

(This blank, containing the minute questions for the Quarterly Conference, is designed for use at any Quarterly Conference. All questions are to be answered at each Quarterly Conference unless otherwise indicated. It is intended that the Roll and Record of Nominations and Elections [on a form otherwise provided], showing Membership, Officers, and Committees as adopted by the Fourth Quarterly Conference of the preceding Conference year, shall be used at each Quarterly Conference for the current year.)

PASTORAL CHARGE

Minutes First Quarterly Conference 19 52 -19 53

The 1st Quarterly Conference for the Duke Memorial Pastoral Charge, Durham District, North Carolina Annual Conference, was held Dec. 9 19 52, at Duke Memorial E. L. Hillman, District Superintendent, presiding. After a devotional service, conducted by Edgar B. Fisher, Rev. Arthur Hale was elected Secretary. The following members were present: (See Official Roll and Attendance Record.)

- Question 1. Are there reports from: (a) The Pastor (§352 §20)? (b) Retired Ministers (4th QC) (§370)?
- (c) Supernumerary Ministers (4th QC) (§365)? (d) Deaconesses (§142)? (e) Local Preachers (§312)?
- (f) Exhorters (§150 §3)? (g) Methodist Youth Fellowships (§1403)? (h) Church-School Superintendents and Church Boards of Education and Directors of Christian Education (§§185, 187 §8)?
- (i) Church Boards of Missions and Church Extension (§§232-33)? (j) Woman's Societies of Christian Service (§§201-2)? (k) Charge Lay Leader (§1511)? no
- (l) Methodist Men (§1514)? (m) Membership and Evangelism Committee (§147 §1)? (n) Finance Committee (§147 §2)? (o) Committee on Nominations (§147 §5)?
- (p) Committee on Policy (§148 §1)? (q) Committee on Records and History (§147 §7)? (r) Committee on Christian Stewardship (§147 §4)? (s) Other Committees (§148)? Scouts Commission on Missions

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- Ques. 2. (a) Are the official records and reports as required by the Discipline kept faithfully and accurately in this Charge, and are the official forms of The Methodist Church used for this purpose? (b) Is the Membership Record correct and up to date (§§147 §1, 140, 146 §7)?
- Ques. 3. (a) How many persons has this Charge received on confession of faith during the past twelve months (§151 §3)?
- (b) How many persons will this Church set as a minimum number to receive on confession of faith this year?
- (c) What means will it adopt to win them?
- (d) What is the Program for training these new persons in the Christian life and membership in the Church?
- Ques. 4. Has the Official Board been organized, and under which Plan (§§171-73)?
- Ques. 5. Is the Disciplinary Financial System in the Local Church organized and in operation (§§264-67)?
- Ques. 6. What amount has been apportioned to this Charge, for the ensuing Conference Year, for World Service and Conference Benevolences (§§782-83)? \$
- Ques. 7. Has the program of the Benevolences been presented and explained to each congregation of the Charge (§261)?
- Question 8. What amount does this Charge accept for World Service and Conference Benevolences for the current Conference Year (§261)? \$
- Ques. 9. What goal has this Charge set for the Advance Fund (for Christ and His Church) for the current Conference Year?

Judge Spear moved; seconded by Rev. Coman that Memorial Church invite its Annual Conference to meet here next fall - the motion carried.

see copy of budget - approved

- Ques. 10. (a) What amount has been apportioned to this Charge for the General Administration Fund? \$ _____
 (b) For Jurisdictional Administration Fund? \$ _____ (c) For Area, Conference, and District Administration Fund?
 \$ _____
- Ques. 11. (a) What is the estimated salary of the Minister for the current year? \$ _____ (b) Associate Minister(s)? \$ _____
- Ques. 12. What are the other items of Ministerial Support apportioned to this Charge? (a) District Superintendent's Fund? \$ _____ (b) Episcopal Fund? \$ _____ (c) Conference Claimants Fund? \$ _____ (d) Minimum Salary Fund? \$ _____
- Ques. 13. How have these items been apportioned to the Churches of this Charge? (See following table.)

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		Names of Churches →					
Ministerial Support	Minister and Associate(s)						
	District Superintendent's Fund						
	Episcopal Fund						
	Conference Claimants Fund						
	Minimum Salary Fund						
Connectional Expense	General Administration Fund						
	Jurisdictional Administration Fund						
	Area, Conference, and District Administration Fund						
World Service and Conference Benevolences							
Total							

Ques. 14. Is there a written report from the Committee on Audit (¶147 §6)? yes

Ques. 15. (a) What amounts have been paid on above apportionments since the last Quarterly Conference? (See below.) (b) Has proportional distribution been made in Ministerial Support? _____

		Names of Churches →					
Ministerial Support	Minister and Associate(s)						
	District Superintendent's Fund						
	Episcopal Fund						
	Conference Claimants Fund						
	Minimum Salary Fund						
Connectional Expense	General Administration Fund						
	Jurisdictional Administration Fund						
	Area, Conference, and District Administration Fund						
World Service and Conference Benevolences							
Total							

Ques. 16. What has been paid since the last Quarterly Conference for other purposes?

W.S.C.S.: For Local Work	\$ _____	Church School, Other Purposes	\$ _____
Sent to District and Conference Treasurers	\$ _____	Buildings and Improvements	\$ _____
Methodist Student Day	\$ _____	Paid on Indebtedness, Not Including Interest	\$ _____
Church School Rally Day	\$ _____	Interest on Indebtedness	\$ _____
Race Relations Sunday	\$ _____	Insurance Premiums	\$ _____
World Service Sundays	\$ _____	Golden Cross	\$ _____
Methodist Youth Fund	\$ _____	Methodist Homes, Children and Aged	\$ _____
Children's Service Fund	\$ _____	Hospitals	\$ _____
Church School, Literature and Supplies	\$ _____	Other Current Expenses and Incidentals	\$ _____

Questions 17 to 26 are to be read at Fourth Quarterly Conference only

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Ques. 17. What is the report of the Trustees of Church Property (§§241-44)? (Record as a supplement.)
Ques. 18. What is the report of the Trustees of Parsonage Property (§§241-44)? (Record as a supplement.)
Ques. 19. Which Plan of Organization of the Church Board of Education has been adopted for the Churches of this

Charge (§183)? _____

Ques. 20. (a) What church buildings are insured, and in what amount? (Record as a supplement.) (b) Is the parsonage insured, and in what amount? (Record as a supplement.)

Ques. 21. Who are elected to the following offices for the ensuing year? (See Roll and Record of Nominations and Elections on Membership, Officers, and Committees.) (a) Stewards (§§146 §1, 174-79); (b) District Steward and Reserve (§146 §3); (c) Recording Steward (§144); (d) Communion Stewards (§146 §4); (e) Church-School Superintendents (§§146 §9, 185); (f) Assistant Superintendents (§185); (g) Directors of Christian Education or Educational Assistants (§§146 §11, 192); (h) Members of the Board of Education (§183); (i) Charge Lay Leader (§§1505-7); (j) Charge Director of the Golden Cross (§§142, 147 §8); (k) Trustees of Church Property (§§146 §2, 241-53); (l) Trustees of Parsonage Property (§§146 §2, 241-53); (m) Class Leaders (§352 §9); (n) Financial Secretary (§§146 §5, 180 §13); (o) Membership Secretary (§146 §7); (p) Church Treasurers (§146 §6); (q) Trier of Appeals (§§1056-57).

IV

Ques. 22. What Boards and Standing Committees are constituted for the ensuing Conference Year (§§147-48, 152)? (See Roll and Record of Nominations and Elections of Membership, Officers, and Committees.) (a) Membership and Evangelism (§147 §1); (b) Finance (§147 §2); (c) Pastoral Relations (§147 §3); (d) Nominations (§147 §5); (e) Audit (§147 §6); (f) Records and History (§147 §7); (g) Hospitals and Homes (§147 §8); (h) Church Boards of Missions and Church Extension (§§149 §2, 232); (i) Additional Members at large, Church Boards of Education (§§183, 185); (j) Co-operation (§147 §9); (k) Christian Stewardship (§§147 §4, 1515-18); (l) Other Committees (§148).

Ques. 23. (a) Who is the Lay Member of the Annual Conference elected by this Pastoral Charge, and for what term (§146 §8)? Mr. Charles Jordan (b) Reserve(s)? (§146 §8) Mr. T. Spear

Ques. 24. What General Policy of this Charge, as adopted by the Annual Church Conference, is submitted for the approval of the Quarterly Conference (§§148 §1, 166)? (Record as a supplement.)

Ques. 25. What amount is approved as the Minimum Salary of the Pastor of this Charge for the ensuing year (§804)? (List by Churches.) \$ _____

Ques. 26. Has the Pastor prepared for his successor and deposited with the Recording Steward the two Directories, one being the residence of all members, the other a Constituency Roll; also the list of subscribers to the Benevolences and our Periodicals (§§116-17, 352 §§23-25)? _____

Ques. 27. (The Quarterly Conference shall ask the pastor the following questions at the fall meeting—¶150 §1.) (a) Who are the Young People of this Charge who are members of the senior class in high school? (Record as a supplement.) (b) Who are the Young People of this Charge who are members of the second year in junior college? (Record as a supplement.) (c) Has the list of their names been sent to the Admissions Officers of the Methodist college or colleges related to the Annual Conference for their information? _____ (d) Who are the Young People now in college and university? Which of these are recruits for life service in a church vocation, and in which institutions are they enrolled? (Record as a supplement.) (e) What Young People from this Charge are now studying in theological schools, and in what school is each enrolled? (Record as a supplement.)

Ques. 28 (a) Who are recommended to the District Conference for License to Preach (¶¶150 §2, 303, 671-72, 675)? _____

(b) Who are recommended to the District Conference for Renewal of License to Preach (¶303)? _____

Ques. 29. (a) Who are licensed to exhort (¶150 §3)? _____

*youth delegate -
Donald Penny
Ray Proctor*

(b) What Exhorters have had their licenses renewed (¶150 §3)? _____

Ques. 30. (a) Are there Lay Speakers (¶150 §4)? _____ (b) What is their report? (Record as a supplement.) (c) Have their characters been passed? _____

Questions 31 to 34 are to be read where there are no District Conferences

Ques. 31. (a) Who have been licensed to preach by the Quarterly Conference (¶150 §2)? _____

(b) Who have been before the District Committee on Qualifications of Local Preachers and have been recommended by it (¶¶303 §2a, 304)? _____

Ques. 32. What Local Preachers' Licenses are renewed (¶304)? _____

Ques. 33. What Local Preachers are recommended to the Annual Conference for: (a) Deacon's Orders? _____ Elder's Orders? _____ (b) Recognition of Orders? _____ (c) Readmission? _____ (d) Reception on Trial? _____ (e) Accepted Supply Pastors _____

Ques. 34. (a) What Ministers coming from other Evangelical Churches are received as Local Preachers (¶411 §1)? _____

(b) What Ministers coming from other Evangelical Churches are recommended to the Annual Conference for membership therein (¶411 §2)? _____

Ques. 35. Who are elected to the District Conference (¶¶146 §10, 667)? _____

*Mr. E. W. Dunham
Mrs. A. P. Dole*

Ques. 36. Is there any further business? (Record other business as a supplement.)

Ques. 37. Where shall the next Quarterly Conference be held? _____

The Minutes were approved, and the Conference adjourned.

Signed _____ President Signed *Anna Andrew Hale* Secretary

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