

Treasurer's Annual Summary

FOR USE AT THE LAST QUARTERLY CONFERENCE

This is the Church Treasurer's annual summary of all reports made to the Quarterly Conference and constitutes a complete annual report for the Church or charge. A copy is made for the Quarterly Conference minutes, one for the pastor, one for the District Superintendent, and one for the Church Treasurer's file. On circuits each superintendent makes the summary for his own Church and the summary for the charge is compiled by the Recording Steward or someone designated by him. Annual Summary report forms may be obtained from the nearest branch of The Methodist Publishing House in packages containing eight sets (32 reports), price, 25 cents per package. The Quarterly report forms may be bought in the same manner and at the same price. When ordering specify whether Quarterly or Annual reports are desired.

(Where two Treasurers make reports, each should use one of these report forms, disregarding those items for which he is not responsible.)

PART I—CURRENT EXPENSES

Date Nov. 1, 1947 Charge or Church Duke Memorial

Receipts

Balance on hand last report	<u>Nov. 1</u> , 194 <u>6</u> <small>(Date)</small>	\$ <u>1,887.37</u>
Envelopes and Subscriptions		\$ <u>31,929.02</u>
Loose or Plate Offerings		<u>1,841.02</u>
Special Contributions <u>for Orphanage</u>		<u>930.00</u>
Organizations		
<u>Special Contributions for Golden Cross</u>		<u>541.00</u>
<u>Special Contributions for Conference Claimants</u>		<u>622.44</u>
		\$ <u>35,863.48</u>
Total Receipts		\$ <u>37,750.85</u>

Disbursements

Ministerial Support: Pastor		\$ <u>5,400.00</u>
District Superintendent's Fund		<u>324.00</u>
Bishops		<u>94.50</u>
Conference Claimants		<u>675.00</u> <u>6,493.50</u>
Maintenance and Worship:		
Music		\$ <u>3,180.00</u>
Janitor		<u>3,050.91</u>
Fuel, <u>Water & Lights</u>		<u>1,223.10</u>
Electricity, Gas, Water <u>Janitor Supplies</u>		<u>190.58</u>
Insurance		<u>648.67</u>
<u>Salaries other than Pastor</u>		<u>4,743.72</u>
<u>Office Expenses</u>		<u>902.68</u>
<u>Sunday School</u>		<u>200.00</u>
<u>Bulletins</u>		<u>679.78</u>
<u>Incidentals Expenses</u>		<u>979.93</u>
<u>New Equipment</u>		<u>836.20</u>
		\$ <u>16,635.57</u>
Total Disbursed		\$ _____
Balance on Hand		\$ _____

Cash Balance on Hand (brought forward from preceding page) \$ _____
 Amount Due from Subscriptions \$ _____
 Total Cash and Subscriptions \$ _____

Unpaid Accounts:

Ministerial Support:

Pastor \$ None
 District Superintendent \$ None
 Bishops \$ None
 Conference Claimants \$ None
 Other Bills: \$ None

..... \$ _____
 Total Unpaid Accounts \$ None
 Surplus or Deficiency \$ _____

Submitted by _____ Treasurer

PART II—BENEVOLENCES

Date _____, 194____ Charge or Church _____

Receipts

Balance on Hand Last Report _____, 194____ \$ _____
 Envelopes and Subscriptions \$ _____
 Special Contributions \$ _____
 Organizations \$ _____

Disbursements:

Durham Methodist Society 600.00 ✓
Orphanage 930.00 ✓
 Total Received \$ _____

Disbursements

To Conference Treasurer Methodist College Advance \$ 6,999.67
 To Conference Treasurer Boy Scouts 100.00 ✓
 To Conference Treasurer Golden Cross 541.00
 To Conference Treasurer Retirement Fund 54.00 ✓
 Benevolences \$ 3,260.00
 Sustentation Fund 609.41
 District Expense 67.50
 Bible Teacher for Public Schools 500.00 ✓ 13,601.58

Total Disbursed \$ 36,730.65
 Balance on Hand \$ 1,020.20

Total Unpaid Subscriptions \$ _____

Submitted by  Treasurer