



NAZARENE THEOLOGICAL SEMINARY

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COPY

January 5, 1999

Dr. Barry Hamilton
United Theological Seminary
1810 Harvard Blvd.
Dayton, Ohio 45406-4599

Dear Barry:

I am enclosing the 1999 WTS program. Because of your willingness to present a paper, and the cooperation of others, the 1999 meeting of the WTS promises to be a richly rewarding event. To take conference preparations to their next level, I need to ask for the following assistance.

First, Lori Cable of SNU who is the on-campus event coordinator, the convener of your concurrent session and I must receive copies of your paper no later than Monday, February 22. This is imperative; Lori will have the demanding task of copying and binding all the papers by March 5. So, please exert the discipline necessary to meet this deadline.

Second, with your paper, send along a one-third to one-half page single-spaced *precis* of your paper and make it your paper's first page.

Third, immediately after the *precis*, on the same page, provide a *vitae* of no more than one-third page, single-spaced. A *vitae* will be particularly helpful to persons new to WTS.

Fourth, since only two papers will be presented in your session, you and Dianne will have the full ninety minutes. However, I would like each of you at first to take only thirty minutes, as will be true for presenters in the other concurrent sessions. Try to reserve five minutes for questions. Then, for those who wish to remain for further discussion, we will use the third thirty-minute block for questions directed to you and Dianne. I would like to use this format so that if someone wants to go elsewhere for the third thirty-minute block he or she will not miss either of your papers.

Thank you for your cooperation. Let's have an excellent 34th annual WTS meeting.

If you have questions please let me know.

Sincerely yours,

Al Truesdale
Professor of Philosophy of Religion and Christian Ethics

cc. William Kostlevy ✓

"Preparing Men and Women for Christian Ministries"

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