

Charge Lay Leader's Quarterly Report

Duke Memorial Church

Pastoral Charge

Durham

North Carolina

District

Conference

To the 4th Quarterly Conference

For the Quarter ending Oct. 31, 1943

I. Organization:

1. Was the Official Board of the charge organized for Lay Activities according to the Discipline at the beginning of the Conference year? (¶¶ 541-543, 568-578, 1212, 1233-1240, 1244-1246.) yes

2. With what officers? (a) Chairman Ralph C. Barker (b) Vice-Chairman J.H. Conan
(c) Secretary H.C. Satterfield, Jr. (d) Charge Lay Leader _____

Ralph C. Barker

3. Which of the following Committees are being used by the Board to prosecute its work? (Check those being used): Executive, Finance, Fellowship, Worship and Church Attendance, Social Welfare, Stewardship, Personal Evangelism, Lay Speaking or Preaching, Church Property, Church Papers and Literature, Men's Work, Boys and Youth, World Service, Ministerial Support, Training Official Board.

4. How many meetings of the Board have been held during the quarter: (a) Regular 3 (b) Special none (c) _____
Number of Members 54 (d) Average attendance 25

II. Christian Stewardship:

1. Is the Stewardship Committee organized and functioning? Yes

2. What work has been accomplished through: (a) Sermons on Stewardship; (b) A Stewardship Mission; (c) Stewardship Lay Programs; (d) Stewardship Pageants; (e) Stewardship Special Study Courses; (f) Elective Course in Stewardship in the Church School; (g) Distribution of Stewardship Literature; (h) Enrollment in the Fellowship of Stewardship?

See first quarter report

3. What co-operation in Stewardship Cultivation and Education has been promoted with the Church School and the Woman's Society of Christian Service?

Women's Society of Christian Service meeting regularly held, attendance large and deep interest shown in work

III. Fellowship:

1. Is the Fellowship Committee organized and functioning? yes

2. What has been done by the Board to promote Christian fellowship in the charge: Personal visits, fellowship dinners, welcoming, ushering, etc.?
visitation by all members of Board to the members on their list continued this quarter with apparent results of church attendance

IV. Men's Work:

- 1. Is the Committee on Men's Work organized and functioning? no
- 2. Is there a Men's Organization in the charge: Methodist Brotherhood, Men's Club, Methodist Men, Evangelistic Service Club?
no
- 3. What has been done by this organization during the quarter? Pastor's Aides Class takes the place of any organization and each member is happy to assist at anytime

V. Work for Boys and Youth:

- 1. Is the Committee on Work for Boys and Youth organized and functioning? yes
- 2. Does the Official Board sponsor the work for Boy Scouts? yes Any other work for Boys? _____ What has been accomplished during the quarter? Attendance and work is continuing splendidly under guidance and leadership of R.N. Wilson

VI. Financial System:

- 1. Is the Finance Committee organized and functioning? yes
- 2. Is the Budget Plan of Church Finance used: Single _____; Dual _____? If not, what plan is being used? _____
- 3. Has the Board conducted an Every-Member Canvass? yes Was the "Voluntary Pledge Plan" used? yes Number of members on roll? 1653 Number making a pledge? ?
- 4. Is the Envelope System used? yes How many members use the envelopes? 867
- 5. What is the per capita giving of the members of the charge for World Service? 2.60 For all causes? \$12.00

VII. Ministerial Support:

- 1. Is ministerial support for the charge sufficient for efficiency? yes ["Efficiency Support" should include food, clothing, home, education, insurance, transportation (car), books and periodicals, etc.]
- 2. Are salaries paid monthly? yes
- 3. What cultivation has been conducted for more adequate support of the ministry? _____

VIII. World Service (General and Conference Work):

- 1. Is the Committee on World Service organized and functioning? yes
- 2. Is World Service included in the Budget? yes Raised by a Special Committee? _____ Raised by the Pastor? _____

3. What cultivation for World Service has the Board conducted during the quarter? _____

4. Was the full amount of Askings for World Service accepted by the charge? **yes - plus**

5. Are payments on World Service made monthly? **1/2 paid May 31st; balance will be paid by end of conference year.**

IX. Personal Evangelism:

1. Is the Committee on Evangelism organized and functioning? _____ What plans of work are being followed and with what results? **A great revival service for an entire week by Dr. Roy Smith, Editor of the Methodist Layman, left a lasting impression on our congregation and the Trinity Church congregation who joined with us in these meetings. We joined with them the next week at their church where Dr. J. Wallace Hamilton held an equally impressive revival.**

X. Lay Speaking or Preaching:

1. Is the Committee on Lay Speaking or Preaching organized and functioning? **yes**

2. How many religious services have been held by the laymen of the charge during the quarter: In their own charge? **2**

In other charges? **no** In neglected places? **1 - outdoor service in connection with Durham Methodist Society**

XI. Training of Official Board:

1. Is the Committee on Training the Official Board organized and functioning? **yes**

2. Has the Official Board studied any of the following courses: (a) Work of the Official Board? **yes** (b) Christian Stewardship? **yes** (c) Sound Church Finance? **yes** (d) Evangelism? **yes** (e) History of Methodism? **yes** (f) Organization and Work of The Methodist Church? **yes** (g) Other Courses? _____

3. Does the Official Board hold an annual Retreat? **no** Nature of program and results? _____

XII. Worship and Church Attendance:

1. Is the Committee on Worship and Church Attendance organized and functioning? **yes - very strong**

2. What percentage of the membership are regular attendants upon the Worship Service of the Church? **1/3**

3. Has the Committee made a study of the causes for non-attendance? **yes**

4. What constructive work has been done by the Official Board to improve the situation? **personal call by members by Board and Missionary Society**

XIII. Social Welfare:

yes - very thorough

- 1. Is the Committee on Social Welfare organized and functioning? _____
- 2. What surveys and studies on social questions have been conducted during the quarter? _____
- 3. What activities and ministries has the Board undertaken during the quarter? _____
- 4. What is being done by the Board to promote Temperance? _____

XIV. Church Papers and Literature:

- 1. Is the Committee on Church Papers and Literature organized and functioning? yes
- 2. Does the Charge Lay Leader receive the *Methodist Layman*? yes
- 3. Does the Board plan to place the *Christian Advocate* in every Methodist home? yes
- 4. How many subscriptions including renewals have been secured during the quarter to the *Christian Advocate*? _____
- 5. Is the Official Board co-operating with the Woman's Society of Christian Service in placing the *World Outlook* in all Methodist homes? yes

XV. Laymen's Day:

- 1. Have plans been made for the observance of "Laymen's Day"? _____
- 2. Will the day designated by the General Board of Lay Activities, the fourth Sunday in February, be observed? _____ If not, what day? _____
- 3. Will "Laymen's Week," immediately following "Laymen's Day," be observed? _____ Are plans being made to that end? _____

XVI. Remarks:

Memorial Church participated in the forming of the Durham Methodist Society both spiritually and financially. Held two weeks of cottage prayer meeting in preparation for the coming of Dr. Roy Smith and Dr. J. Wallace Hamilton who held one week Revival Meetings at Memorial and Trinity Churches, respectively. These meetings were of tremendous spiritual values and the congregations will long feel the impact of these great men of God. Memorial Church has had a great year under the guidance of Dr. Glenn, our Pastor. A deep interest in all departments of Church and Sunday School is very apparent due to his untiring effort and leadership.

Signed _____

Charge Lay Leader

10-12-43

Date _____