

(This blank, containing the minute questions for the Quarterly Conference, is designed for use at any Quarterly Conference. All questions are to be answered at each Quarterly Conference unless otherwise indicated. It is intended that the Roll and Record of Nominations and Elections [on a form otherwise provided], showing Membership, Officers, and Committees as adopted by the Fourth Quarterly Conference of the preceding Conference year, shall be used at each Quarterly Conference for the current year.)

PASTORAL CHARGE

Duke Memorial

Minutes First Quarterly Conference 194⁸ -194⁹

The First Quarterly Conference for the Duke Memorial Pastoral Charge, Durham District, M. C. Annual Conference, was held Dec. 7, 194⁸, at Duke Memorial, Dr. E. L. Hillman, District Superintendent, presiding. After a devotional service, conducted by the pastor, Miss Kathleene Cox was elected Secretary. The following members were present: (See Official Roll and Attendance Record.)

Question 1. Are there reports from: (a) The Pastor (§352 §20)? X (b) Retired Ministers (4th QC) (§370)? _____ (c) Supernumerary Ministers (4th QC) (§365)? _____ (d) Deaconesses (§142)? _____ (e) Local Preachers (§312)? X (f) Exhorters (§150 §3)? _____ (g) Methodist Youth Fellowships (§1403)? X (h) Church-School Superintendents and Church Boards of Education and Directors of Christian Education (§§185, 187 §8)? X (i) Church Boards of Missions and Church Extension (§§232-33)? _____ (j) Woman's Societies of Christian Service (§§201-2)? X (k) Charge Lay Leader (§1511)? X (l) Methodist Men (§1514)? _____ (m) Membership and Evangelism Committee (§147 §1)? _____ (n) Finance Committee (§147 §2)? _____ (o) Committee on Nominations (§147 §5)? _____ (p) Committee on Policy (§148 §1)? _____ (q) Committee on Records and History (§147 §7)? _____ (r) Committee on Christian Stewardship (§147 §4)? _____ (s) Other Committees (§148)? _____

Questions 2 to 14 are to be read at the First Quarterly Conference only

Ques. 2. (a) Are the official records and reports as required by the *Discipline* kept faithfully and accurately in this Charge, and are the official forms of The Methodist Church used for this purpose? _____ (b) Is the Membership Record correct and up to date (§§147 §1, 140, 146 §7)? _____

Ques. 3. (a) How many persons has this Charge received on confession of faith during the past twelve months (§151 §3)? _____ (b) How many persons will this Church set as a minimum number to receive on confession of faith this year? _____ (c) What means will it adopt to win them? _____

(d) What is the Program for training these new persons in the Christian life and membership in the Church? _____

Ques. 4. Has the Official Board been organized, and under which Plan (§§171-73)? _____

Ques. 5. Is the Disciplinary Financial System in the Local Church organized and in operation (§§264-67)? _____

Ques. 6. What amount has been apportioned to this Charge, for the ensuing Conference Year, for World Service and Conference Benevolences (§§782-83)? \$ 3250

Ques. 7. Has the program of the Benevolences been presented and explained to each congregation of the Charge (§261)? _____

Question 8. What amount does this Charge accept for World Service and Conference Benevolences for the current Conference Year (§261)? \$ 3250

Ques. 9. What goal has this Charge set for the Advance Fund (for Christ and His Church) for the current Conference Year? _____

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Ques. 10. (a) What amount has been apportioned to this Charge for the General Administration Fund? \$

(b) For Jurisdictional Administration Fund? \$ (c) For Area, Conference, and District Administration Fund? \$

Ques. 11. (a) What is the estimated salary of the Minister for the current year? \$ 5700 (b) Associate Minister(s)? \$

Ques. 12. What are the other items of Ministerial Support apportioned to this Charge? (a) District Superintendent's Fund? \$ 313.50 (b) Episcopal Fund? \$ 99.75 (c) Conference Claimants Fund? \$ 798.00 (d) Minimum Sustentation Salary Fund? \$ 744.19

Ques. 13. How have these items been apportioned to the Churches of this Charge? (See following table.)

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Names of Churches →									
Ministerial Support	Minister and Associate(s)	\$ 5700.							
	District Superintendent's Fund	313.50							
	Episcopal Fund	99.75							
	Conference Claimants Fund	798.00							
	Sustentation Minimum Salary Fund	744.19							
Connectional Expense	General Administration Fund								
	Jurisdictional Administration Fund								
	Area, Conference, and District Administration Fund	71.25							
World Service and Conference Benevolences		3250.							
Orphanage		1986.63							
Total									

Ques. 14. Is there a written report from the Committee on Audit (§147 §6)? yes

Ques. 15. (a) What amounts have been paid on above apportionments since the last Quarterly Conference? (See below.) (b) Has proportional distribution been made in Ministerial Support? _____

Names of Churches →									
Ministerial Support	Minister and Associate(s)	\$475							
	District Superintendent's Fund	---							
	Episcopal Fund	---							
	Conference Claimants Fund	---							
	Minimum Salary Fund-Sustenta-	---							
Connectional Expense	General Administration Fund	---							
	Jurisdictional Administration Fund	---							
	Area, Conference, and District Administration Fund	---							
World Service and Conference Benevolences		---							
Total									

Ques. 16. What has been paid since the last Quarterly Conference for other purposes?

W.S.C.S.: For Local Work	\$	Church School, Other Purposes	\$
Sent to District and Conference Treasurers	\$	Buildings and Improvements	\$
Methodist Student Day	\$	Paid on Indebtedness, Not Including Interest	\$
Church School Rally Day	\$	Interest on Indebtedness	\$
Race Relations Sunday	\$	Insurance Premiums	\$
World Service Sundays	\$	Golden Cross	\$
Methodist Youth Fund	\$	Methodist Homes, Children and Aged	\$
Children's Service Fund	\$	Hospitals	\$
Church School, Literature and Supplies	\$	Other Current Expenses and Incidentals	\$

Questions 17 to 26 are to be read at Fourth Quarterly Conference only

Ques. 17. What is the report of the Trustees of Church Property (§§241-44)? (Record as a supplement.)

Ques. 18. What is the report of the Trustees of Parsonage Property (§§241-44)? (Record as a supplement.)

Ques. 19. Which Plan of Organization of the Church Board of Education has been adopted for the Churches of this Charge (§183)?

Ques. 20. (a) What church buildings are insured, and in what amount? (Record as a supplement.) (b) Is the parsonage insured, and in what amount? (Record as a supplement.)

Ques. 21. Who are elected to the following offices for the ensuing year? (See Roll and Record of Nominations and Elections on Membership, Officers, and Committees.) (a) Stewards (§§146 §1, 174-79); (b) District Steward and Reserve (§146 §3); (c) Recording Steward (§144); (d) Communion Stewards (§146 §4); (e) Church-School Superintendents (§§146 §9, 185); (f) Assistant Superintendents (§185); (g) Directors of Christian Education or Educational Assistants (§§146 §11, 192); (h) Members of the Board of Education (§183); (i) Charge Lay Leader (§§1505-7); (j) Charge Director of the Golden Cross (§§142, 147 §8); (k) Trustees of Church Property (§§146 §2, 241-53); (l) Trustees of Parsonage Property (§§146 §2, 241-53); (m) Class Leaders (§352 §9); (n) Financial Secretary (§§146 §5, 180 §13); (o) Membership Secretary (§146 §7); (p) Church Treasurers (§146 §6); (q) Trier of Appeals (§§1056-57).

Ques. 22. What Boards and Standing Committees are constituted for the ensuing Conference Year (§§147-48, 152)? (See Roll and Record of Nominations and Elections of Membership, Officers, and Committees.) (a) Membership and Evangelism (§147 §1); (b) Finance (§147 §2); (c) Pastoral Relations (§147 §3); (d) Nominations (§147 §5); (e) Audit (§147 §6); (f) Records and History (§147 §7); (g) Hospitals and Homes (§147 §8); (h) Church Boards of Missions and Church Extension (§§149 §2, 232); (i) Additional Members at large, Church Boards of Education (§§183, 185); (j) Co-operation (§147 §9); (k) Christian Stewardship (§§147 §4, 1515-18); (l) Other Committees (§148).

Ques. 23. (a) Who is the Lay Member of the Annual Conference elected by this Pastoral Charge, and for what term (§146 §8)? J. H. Coman, Coman Lumber Co. (b) Reserve(s)? (§146 §8) C.E. Jordan, Duke Station

Ques. 24. What General Policy of this Charge, as adopted by the Annual Church Conference, is submitted for the approval of the Quarterly Conference (§§148 §1, 166)? (Record as a supplement.)

Ques. 25. What amount is approved as the Minimum Salary of the Pastor of this Charge for the ensuing year (§804)? (List by Churches.) \$ \$5700

Ques. 26. Has the Pastor prepared for his successor and deposited with the Recording Steward the two Directories, one being the residence of all members, the other a Constituency Roll; also the list of subscribers to the Benevolences and our Periodicals (§§116-17, 352 §§23-25)?

Ques. 27. (*The Quarterly Conference shall ask the pastor the following questions at the fall meeting—¶150 §1.*) (a) Who are the Young People of this Charge who are members of the senior class in high school? (Record as a supplement.) (b) Who are the Young People of this Charge who are members of the second year in junior college? (Record as a supplement.) (c) Has the list of their names been sent to the Admissions Officers of the Methodist college or colleges related to the Annual Conference for their information? _____ (d) Who are the Young People now in college and university? Which of these are recruits for life service in a church vocation, and in which institutions are they enrolled? (Record as a supplement.) (e) What Young People from this Charge are now studying in theological schools, and in what school is each enrolled? (Record as a supplement.)

Ques. 28 (a) Who are recommended to the District Conference for License to Preach (¶¶150 §2, 303, 671-72, 675)? _____

(b) Who are recommended to the District Conference for Renewal of License to Preach (¶303)? _____

Ques. 29. (a) Who are licensed to exhort (¶150 §3)? _____

(b) What Exhorters have had their licenses renewed (¶150 §3)? _____

Ques. 30. (a) Are there Lay Speakers (¶150 §4)? _____ (b) What is their report? (Record as a supplement.) (c) Have their characters been passed? _____

Questions 31 to 34 are to be read where there are no District Conferences

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Ques. 31. (a) Who have been licensed to preach by the Quarterly Conference (¶150 §2)? _____

(b) Who have been before the District Committee on Qualifications of Local Preachers and have been recommended by it (¶¶303 §2a, 304)? _____

Ques. 32. What Local Preachers' Licenses are renewed (¶304)? _____

Ques. 33. What Local Preachers are recommended to the Annual Conference for: (a) Deacon's Orders? _____ Elder's Orders? _____ (b) Recognition of Orders? _____ (c) Readmission? _____ (d) Reception on Trial? _____ (e) Accepted Supply Pastors _____

Ques. 34. (a) What Ministers coming from other Evangelical Churches are received as Local Preachers (¶411 §1)? _____

(b) What Ministers coming from other Evangelical Churches are recommended to the Annual Conference for membership therein (¶411 §2)? _____

Ques. 35. Who are elected to the District Conference (¶¶146 §10, 667)? _____

J. C. Lentz, 1001 Lamond Ave. Reserve or 2nd Delegate. R.N. Wilson, 822 Third St.

January 17 has been set for presenting the program of Advance, and April 21, 1949, for Ques. 36. Is there any further business? (*Record other business as a supplement.*) the District Meeting at Phillips Chapel, Swepsonville Charge

Ques. 37. Where shall the next Quarterly Conference be held? _____

The Minutes were approved, and the Conference adjourned.

Signed

B. C. Looman
President

Signed

Kathleen Cox
Secretary