

Charge Lay Leader's Quarterly Report

Duke Memorial Church

Pastoral Charge

Durham

District

North Carolina

Conference

To the first Quarterly ConferenceFor the Quarter ending Jan. 31, 1945

I. Organization:

1. Was the Official Board of the charge organized for Lay Activities according to the *Discipline* at the beginning of the Conference year? (¶¶ 541-543, 568-578, 1212, 1233-1240, 1244-1246.) Yes

2. With what officers? (a) Chairman Ralph C. Barker (b) Vice-Chairman J. H. Coman
(c) Secretary Mrs W. J. Seeley (d) Charge Lay Leader _____

Ralph C. Barker

3. Which of the following Committees are being used by the Board to prosecute its work? (Check those being used): Executive, Finance, Fellowship, Worship and Church Attendance, Social Welfare, Stewardship, Personal Evangelism, Lay Speaking or Preaching, Church Property, Church Papers and Literature, Men's Work, Boys and Youth, World Service, Ministerial Support, Training Official Board.

4. How many meetings of the Board have been held during the quarter: (a) Regular 3 (b) Special _____ (c) _____
Number of Members 62 (d) Average attendance 30

II. Christian Stewardship:

1. Is the Stewardship Committee organized and functioning? yes
2. What work has been accomplished through: (a) Sermons on Stewardship; (b) A Stewardship Mission; (c) Stewardship Lay Programs; (d) Stewardship Pageants; (e) Stewardship Special Study Courses; (f) Elective Course in Stewardship in the Church School; (g) Distribution of Stewardship Literature; (h) Enrollment in the Fellowship of Stewardship?

All of the committees of the official board are doing a grand job, all active and doing their best

3. What co-operation in Stewardship Cultivation and Education has been promoted with the Church School and the Woman's Society of Christian Service?

Womans Society of Christian Service hold their week of prayer services. Study the Mission Study Book. Do all that's expected of them and more. Studied Inter Racial problems.

III. Fellowship:

1. Is the Fellowship Committee organized and functioning? yes

2. What has been done by the Board to promote Christian fellowship in the charge: Personal visits, fellowship dinners, welcoming, ushering, etc. Welcome committee well organized-- personal visits by stewards-- class meetings. Special get together of old members to welcome new members into the church.

IV. Men's Work:

1. Is the Committee on Men's Work organized and functioning? no
2. Is there a Men's Organization in the charge: Methodist Brotherhood, Men's Club, Methodist Men, Evangelistic Service Club?
Pastor's Aides Class
3. What has been done by this organization during the quarter? As thr name implies this class is ready att all times to help the pastor in his work. 30 % of the stewards are members

V. Work for Boys and Youth:

1. Is the Committee on Work for Boys and Youth organized and functioning? yes
2. Does the Official Board sponsor the work for Boy Scouts? yes Any other work for Boys? no What has been accomplished during the quarter? Boy Scouts very active under able guidance of Prof. R.N.Wilson and J.H.Coman.

VI. Financial System:

1. Is the Finance Committee organized and functioning? yes
2. Is the Budget Plan of Church Finance used: Single yes; Dual ? If not, what plan is being used?
3. Has the Board conducted an Every-Member Canvass? yes Was the "Voluntary Pledge Plan" used? yes Number of members on roll? 1802 Number making a pledge? 1100 plus
4. Is the Envelope System used? yes How many members use the envelopes? 1100
5. What is the per capita giving of the members of the charge for World Service? 2.80 For all causes? 12.50

VII. Ministerial Support:

1. Is ministerial support for the charge sufficient for efficiency? yes ["Efficiency Support" should include food, clothing, home, education, insurance, transportation (car), books and periodicals, etc.]
2. Are salaries paid monthly? yes
3. What cultivation has been conducted for more adequate support of the ministry? none

VIII. World Service (General and Conference Work):

1. Is the Committee on World Service organized and functioning? yes
2. Is World Service included in the Budget? yes Raised by a Special Committee? Raised by the Pastor?

3. What cultivation for World Service has the Board conducted during the quarter? Special Sermons and talks

4. Was the full amount of Askings for World Service accepted by the charge? yes

5. Are payments on World Service made monthly? Quarterly

IX. Personal Evangelism:

1. Is the Committee on Evangelism organized and functioning? yes What plans of work are being followed and with what results? We are planning now for the crusade. have continued our evangelistic work started last year and continue to get new members also get back in the fold old members who have fallen away.

X. Lay Speaking or Preaching:

1. Is the Committee on Lay Speaking or Preaching organized and functioning? yes

2. How many religious services have been held by the laymen of the charge during the quarter: In their own charge? 3

In other charges? 2 In neglected places? 1

XI. Training of Official Board:

1. Is the Committee on Training the Official Board organized and functioning? yes

2. Has the Official Board studied any of the following courses: (a) Work of the Official Board? yes (b) Christian Stewardship? yes (c) Sound Church Finance? yes (d) Evangelism? yes (e) History of Methodism? yes

(f) Organization and Work of The Methodist Church? yes (g) Other Courses? _____

3. Does the Official Board hold an annual Retreat? no Nature of program and results? _____

I personally had a day with Mr. Jas. W Workman with a few of the church's laymen, one of the finest experiences I have had. Wish we could untimately have such an occasion every year. Will do my best to accomplish this.

XII. Worship and Church Attendance:

1. Is the Committee on Worship and Church Attendance organized and functioning? yes

2. What percentage of the membership are regular attendants upon the Worship Service of the Church? 25-30

3. Has the Committee made a study of the causes for non-attendance? yes

4. What constructive work has been done by the Official Board to improve the situation? Check those who do not come and callupon them, write and phone.

XIII. Social Welfare:

1. Is the Committee on Social Welfare organized and functioning? Yes
2. What surveys and studies on social questions have been conducted during the quarter? none
3. What activities and ministries has the Board undertaken during the quarter? outlining the work for the coming year
4. What is being done by the Board to promote Temperance? _____

XIV. Church Papers and Literature:

1. Is the Committee on Church Papers and Literature organized and functioning? yes
2. Does the Charge Lay Leader receive the *Methodist Layman*? yes
3. Does the Board plan to place the *Christian Advocate* in every Methodist home? yes
4. How many subscriptions including renewals have been secured during the quarter to the *Christian Advocate*? ?
5. Is the Official Board co-operating with the Woman's Society of Christian Service in placing the *World Outlook* in all Methodist homes? yes

XV. Laymen's Day:

1. Have plans been made for the observance of "Laymen's Day"? yes
2. Will the day designated by the General Board of Lay Activities, the fourth Sunday in February, be observed? yes If not, what day? _____
3. Will "Laymen's Week," immediately following "Laymen's Day," be observed? _____ Are plans being made to that end?
This will be a BIG week with us.

XVI. Remarks:

Duke Memorial Church is progressive in every phase of it's activities. We are proud of our accomplishments. Our preacher is reaching the sick and the shut ins, and prospective members every day. In addition is making a special effort to renew interest in the Sunday night service. We are sure the coming year with it's plans well laid will bring another year of spiritual blessings to all of of us. In addition increased membership, and give much of our selves to the Crusade.

Signed

Leopold C. Portea

Charge Lay Leader

Date January 9th, 1945.