluence and Poverty". She stated that the attendance at all sessions was excellent, and termed these meetings highly successful. The next meeting of her commission will have as its subject, "What we can do as individuals of the study."

Dr. James Johnston, Chairman, reported that the Commission on Education had met in February; that the Workers' Conference will be held in March 1967; and that a new church school class for young adults was getting started.

Mr. Parkway, the pastor, spoke briefly about the program of the church in this season, including the Holy Week services beginning March 19th. He asked the official board to sponsor the service on Palm Sunday night. He also made the following announcements:

The Durham District Conference on March 18, 1967, at Wake Forest College.

Plans are progressing satisfactorily for the Every Member Canvass, and called for support of all members in this undertaking.

Mr. Parkway stated that there is a possibility that Duke Memorial Church may have available next year a home student to work with the administration of the church in counseling work.

There being no further business, the meeting was adjourned with a benediction by Mr. Parkway.

Respectfully submitted,
Evelyn E. Petty, Secretary