

January 6, 1961

The Official Board of Duke Memorial Church held its regular meeting on January 3, at 7:45 p.m., in the Church Parlor. Dr. John Glasson, the chairman, presided.

Following prayer by the pastor, the minutes of the previous meeting were read and approved as corrected.

Since most of the commission dispensed with the December meeting there were no reports.

Mr. Jones, the treasurer, gave a report stating that a typed copy for the records would be handed to the secretary later. He called attention to the fact that to date \$8,000 had been paid on our benevolence funds, this being \$4,000 more than was paid on the same date last year. This leaves an unpaid balance of \$15,750. The church school collections were a little less as compared to the figures on the same date last year. It was decided that this could be due to Christmas coming on Sunday this year and only the church service was held that morning.

Mrs. J. C. Saunders, representing a special committee from the Woman's Society of Christian Service, gave a detailed report on the project of the dishwasher for the church kitchen. The society had saved \$1,187.47 toward the cost and installation of the equipment. With the expert assistance of Mr. W. K. Howard and Mr. Ted Minah, the committee had made a thorough investigation as to the proper type of equipment needed. The total cost of the equipment including electrical and plumbing changes necessary for the installation would amount to \$2,795.00. Mr. Jones made a motion that the difference of approximately \$1,700 come from the budget. He explained that there is a fund available for such equipment in the budget and that it could be used at this time. Mr. Jack Cliff seconded the motion. After some discussion Mr. Howard reassured the Board that in the event it was necessary to move this equipment into the new educational building, it could easily be done with very little cost. The question was called, the vote taken and the motion carried.

Mr. Bradshaw called attention to the importance of several meetings to be held within the next few months. The District Conference meeting would be at Asbury Methodist Church, January 31. A conference-wide Music Workshop on Church Life would be at Duke Memorial Church in February. A District Meeting of Church Architects would be at Duke Memorial in March. He expressed the hope that the Survey Committee would be ready to attend, to get help and to ask for help.

In April, during Holy Week, he plans to hold services each night, doing the preaching himself. On Thursday night communion service will be observed and the children will be received into the membership of the church. On Friday night the choirs will give a cantata. It is his hope that each member of the Board will start thinking on the theme he plans to use, "WE WOULD SEE JESUS", think it through thoroughly and personally, with the thought in mind of bringing ourselves, as well as others, into a wonderful experience as Christians.

Mr. Buehler called attention to the fact that we should be more mindful of the possible fire hazards within the church.

The meeting was dismissed with prayer by Mr. Shoaf.

Respectfully submitted,

*Ethel Mae Kale*  
Ethel Mae Kale, Acting Secretary

January 2, 1961

The Official Board of the Memorial Church held its regular meeting on January 2, at 7:30 p.m. in the Church Parlor. The chairman, Mr. John H. Jones, presided.

Following prayer by the pastor, the minutes of the previous meeting were read and approved as corrected.

Space most of the committee discussed with the pastor meeting there were no reports.

Mr. Jones, the treasurer, gave a report stating that a report for the year would be made to the secretary later. He called attention to the fact that the balance sheet on our balance sheet, this being \$4,100 more than was paid in the year. This leaves an unpaid balance of \$1,750. The church school collections were a little less as compared to the same time last year. It was decided that a meeting should be held for Christmas on Sunday this year and only the church service was held that morning.

Mr. J. J. Anderson, representing a special committee from the women's society of Christian Service, gave a detailed report on the project of the church for the winter season. The society had given \$1,187.15 toward the cost and installation of the apartment. With the expert assistance of R. W. A. Howard and Mr. Ted Kish, the committee had made a thorough investigation as to the proper type of equipment needed. The total cost of the equipment including electrical and plumbing changes necessary for the installation would amount to \$5,700. Mr. Jones made a motion that the difference of approximately \$4,500 be taken from the budget. He explained that there is a fund available for such equipment in the budget and that it could be used at that time. The board then assigned the pastor, Mr. Jones, and Mr. Anderson to move the new educational equipment to the apartment. It was necessary to move the equipment to the new educational building, it could not be done which very little cost. The question was called, the vote taken and the motion carried.

Mr. Bradshaw called attention to the importance of several meetings to be held within the next few months. The district conference meeting would be held at Assbury Methodist Church, January 31. A conference-wide Bible workshop on Church Life would be at Jones Memorial Church in February. A district meeting of Church Architects would be at Wake Memorial in March. He expressed the hope that the survey committee would be ready to start to get into the field for the year.

In April, during Lent week, the plans for both services each night, during the Lenten season. On Thursday night communion services will be observed and the children will be received into the membership of the church. On Friday night the church will give a concert. It is suggested that each member of the board will send someone on the church to see how the plans are. Mr. Jones suggested that it is necessary to give and personally, with the thought in mind of praying ourselves, as well as others, into a spiritual experience as Christians.

Mr. Bradshaw called attention to the fact that we should be more mindful of the possible life factors within the church.

The meeting was dismissed with prayer by Mr. Jones.

Respectfully submitted,  
John H. Jones, Acting Secretary