

THE METHODIST CHURCH

OFFICIAL BOARD or QUARTERLY CONFERENCE

Report of the Church Lay Leader

This report blank is for use by the Church Lay Leader in reporting to the Official Board or to the Quarterly Conference if and when requested (§ 288). If additional space for a full report is needed, use extra sheets of plain paper the same size as this form. Numbers in parentheses refer to paragraphs in the 1956 Discipline.

Duke Memorial Methodist Church Duke Memorial Charge
Durham District North Carolina Conference
 For the Period Beginning December 3, 1957, and Ending June 4, 1958.

I. GENERAL

1. (a) Did the Church Lay Leader attend the meetings of the District Board of Lay Activities? No
 (b) Was a report made to the Official Board? No
2. (a) Are the laymen encouraged to subscribe to church periodicals (§ 288)? No (b) Number of subscriptions to *The Methodist Layman*? _____; *Together*? 6; *Central Christian Advocate*? 3
3. Has the Church Lay Leader conferred with the pastor concerning the program of the church? Yes

II. STEWARDSHIP AND FINANCE

4. (a) Has the Commission on Stewardship and Finance been organized in accordance with the Discipline (§ 262)? Yes (b) Who is the *Director of Stewardship* (§ 143 § 10)? E. C. Brooks, Jr
5. Have Methodist stewardship materials been placed in the hands of the Director of Stewardship? Yes
6. Has careful consideration been made by the Official Board(s) for adequate support of the minister and his staff? Yes
7. Have World Service and other benevolent causes been properly presented to the Official Board? Yes

III. METHODIST MEN

8. Is there a chartered Methodist Men's group actively functioning in the charge (§§ 291-92)? Yes
9. (a) What is the membership? 60 (b) Number of meetings held since last report? 6
10. Did the Church Lay Leader attend the monthly cabinet meeting? No
11. Has the club participated in the sponsorship of the Methodist Men's Hour radio program? No
12. Did the president attend the meetings of the District Board of Lay Activities? No
13. Is a copy of the president's report attached to and made a part of this report? Yes

IV. LAY SPEAKING

14. (a) How many certified *lay speakers* are there in this church (§ 146 § 3)? 8 (b) Have the lay speakers and other qualified laymen offered their services to the district superintendent or the district lay leader as speakers to fill vacant pulpits? Yes

V. TRAINING LEADERS

15. Have the following persons attended the district and/or conference workshops for further training in their duties: (a) Chairman of Commission on Stewardship and Finance? No (b) Methodist Men officers? No (c) Chairman of Official Board? No (d) Church Lay Leader? No

VI. OTHER

16. Make a report of any special lay projects undertaken: _____

Questions 17-20 are to be answered annually when reporting to the Fourth Quarterly Conference or when making the year-end report to the Official Board.

17. Did the Official Board(s) hold meetings each month during the year? Yes
18. (a) Did the Church Lay Leader attend the laymen's program at Annual Conference? No
(b) Did the Church Lay Leader or the Lay Member of the Annual Conference make a report on the Annual Conference to the church? No
19. (a) Was an Every-Member Canvass conducted during the year to underwrite the financial needs of the church? Yes
(b) Were the Methodist program and materials used? Yes (c) What were the resulting increases in the local and benevolence budgets? \$9,524.00
20. Was Laymen's Day observed in the charge with laymen speaking? No

Prepared and edited by the Council on World Service and Finance and authorized as the official form for this purpose. Rev. 56. Printed in U.S.A.

_____, Church Lay Leader

Address 113 W. Markham Avenue

Date June 4, 1958.