

Box 341  
Concord, Michigan 49237  
December 5, 1967

Dr. Wilber T. Dayton  
405 Kenyon Avenue  
Wilmore, Kentucky 40390

Dear Doctor Dayton:

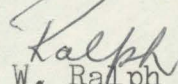
I am enclosing two checks to you: one from Vennard College (\$15.00) and the other the transfer of WTS funds so you can deposit them in The Wilmore Bank. You will note that the check is for \$471.76 and does not include the last \$11.00 of the account. The latter is retained in The Farmers State Bank of Concord until the check to Dr. Nicholson returns. If he should not cash it, we should send you this amount later on. Please remind me to check on it if I should forget to report to you.

I note that you state that you received Dr. Nicholson's check last week and sent it off with explanations. I was not certain where you sent it, so am handling that account as stated above so you can pay pending bills. Dr. Nicholson's check had not been received by my bank last Saturday.

With regard to the \$5.00 against my personal account, your suggestion seems to be the best solution. I might suggest that you simply credit me with dues paid for 1968, but that would complicate your records more. If you pay me and I send my own check for 1968 dues, your records should be easier to interpret.

It is true that your new office of Secretary-Treasurer will entail considerable time. I believe, however, that you will be a more efficient treasurer than I and not get involved in the types of errors which are so frustratingly time-consuming. Except for a course in high school, I had had no training in bookkeeping. What I learned "the hard way" will, I trust, make me more efficient in handling my personal accounts from now on.

Please let me know if I have failed to make some details clear.

Cordially yours,  
  
W. Ralph Thompson



Box 241  
Concord, Michigan 48037  
December 2, 1967

Dr. Wilber T. Dayton  
402 Lehigh Avenue  
Wilmore, Kentucky 40390

Dear Doctor Dayton:

I am enclosing two checks to you: one from Vermont College (\$15.00) and the other the transfer of \$15.00 from your account in the Wilmore Bank. You will note that the check is for \$15.00 and does not include the last \$1.00 of the account. The latter is retained in the Vermont State Bank of Concord until the check to Dr. Nicholson returns. If he should not cash it, we should send you this amount later on. Please remind me to check on it if I should forget to report to you.

I do not think you state that you received Dr. Nicholson's check last week and sent it off with explanations. I am not certain when you sent it, so in handling the account he stated above so you can pay pending bills. Dr. Nicholson's check had not been received by my bank last Saturday.

With regard to the \$5.00 against my personal account, your suggestion seems to be the best solution. I might suggest that you simply credit me with dues paid for 1968, but that would complicate your records here. If you pay me, and I send my own check for 1968 dues, your records should be easier to interpret.

It is true that your new office of Secretary-Treasurer will be a considerable time. I believe, however, that you will be a more efficient treasurer than I and not get involved in the type of time-consuming work which I had had no training in bookkeeping. That I learned "the hard way" will, I trust, make me more efficient in handling my personal accounts from now on.

Please let me know if I have failed to make some details clear.

Sincerely yours,  
Richard Thompson