



*Beals gave no this Oct 28, 1974*

# WESLEYAN THEOLOGICAL SOCIETY

A FELLOWSHIP OF WESLEYAN ARMINIAN SCHOLARS

Established in 1965

## JOB DESCRIPTION \* PROMOTIONAL SECRETARY

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#### PRESIDENT

Mildred B. Wynkoop, M.A., Th.D.  
Trevecca Nazarene College  
Nashville, TN 37210  
Phone: (615) 833-0025

#### PRESIDENT-ELECT

Eldon R. Fuhrman, S.T.M., Ph.D.  
3221 Wayside Lane  
Anderson, IN 46011  
Phone: (317) 649-6102

#### SECRETARY-TREASURER

Professor O. D. Lovell, B.D., M.A.  
22101 Osborne Road  
Lakeville, IN 46536  
Phone: (219) 291-1458

#### PROMOTIONAL SECRETARY

J. Duane Beals, Th.M., Ph.D. candidate  
Fort Wayne Bible College  
1025 W. Rudisill Blvd.,  
Fort Wayne, IN 46802  
Phone: (219) 456-2111

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Overland Park, KS 66204  
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Bethany, OK 73008  
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1. Serve as a member of the executive committee
2. Strive to increase the circulation of the Journal, especially to institutional libraries. This past year I have sent complimentary copies, with a covering letter, to each of the institutions which belong to CHA but are not presently on the Journal mailing list. Non-CHA-member theological college and seminary libraries should also have our Journal. How should the Journal be advertised to them?

Will the newly proposed jointly published Journal be promoted by the publisher thus giving professional exposure to the necessary institutions? I suggest this as necessary to assure the widest possible circulation.

3. Promote the growth of the Society. I have written to several interested parties about regional chapters, both within the US and abroad. Response has been less than overwhelming. A few are interested in cooperating in establishing a regional chapter, but there have been no volunteers to organize one. Perhaps with a quarterly journal, calling for more articles, the need will be felt for regional chapters as a source for those articles. I suggest that the establishment of regional chapters might be given priority status.
4. Promote the meetings of the Society. I did not do <sup>such</sup> this year, but it seems to me that it would be good to circulate a notice of the annual meeting to the publications of CHA constituent organizations, just as is done for the annual CHA meeting. Advertisement might bring better attendance at the annual conference.

Sincerely submitted,

*Duane*

J. Duane Beals  
Fort Wayne Bible College  
October 28, 1974