

OFFICIAL BOARD MINUTES OF OCTOBER 5, 1966

The Official Board of Duke Memorial Church met in regular session on October 5, 1966 at 7:45 P.M. in the Bradshaw Room of the Church.

After the call to order by Mr. Dillard Teer, the Chairman, Mr. Petteway gave the devotional for the evening, using as a basis for his remarks a portion of the 20th Chapter of the Book of Revelations. His thoughts were centered on the four most important books which are necessary to a person's living, and he closed the meditation with a prayer.

The minutes of the September meeting were approved by motion of Mr. S. L. Mortland and duly seconded.

There was no Treasurer's report, due to the absence of Mr. Bailey Reade, the Church Treasurer.

Mr. C. J. Jones reported for the Building Fund, stating that receipts during the month of September totaled \$175.28 and that the balance on hand at this time is \$3,469.07.

Mr. W. E. Whitford reported for the Commission on Education, stating that a meeting had been held in the form of a teacher recognition dinner. He commented on the drop in Church School attendance, which seems to be the situation in practically all churches at this time. He reported that a committee had been appointed, with Mr. Jack Cliff acting as Chairman, to look into the matter of forming two new adult classes. He added that Dr. J. W. Holsinger had agreed to head the family night suppers.

Mr. Jack Cliff, Chairman of the Commission on Membership and Evangelism, stated that a meeting of his committee had been held in September and that the committee had been enlarged to fifty-two members. He stated that since July 1, 1966 thirty-three new members have been received into the church; we have lost thirteen; resulting in a net gain of twenty.

Mr. Charles Chewning, Chairman of the committee on Pastoral Relations, and Mrs. James Cannon, Chairman of the Commission on Missions, announced that meetings of their committees had been held.

Mrs. A. H. Borland, speaking for the W. S. C. S., stated that a meeting of a part of the Durham District was held last week to study the work of the society. The general meeting will be held on Monday of next week.

Mr. Horace Mansfield reported for the Methodist Men and stated that a good meeting had been held tonight. He urged a larger attendance for future meetings. He announced that the November Meeting would feature a program by Miss Carol Vensel, who will relate her experiences in attendance at the World Conference this summer.

Mr. W. K. Howard, Chairman of the Church Property Committee, reported that repair work on the sanctuary building windows will continue for about two weeks. He asked for a short meeting of the Church Property Committee following adjournment of the Official Board.

Mr. S. L. Mortland, Chairman of the Parsonage Committee, stated that the dwelling on Woodrow Street, formerly occupied by the Associate Minister is now vacant and asked for instructions concerning temporary discontinuance of utilities, and also permanent disposition of the house. After some discussion, Mr. T. S. White, Jr., made a motion that the matter be referred

The official board of the Methodist Church... after the call to order by Mr. Richard Lee, the Chairman, Mr. Perryway gave the devotionals for the evening, using as a basis for his remarks a portion of the 10th chapter of the book of Revelation. His thoughts were centered on the four most important books which are necessary to a person's living, and he cited the meditation with prayer.

The minutes of the September meeting were read by motion of Mr. S. L. Howard and duly seconded. There was no Treasurer's report, due to the absence of Mr. Bailey Barber. The church is prospering.

Mr. C. L. Jones reported for the building fund, stating that receipts during the month of September totaled \$1,275 and that the balance on hand at this time is \$2,500.00.

Mr. W. E. Whitford reported for the Commission on Education, stating that a meeting had been held in the form of a teacher's association dinner. He commented on the good church school attendance, which seems to be the situation in practically all churches at this time. He reported that a committee had been appointed, with Mr. J. A. Cill acting as Chairman, to look into the matter of forming two new adult classes. He added that Mr. J. H. Holsinger had agreed to lead the family prayer groups.

Mr. Jack Cill, Chairman of the Commission on Membership and Evangelism, stated that a meeting of the committee had been held in September and that the committee had been enlarged to fifty-two members. He stated that since July 1, 1956 thirty-three new members have been received into the church. We have lost thirteen, resulting in a net gain of twenty.

Mr. Charles Chandler, Chairman of the committee on Pastoral Relations, and Mr. James Cannon, Chairman of the Commission on Missions, announced the postponement of their committees had been held.

Mr. A. H. Howard, speaking for the W. S. L. S. stated that a meeting of a part of the church district was held last week to study the work of the society. The general meeting will be held on Monday of next week.

Mr. Howard reported for the Methodist Men and stated that a good meeting had been held recently. He noted a larger attendance for future meetings. He announced that the November meeting would feature a program by Miss Carol Vernal, who will relate her experiences in attendance at the World Conference this summer.

Mr. W. K. Howard, Chairman of the Church Property Committee, reported that repair work on the sanctuary building windows will continue for about two weeks. He asked for a report from the Church Property Committee following adjournment of the Official Board.

Mr. S. L. Howard, Chairman of the Finance Committee, stated that the dwelling on Lebow Street, formerly occupied by the Associate Minister is now vacant and asked for instructions concerning temporary care of the building, and also expressed disposition of the house. After some discussion, Mr. S. Whitby, Jr., made a motion that the matter be referred

to the Pastoral Committee for action after conferring with the Pastor, Mr. Petteway. He suggested the possibility of requesting the Bishop to assign a replacement for Mr. Bishop. Mr. Norwood Carroll seconded the motion and it was so ordered.

Mr. Teer read to the Board for its approval a tribute to Mr. James Hilary Coman, which had been prepared as instructed at the September Board Meeting. Mr. Irving Allen made a motion that the tribute be approved and Mr. N. A. Thomas, Sr., seconded the motion that a copy be sent to the family of Mr. Coman and also incorporated in the minutes of the Official Board. A copy is attached hereto to become a part of these minutes.

Mr. Teer read a letter he had received from the Durham Community Planning Council concerning a juvenile delinquency situation which exists in the West End community of Durham. The expressed desire of the Council was to form a Task Force composed of representatives from the churches in this area to work with other agencies and residents of this section of town to study the situation and make recommendations for correcting the situation. Upon motion of Mr. W. E. Whitford, seconded by Dr. John Glasson, Mr. Teer was instructed to appoint someone to attend such a meeting and learn more about the problem and proposed remedial measures.

Mr. T. S. White, Jr., called for a report on the gift which was presented to the Warren Bishops at the reception in their honor prior to their leaving Durham. Mrs. A. H. Borland stated that a sterling silver pitcher had been purchased at a net cost of \$149.50, and she made a motion, which was seconded by Mr. W. Alfred Williams, that payment for this item be authorized by the Board. It was passed unanimously.

Mr. Petteway made a few remarks to the Board, commenting on the fact that Warren Bishop had been appointed pastor of the church in Ayden to fill a vacancy created by the death of the pastor there. He also spoke of the shortage of preachers in the Methodist Conference and expressed doubt that we could secure an Associate Minister for the remainder of the conference year. He expressed appreciation for what Mr. Bishop had done at Duke Memorial Church and stated that he had lost a capable assistant and a good friend. He solicited the cooperation, the help, and the prayers of everyone at Duke Memorial Church in the task of carrying on without the help of another minister.

Miss Carol Vensel, Director of Christian Education, made the following announcements:

- a. The next Family Night supper will be held on October 16th.
- b. The two new Church School classes which are now being organized will consist of: (1) Young adult couples; (2) Young single adults.
- c. There are 73 children in the Week Day School; four full-time teachers and two assistants.
- d. The Methodist Youth Fellowship is doing well with very good leaders and good programs.

to the Pastoral Committee for action after consulting with the pastor.  
Mr. Parkway. He suggested the possibility of requesting the Bishop to  
assign a representative for Westborough. Mr. Woodworth responded that  
and it was so ordered.

Mr. Parkway read to the Board for its approval a tribute to Mr. James  
Henry Conant, which had been prepared as instructed at the September Board  
meeting. Mr. Irving Allen made a motion that the tribute be approved and  
Mr. W. A. Thomas, Sr., seconded the motion that a copy be sent to the pastor.  
of Conant and also incorporated in the minutes of the official Board.  
copy is attached hereto to become a part of these minutes.

Mr. Parkway read a letter he had received from the Epaphras Community Planning  
Council concerning a juvenile delinquency situation which exists in the  
community of Epaphras. The expressed desire of the Council was to form a  
task force composed of representatives from the churches in this area to work  
with other agencies and residents of this section of town to study the  
situation and make recommendations for correction of the situation. Upon motion  
of Mr. W. L. Whittard, seconded by Dr. John Glasgow, Mr. Parkway was instructed  
to appoint someone to attend such a meeting and learn more about the problem  
and proposed remedial measures.

Mr. W. L. Whittard called for a report on the gift which was presented  
to the Warden Bishop at the reception in their honor before their leaving  
Epaphras. Mr. A. A. Doherty stated that a sterling silver pitcher had been  
presented at a net cost of \$148.50, and she made a motion, which was seconded  
by Mr. W. L. Whittard, that payment for this gift be authorized by the  
Board. It was carried unanimously.

Mr. Parkway made a few remarks to the Board, commenting on the fact  
that Warden Bishop had been appointed pastor of the church in Epaphras to fill  
a vacancy created by the death of the pastor there. He also spoke of the  
anxiety of pastors in the Methodist Conference and expressed doubt that  
he could secure an Associate Minister for the remainder of the conference  
year. He expressed appreciation for what Warden Bishop had done at Epaphras  
Church and stated that he had lost a capable assistant and a good friend. He  
solicited the cooperation, the help, and the prayers of everyone at Epaphras  
Methodist Church in the task of carrying on without the help of Warden Bishop.

Miss Carol Venable, Director of Christian Education, made the following  
announcement:

- a. The next Family Night supper will be held on October 14th.
- b. The two new Church School classes which are now being organized will  
consist of: (1) Young adult couples; (2) Young single adults.
- c. There are 15 children in the West Day School, four full-time teachers  
and two assistants.
- d. The Methodist Youth Fellowship is doing well with very good leaders  
and good programs.

Mr. T. S. Coble, Jr., stated that the new literature for adults was scheduled for use in September, 1967, and he called for a meeting of all adult class teachers and presidents for Tuesday evening, October 11th, at 7:30 P.M. in the Bradshaw Room to discuss this new material.

There being no further business, the meeting was adjourned with prayer by Mr. Petteway.

Respectfully submitted,  
*Evelyn T. Petty*  
Evelyn T. Petty, Secretary

Mr. J. S. Coble, Jr., stated that the new literature for adults was scheduled for use in September, 1957, and he called for a meeting of all adult class teachers and presidents for Tuesday evening, October 15th, at 7:30 P.M. in the Bradshaw Room to discuss this new material.

There being no further business, the meeting was adjourned with prayer by Mr. Portway.

Respectfully submitted,  
Ivelyn J. Fetry, Secretary