

November 7, 1961

The Official Board of Duke Memorial Church met at 7:45 p.m. on November 7, with Dr. John Glasson, chairman, presiding. The meeting was opened with prayer by the minister. The minutes of the last meeting were read by the secretary pro tem.

Dr. Glasson called for reports of the commissions and standing committees:

The Commission on Education reported through Mr. W. E. Whitford, Church School superintendent, that the Gleaner Class and the Five-year Kindergarten Class had exchanged rooms, and the Home Builders Class had moved into the old Lillie Duke Class room. He stated the Church School was growing numerically and he thought improving in quality.

Mr. Jack Cliff, reporting for the Commission on Membership and Evangelism, asked for volunteers to serve on the Visitation Committee, such persons to report to General Holsinger, Horace Fowler, or Mr. Cliff himself.

The Commission on Stewardship and Finance had no report as a Commission, but Mr. Jones, the treasurer, presented an itemized report for a four month period, July through October, copy of which is attached. He stated that since November 1 \$4,000 had been sent to the Conference Treasurer on Benevolences.

Dr. Glasson, reporting for the Committee on Nominations, announced the following committees had been appointed:

BUILDING FUND COMMITTEE: John Dozier, chairman, Tom Goad, co-chairman; E. C. Brooks, Jr., Mrs. J. R. Casteel, Jack Cliff, E. W. Dunham, C. J. Jones, Chas. E. Jordan, Dr. J. P. McCracken, Donnie Sorrell, M. T. Spears, Sr., R. C. White, Tom S. White, Jr., and W. Alfred Williams.

BUILDING COMMITTEE: Dr. John Glasson, chairman; J. H. Barton, Al Buehler, Mrs. James Cannon, Chas. H. Chewning, T. S. Coble, Jr., Jesse W. Cole, J. H. Coman, Marcus Copelan, Mrs. John Dozier, W. K. Howard, R. T. A. Pifer, R. S. Slattery, Dillard Teer, and W. E. Whitford.

Rev. Warren Bishop, the Associate Minister, announced the circulation of an information sheet on Sunday mornings, the purpose of which is to provide a communicating link between the staff, Church School and members regarding current activities and future plans.

The Pastor reported on the effectiveness of our visitation program, stating that 66 new members had been received since July 1. He spoke of his personal appreciation in the response of the members of the newly appointed building committees and added he felt confident that all members of the Board, as well as members of the church, would manifest equal interest and loyalty as the new building program is developed.

The chairman presented Mrs. A. H. Borland, chairman of the Commission on Missions, who presented a study of church architecture based on the book, "Deed and Design." illustrating the presentation by pictures which she had collected. Her discussion of trends in church architecture is most timely as Duke Memorial Church undertakes the additional building to her present facilities.

It was announced that a second study under the direction of the Commission on Missions will be presented to the entire church at a later date.

The meeting was closed by prayer led by the Associate Minister.

Respectfully submitted,

Ruth Kale

Ruth Kale, Secretary Pro Tem.

The first part of the report deals with the general situation of the country and the progress of the work done during the year.

The second part of the report deals with the work done during the year.

The third part of the report deals with the work done during the year.

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The ninth part of the report deals with the work done during the year.

The tenth part of the report deals with the work done during the year.

The eleventh part of the report deals with the work done during the year.

The twelfth part of the report deals with the work done during the year.

The thirteenth part of the report deals with the work done during the year.

The fourteenth part of the report deals with the work done during the year.

The fifteenth part of the report deals with the work done during the year.